

**Work Session Meeting Minutes
July 21, 2020**

A work session of the Hulmeville Borough Council was held on the above date via Zoom. This meeting was advertised in the Courier Times, notice was posted at the Borough Hall and on the Borough website.

Roll call was taken by Dorothy Omietanski

Councilmembers Present: Thomas Wheeler, President, Dan Mandolesi Vice President, Mayor Mahon, Nicholas Toth, Doug Edge, Doug Harris and Judy Coleman.

Councilmembers Absent: Nick Lodise

Councilmembers Late: none

Others in Attendance: Solicitor Robert DeBias, Secretary Dorothy Omietanski and Fire Marshal Bill Wheeler.

Call to Order: Mr. Wheeler called the meeting to order at 7:32 pm; all those present joined in the Pledge of Allegiance.

Mr. Wheeler Stated: We are holding this meeting by zoom pursuant to Senate Bill SB814, passed as Act 15 of 2020 as a result of the Emergency Declaration issued by Governor Wolf and the stay at home and shelter in place orders that have been issued by Governor Wolf. This meeting was advertised in the Courier Times and notice was posted at the Borough Hall and on the Borough Website. This meeting is being recorded and will be placed on the Borough Website. A draft of the minutes will promptly be placed on the website as well.

Public Comment: none

Mayor:

- Storm Drains – Mayor Mahon is working on getting three quotes to clean the storm drains.
- Emergency Declaration – The governor has extended the Emergency Declaration which allows council to continue to hold meeting via zoom.
- Committee Meeting – Mayor Mahon is currently gathering addresses for the mailing. As soon as she has all her information together, she will schedule a committee meeting to complete the mailing. Ms. Omietanski will order one box of #10 envelopes to be used for the mailing.
- Yard Waste Pick Up – Leck contacted Ms. Omietanski who informed the Mayor that yard waste pickup will now be collected weekly. They are receiving too much yard waste so they are starting to collect weekly. She will mention the change in the upcoming newsletter, and it has been posted on the website.

Debbie Mahon left the meeting at 7:40pm

Solicitor:

- Platinum Paving – Mr. DeBias informed council that he accepted the bid for Platinum Paving, and they will be starting their work on 8/14/20. Platinum Paving proposed that council sign their terms and conditions and provide a 34% down payment for the work. Their will be a change order that will need to be made to include repairs to the sidewalk and apron.

Motion made by Mr. Mandolesi and seconded by Mr. Harris to allow Mr. Wheeler to sign the terms and conditions with Platinum Paving, and provide a deposit of \$2,133.25 to be ratified at the August council meeting; motion passed with all in favor 5-0-0.

- Cimino Property – Mr. DeBias did contact Mr. Cimino regarding the barbwire issue on his property and it has been resolved.
- Credit Card Policy – Mr. DeBias has drafted a credit card policy that council will need to adopt by resolution at the August council meeting. He will email council a copy of the policy for council to review before the next meeting.
- 111 Green St – A neighbor to 111 Green Street wrote a letter expressing concerns with the work being done on the property. Trees have been cleared close to the property line and a bunker and small building are now exposed. The neighbor wanted to be sure they were getting permits for work being done. Mr. Mandolesi has visited the site in question. The borough also received a letter from Bucks County Conservancy regarding 111 Green Street's request to demolish the home. They told the owner that as far as they are concerned, he can proceed with the plan. The owner has an appointment with HARP as well to discuss his plans.
- RDA – Applications for the RDA grant will be available mid-August. Mr. Wheeler recommended that council consider submitting the security cameras at a cost of \$13,000 and the lock system at a cost of \$14,000. Mr. Harris suggesting adding in an electronic speed sign for Trenton Rd, and if possible, repair cost for fixing stucco and painting Borough Hall. Mr. Wheeler also informed council that William Penn Fire Co also has a request. They would like to change all the interior lights in both stations to LED. They believe the cost would be between \$22,000 and \$25,000. The firehouse in Hulmeville also requested replacing the current sign on Main Street to an electronic sign. Fire Marshal Wheeler suggested council approve the sign with the agreement that the civic organizations in the community could use it when needed. Mr. Toth also asked if the Traser Software could be somehow added into the grant.
- August Meetings – Council agreed to continue to have the August regular council meeting and work session via zoom.

