

**Work Session Meeting Minutes
May 19, 2020**

A work session of the Hulmeville Borough Council was held on the above date via Zoom. This meeting was advertised in the Courier Times, notice was posted at the Borough Hall and on the Borough website.

Roll call was taken by Dorothy Omietanski

Councilmembers Present: Thomas Wheeler, President, Dan Mandolesi Vice President, Mayor Mahon, Nicholas Toth, Doug Harris, Judy Coleman, Stanley Omietanski, Jr. Council Person, Sarah Omietanski, Jr. Council Person

Councilmembers Absent: Doug Edge and Nick Lodise

Councilmembers Late: none

Others in Attendance: Solicitor Robert DeBias, Secretary Dorothy Omietanski, and Fire Marshal Bill Wheeler

Call to Order: Mr. Wheeler called the meeting to order at 7:30 pm; all those present joined in the Pledge of Allegiance.

Public Comment: none

Solicitor:

- Leck Contract Modification – Mr. DeBias modified Leck’s contract for collection of yard waste pursuant to direction from council. Yard waste will now be collected every other week the same day as trash.

Motion made by Mr. Mandolesi and seconded by Mr. Harris to approve the modification to the contract with George Leck and Sons to collect yard waste on the same day as trash retroactive April 29, 2020; motion passed with all in favor 5-0-0.

- Proclamation of Emergency – Mr. DeBias reminded the Mayor and Council that they need to extend the proclamation. Mayor Mahon recommended council extend the proclamation from 5/4/20 to 6/1/20.

Motion made by Mr. Harris and seconded by Mr. Mandolesi to extend the Proclamation of Emergency from 5/4/20 to June 1, 2020; motion passed with all in favor 5-0-0.

Police Department:

- Police Staffing – Sgt Kevin Carragher and Officer Rowland Rodgers were formally sworn in on Wednesday May 6, 2020 at 3:00pm under the new pavilion at Borough Hall.
- Credit Card – Mr. Harris has been playing phone tag with the contact for the credit card. The Mayor will table this discussion until the June council meeting.
- Computer – Mr. Omietanski and Mr. Toth have been coordinating their efforts with regards to a new computer system at the police department. Mr. Toth said Mr. Omietanski's computer build will work fine; however, he still needs to work out what storage service the police will be using. He is currently looking at Informant. Mr. DeBias suggested that Mr. Wheeler create a Tech Committee whose job would be to keep the Borough up to date with regards to hardware, software and access. Mr. Toth suggested using the IT consultant that Langhorne uses. Mayor Mahon tried to secure that person in the past without luck. She encouraged Mr. Toth to try again. Council also suggested making Mr. Toth the contact for the comcast account.

Motion made by Mr. Harris and seconded by Mr. Toth to authorize Mr. Toth to be added to the Comcast account as a contact; motion passed with all in favor 5-0-0.

- Thank you – The Mayor thanked Chief Baran for keeping the police department updated with regards to policies, new equipment, and grant information for ballistic vests.

Mayor:

- Borough web page – Mayor Mahon encourages council to take time to view the Borough web page, and if council sees anything that needs updating to report it to Fire Marshal Wheeler.
- 150th Celebration – Next committee meeting is scheduled for May 20, 2020 at 7pm via Zoom.
- Plant give a way – The Hulmeville Gardener Plant Give-a-Way was held on Sunday May 17, 2020, and was a great success. Mayor Mahon thanked everyone who participated, and volunteered to make this event so special.
- Flag Issue – The flag pole at Borough Hall does not allow for the state flag to be flown at half-mast by itself. Mr. Mandolesi offered to add a hook on the line half way down the pole, which would allow the Mayor to do that.

Stormwater & Floodplain:

- Storm Sewer Grates – The storm water grates will need to be cleaned, and this time the work will need to go out to bid. Mayor Mahon will discuss this issue with Gilmore and Assoc.
- Property Evaluations – Property evaluations need to be scheduled especially for those who were not in compliance this past year.
- McCarthy Dr. Water Issue – Council needs to continue to work on the water issues on McCarthy. Mr. Harris did discover one significant change that took place on Fairview that may explain the added water flow. Fairview use to be gravel, and is now a paved road.

Emergency Management:

- RDA Grant – Fire Marshal Wheeler is currently working on gathering prices for the equipment to be purchased with the RDA Grant. Fire Marshal Wheeler explained that he cannot purchase all the equipment from one company, so he has to shop around, and purchase items from various vendors. He also needs to tally shipping costs with each order.
- Update on Re-opening – The County offices have reopened. As of today, there were 61 new COVID 19 cases in Bucks Co., and the governor would like to see no more than 22 cases per day on an average over 14 days. Fire Marshal Wheeler will resend council the recommended guidelines and plans for conducting meetings at Borough Hall. He encourages council to review his suggestions and be prepared to discuss the guidelines and plans at the next meeting.

New Business:

- PennDOT Study – PennDOT hired a firm to do a pedestrian study, and they want council to agree with its recommendation that pedestrians not be allowed to cross Trenton Rd at the intersection of Trenton and Main.

