

**Work Session Meeting Minutes  
August 18, 2020**

A work session of the Hulmeville Borough Council was held on the above date via Zoom. This meeting was advertised in the Courier Times, notice was posted at the Borough Hall and on the Borough website.

Roll call was taken by Tom Wheeler

**Councilmembers Present:** Thomas Wheeler, President, Dan Mandolesi Vice President, Mayor Mahon, Nicholas Toth, Doug Edge, Doug Harris, and Nick Lodise.

**Councilmembers Absent:** Judy Coleman

**Councilmembers Late:** none

**Others in Attendance:** Solicitor, Robert DeBias, Treasurer / Acting Secretary, Diane McKairnes, Meter Reader, Sherri Wheeler, and Fire Marshal, Bill Wheeler.

**Absent:** Secretary, Dorothy Omietanski

**Call to Order:** Mr. Wheeler called the meeting to order at 7:30 pm; all those present joined in the Pledge of Allegiance.

**Ms. Wheeler Stated:** We are holding this meeting by zoom pursuant to Senate Bill SB814, passed as Act 15 of 2020 as a result of the Emergency Declaration issued by Governor Wolf and the stay at home and shelter in place orders that have been issued by Governor Wolf. This meeting was advertised in the Courier Times and notice was posted at the Borough Hall and on the Borough Website. This meeting is being recorded and will be placed on the Borough Website. A draft of the minutes will promptly be placed on the website as well.

**Public Comment:** none

**Mayor:** none

**Solicitor:**

- RDA grants – Mr. DeBias asked if the Borough received any applications in the mail. Mrs. McKairnes replied none as of today.
- PAVVMF - Mr. DeBias asked for a motion to pay PAVVMS the sum of \$50,000.00 for the Municipal Grant it received from the RDA.

**Motion made by Mr. Mandolesi and seconded by Mr. Harris to send a check, made payable to PAVVMF for \$50,000.00; motion passed with all in favor 6-0-0**

Mr. DeBias asked that the check be sent to Ed Preston at 917 Walnut St, Hulmeville, PA

- RDA Grant Requests 2021 - Mr. DeBias received information for this year is proposed grant applications, one from the Borough for a security camera and lock system and two from William Penn Fire Company for LED lights and exhaust system. He is still waiting for the police request for 2 more speed signs for Trenton Rd and tasers. Mr. DeBias said the application need to be filed by the end of September.
- Master Caster Agreement – Mr. DeBias asked if Tom Wheeler signed the agreement with PENNDOT. Tom Wheeler was not sure and will contact Ms. Omietanski when she gets back from vacation. Mr. Wheeler said he texted Ms. Omietanski and they were signed and sent to Mr. DeBias.
- September Meetings – Council agreed to continue to have the September 14<sup>th</sup> regular council meeting and September 22<sup>nd</sup> work session via zoom.

**Motion made by Mr. Harris and seconded by Mr. Toth to hold September regular and work session meetings via zoom; motion passed with all in favor 6-0-0.**

### **Fire Marshal:**

- Fire Pits – Fire Marshal Wheeler has a new burn ordinance ready for the council to review. Fire Marshal Wheeler stated there is no such thing as a fire pit. He has concern about size limit and covers for the burn pit. Mr. Mandolesi commented on the smoke. Mr. Lodise stated that Middletown has allowed burning with stipulations, only aged dried wood. He said smoke is not allowed to cross property lines. Mr. Wheeler also advised the smoke was the biggest concern. Mr. Harris said even dried wood is toxic to the air. There should a time limit to burning. Mr. Wheeler said Middletown Borough has a good foundation to start. Mr. Harris suggested sending out reminders of the rules for burning. Mr. Toth said there just needs to be some boundaries. Mr. Wheeler suggested having a one-time burn permit and that would be when the pit is purchased and sending out a reminder about the rules. Mr. Wheeler will modify the one from Middletown Borough and present to council. Mr. Edge suggested a yearly permit. Mr. Toth proposed a burn permit renewal.
- EMC- Mr. Tom Wheeler reported the county is having between 20 -30 new cases a day with Covid 19. All children are to wear masks all day when in school. A state program is set up to help funding for the police during the Covid 19 situations. FEMA has funded 3 million dollars with a 570,000.00 to Bucks County.
- Report of the Storm - Upper Bucks had 7.5 inches of rain and Lower Bucks had 2.5 inches of rain. Mr. William Wheeler mentioned the county is downplaying the numbers for the Covid cases.