Motion made by Mr. Mandolesi and seconded by Mr. Lodise to hold August regular and work session meetings via zoom; motion passed with all in favor 5-0-0.

Fire Marshal:

- Fire Pits - Fire Marshal Wheeler has been researching fire pit ordinances in surrounding townships. He cannot find much information on line regarding other townships ordinances on fire pits so he will have to call the townships and inquire. He is hoping to be able to provide council a summary of his findings next month.
- Oil Spill – The oil spill has been cleaned up and cost \$5,048.60 to complete. Today Fire Marshal Wheeler received a call from the Invirotech and they are sending personnel out to the site again to take one last set of samples of the soil. Fire Marshal Wheeler is not sure if that is included in the current bill or if an additional fee will be charged.

Motion made by Ms. Coleman and seconded by Mr. Harris to pay Invirotech \$5,048.60 to clean up the oil spill on the soccer fields; motion passed with all in favor 5-0-0.

Personnel:

- Code Enforcement Officer – Ms. Buchhofer, the current zoning officer, made it clear when she was hired, she has no desire to enforce violations. There have been a few issues in the Borough requiring the job of a code enforcer. Ms. Buchhofer suggested council consider hiring Rose, a part time code enforcement officer for Bristol Borough. She could work on a as needed basis and be paid the same rate/hour that Ms. Buchhofer is receiving. Mr. Wheeler will pass her contact information to Mr. Harris for the personnel committee to interview.

Finance:

- 2021 Budget – Mr. Harris is waiting on a summary of EIT tax as well as committee requests for next year. August 5th will be the first budget meeting via zoom. Ms. Omietanski will let Ms. McKairnes know of the meeting date.

Old Business:

- Soccer Field Clean Up – Mr. Mandolesi told council that the clean up work on the soccer field is being postponed until next week due to the extreme heat. As soon as the heat breaks, they will finish their work.
- Kiss Electric Escrow – The project along Main Street has been closed and Kiss is no longer going to do anything with the property. Council can now release the \$2,500 in his escrow account. Jeff Dewark is still interested in having the property cleaned up but Mr. Wheeler is unsure how they will proceed at this point in time.

Motion made by Mr. Mandolesi and seconded by Mr. Edge to release Kiss Electrics escrow of \$2,500; motion passed with all in favor 5-0-0.

- Traser – Mr. Toth had a zoom meeting with Traser and they are willing to sign a 1-year contract with Hulmeville Borough. If after a year the Borough is not satisfied with the program, they could terminate the contract. The cost has a \$1,200 up front fee and a

monthly fee depending on the module's council chooses to use. The one benefit of the program is Ms. Buchhofer used the program in the past, and is very familiar with how it works.

- Police Computer – Mr. Toth send council the specs for both the lap top and desk top computer for the Police Department. Ms. Omietanski told Mr. Toth that Stanley reviewed them and she would forward his comments to him as well as Chief Baran and Mayor Mahon.
- Property Maintenance – Mr. Harris distributed a copy of the International Property Maintenance Code. Mr. DeBias explained that if council adopts it, they need to adopt the whole thing they cannot pick and choose what to adopt. However, just because council adopts the entire code does not mean they have to enforce all items listed. They can choose which ones they want to enforce they just need to be sure they are consistent with what they enforce.

Correspondence: none

There being no further official business the meeting was adjourned at 8:58 pm; motion made by Mr. Mandolesi and seconded by Mr. Toth.; carried 5-0-0.

Respectfully Submitted

Dorothy Omietanski
Secretary Hulmeville Borough