Motion made by Mr. Harris and seconded by Mr. Toth to send a letter to PennDOT's consulting firm stating that the Borough does not concur with report regarding restricting pedestrians crossing Trenton Rd at the intersection with Main Street.; motion passed with all in favor 5-0-0.

Old Business:

- Oil Spill Clean-up – Fire Marshal Wheeler received quotes from three companies. The highest price was \$11,300, where the company offered to remove 17 tons of dirt, the second company came in at \$7,000 and offered to remove 8 tons of dirt, and the company Fire Marshal Wheeler recommends came in at \$6,619 and offered to remove 12 tons of dirt. The third company is lower than the second because instead of bringing in new dirt after the old is removed they are going to regrade the area. They can start in a weeks' time, and they will not cut into the soccer fields. The area that they will cover is 25 feet by 12 feet. They will test the dirt once removed to confirm that it is not hazardous. The work should take two days to complete.

Motion made by Mr. Harris and seconded by Ms. Coleman to hire Enviro Tech to clean up the oil spill at a cost of no more than \$6,619.38; motion passed with all in favor 5-0-0.

- Soccer Field Clean Up – Mr. Mandolesi received two quotes for the cleanup work on the soccer field at Borough. Bradford Services provided a quote of \$3,750, and the second quote was from Brasch Brothers Landscaping at a cost of \$5,500. Mr. Mandolesi recommends council goes with Bradford. Their work will include fly chipping, and pulling out sapling trees. They said they can have the work completed in 3 days' time. Mr.

Mandolesi will coordinate his work scheduled with Fire Marshal Wheelers oil spill work so they do not overlap.

Motion made by Mr. Mandolesi and seconded by Mr. Harris to hire Bradford Services to clean up the Borough soccer field at a cost of \$3,750; motion passed with all in favor 5-0-0.

- Curb Work – Mr. Wheeler has been working on getting a price for the curb replacement work on Main and Bellevue. His best estimate for cost right now is \$125,000 - \$150,000. One issue Mr. Wheeler discovered is Gilmore did not mark all the curbs that Mr. Wheeler believes needs to be replaced. If council proceeds with the work Gilmore would have to revisit their work, and mark more curbing. Mr. Wheeler is also working on trying to lock down a date with PennDOT as to when they are planning to do the repaving work. He has received all different answers every time he inquiries about the work. Ms. Coleman is concerned with having residents pay for curb work with the crisis we find ourselves in today. Mr. Harris does not want the Borough to pay for the work, because that sets a bad precedent for future projects, and the Borough cannot afford to be paying for curb repairs throughout the Borough. Mayor Mahon suggested using EIT funds. Mr. Harris informed council that EIT funds are low this year compared to last year. Council agreed the best way to proceed would be to encourage residents to pay for the work, anyone who cannot afford to pay at the moment the Borough would cover the cost, but the resident would have to pay it back monthly with no interest. If the resident fails to pay their monthly bill timely then interest would be added. Mr. Wheeler will try to get Penn DOT to commit to a start date, and from there council will need to decide at the June council meeting how to proceed. Mr. Mandolesi offered to assist Mr. Wheeler in calculating cost per foot of curb repairs.
- Subdivision Green Street – Mr. Wheeler informed council that the owner of 3 Green Street is going to proceed with a request for a major subdivision to create two residential flag lots behind his home on 3 Green Street. There has never been an approval by the Zoning Board to allow the development of flag lots. Currently Judy Buchhofer, and Amanda from Gilmore have reviewed the proposed subdivision plan for the property in question and filed a report with the Borough.
- Property Bellevue Ave – Mr. Harris requested that council if anything could be done regarding one of the twin homes on Bellevue Ave across from the park. The porch is full of boxes.
- Pothole Fairview and Walnut – Mr. Toth is requesting the pothole at Fairview and Walnut be filled. Mr. Wheeler was at a council meeting in Penndel, and they were discussing purchasing Pothole Killer. Penndel mentioned that the product cost \$1,800 and would fill 40 potholes. They also mentioned that they did not have 40 potholes to fill, so Mr. Wheeler suggested we reach out to Penndel and determine if they wanted to share the product and cost.
- Open Space – Mr. Toth made council aware that the open space areas on Main Street owned by the County are in need of grass cutting. Mayor Mahon believes it has not been cut due to the shutdown. Mr. Wheeler will reach out to the county and inquire when they plan to cut the grass. Tree limbs also need to be removed from the property.
- Industrial Park on Reetz Ave. – Ms. Coleman noticed that their barbed wire is coming down, and she believes it is dangerous to people walking past the property. Mr. Wheeler will contact the owner regarding this matter.

- Tree Removal – The wind today brought down some tree limbs in the Borough. Mayor Mahon informed council that the Borough still needs to secure a company who can be contacted to quickly remove obstructions when limbs fall in the Borough. Mr. Mandolesi will talk to Bradford Services, and see if they would be interested in servicing the Borough.
- Guard Rail Green Street – A resident on Green Street is requesting reflective tape be added to the new guard rail on Green Street.

Correspondence: none

There being no further official business the meeting was adjourned at 9:45 pm; motion made by Mr. Wheeler and seconded by Mr. Mandolesi.; carried 5-0-0.

Respectfully Submitted

Dorothy Omietanski
Secretary Hulmeville Borough