### **Storm Water:**

- Storm Water Manager - Ms. Mahon talked about the Stormwater MS4 flood plain manager. She sent a job description to Amanda at Gilmore Associates and Amanda believes they can do the job, and is just waiting for price quotes. Ms. Mahon is truly pushing forward with this for 2021. She is also waiting for a response to the storm drain clean out requested for proposals. Mr. Harris asked if we could use the storm drain clean out as part of the sediment reduction. Mr. Tom Wheeler said it would not be cost effective. Ms. Buchoffer

is helping with letters to the residents about flood plain issues and new list of residents and their situation.

**Personnel:**

- Mr. Harris will contact the possible new Code Enforcer Officer and set up a meeting.

**Finance:** None

**Old Business:**

- 150<sup>th</sup> Anniversary Meeting: Ms. Mahon mentioned the next 150<sup>th</sup> celebration meeting is on September 2 at 7:00pm at the Hulmeville pavilion and everyone needs to bring their own chairs.
- Borough Parking Lot - Mr. Tom Wheeler said the parking lot paving is completed at Borough Hall. He approved a \$500.00 change order to take care of a large crack that needed to be fixed. Tom Wheeler also had to buy bee spray because there were nests in the handicap signs. Mr. Lodise offered to place the handicap signs back where they belong. Mr. Mandolesi said the repaving of the parking lot looks great.
- Rental Inspections - Mr. Harris is setting up a meeting with Mr. Wheeler and Mr. Mandolesi to go over Rental and Property Management at 7:00 pm August 27 and have Rosey come at 6:30.
- Traisr Software- The cost for the new software package will be \$10,500.00 up front cost which includes a \$4200.00 one-time set up fee. There will be a \$6300.00 cost per year fee as well. Mr. Toth will look into the cost of adding MS4 into the package. Mr. Toth asked if each person is using their own lap top, I pad or phone. Mr. Harris wants to make sure we have it in the budget for next year. Mr. Toth needs to check if there is a charge for each module. He thinks there is a cost of \$ 300.00 per module. Mr. Harris would like to move forward with this. Mr. Tom Wheeler said that we had our three bids so we are good.

**Motion made by Mr. Toth and seconded by Mr. Harris to move forward with a one year subscription in the amount of \$10,200.00 for the Traisr Equipment Company/ McMahan Associated, Inc. with a \$500.00 monthly fee and a \$500.00 yearly fee; motion passed with all in favor 6-0-0**

- The Authority discussed changing to a Microsoft 365 account to keep everyone on the same page and to allow staff to share documentation and files easier. Mr. Wheeler said someone would need to host it. It would cost \$5.00 per user with a 30 percent off for government.
- Informant System - Council discussed contacting Chief Baran about an informant system to make his job easier with the cameras. Mr. Harris asked if we did it last year. Mr. Toth is looking into it.
- New Computers - Mr. Toth will forward bills for the new computers for the police to Ms. McKairnes

- Soccer Field – Cleaning of the soccer field. An old large tree fell in the bush and the contractors wants to know what to do with wood. Ms. Mahon will clarify what he is to do with the extra tree and wood. He would also like to know were the oil spill was.
- Borough Maintenance - Mr. Mandolesi is still looking for a masonry contractor for the Borough Hall. He will talk to the person at Johnson Hall, and will get both masonry and painting bids to Mr. Harris.
- Borough Manager - Mr. Tom Wheeler said he was at the Penndel Borough Meeting and Penndel decided to hire a Borough Manager Council discussed hiring a consultant to determine if Hulmeville needs a manager. Mr. Harris suggested that the PSAB may have some suggestions.
- BCWSA Lateral Insurance - BCW&S Lateral Insurance has been cancelled because of a lawsuit.
- Playground - Ms. McKairnes said she is scheduling a meeting for a gentleman to come out and inspect the playground and also look it to some railings that need to be replaced. She will contact Mr. Mandolesi when the meeting is set up. Also, some residents are concerned about drug trafficking in the Borough and want to know who to call? Ms. Mahon said call the number on the signs for push out the pusher if they don't feel comfortable calling our Borough police.

**Correspondence:** none

There being no further official business the meeting was adjourned at 9:10 pm; motion made by Mr. Lodise and seconded by Mr. Mandolesi.; carried 6-0-0.

Respectfully Submitted

Diane McKairnes  
Acting Secretary