

HULMEVILLE BOROUGH COUNCIL
Meeting Minutes
October 7, 2019

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present

Thomas Wheeler, President
Dan Mandolesi, Vice President
Mayor Debbie Mahon
Doug Harris
Edward Preston
Judy Coleman
Nick Lodise
Stanley Omietanski IV, Jr. Council

Staff in Attendance

Solicitor Robert DeBias
Chief John Baran
Water & Sewer President Kurt Ludwig
Treasurer Diane McKairnes
Secretary Dorothy Omietanski

Councilmembers Absent: Sarah Omietanski, Jr. Council

Councilmembers Late to Arrive: Doug Edge

Staff Absent: Fire Marshall William Wheeler

Guests in Attendance: Nick Toth, David Dibelius, and Marce Heald

Call to Order: Mr. Wheeler called the meeting to order at 7:33 pm; all those present joined in the Pledge of Allegiance.

Minutes:

Motion made by Mr. Mandolesi seconded by Mr. Preston to approve the minutes of September 9 and 17; Motion Passed with all in favor 6-0-0

Public Comment:

- Zoning Officer Position – Mr. Dibelius came to introduce himself to council. Mr. Dibelius is interested in filling the open position of zoning officer for the Borough. He lives in Feasterville. His background includes 19 years working for the county as a dispatcher, emergency management position at Feasterville Fire Co, and currently has his own home inspection business. Mr. Wheeler explained to council that three council members will be interviewing Mr. Dibelius the week of October 21st.
- Hulmeville Historical Society Meeting – The next Historical Society meeting on October 9th at 7:30 will have a guest speaker who will be discussing two topics and they will be serving dessert.

- Pothole – Mr. Toth made council aware of a large pothole at the corner of Fairview and Walnut. Mr. Preston also said the road is eroding further down Walnut Street as well. Mr. Lodise said he would look into the matter.
- Stray Cat – Mr. Toth is having issues with a stray cat in his yard. Council suggested using a humane trap and after catching the animal taking it to Lower Bucks Humane Society.

Police Report:

- Mayor Mahon read the report for the month of September 2019: 17 incident reports, 2 accident reports, 5 assists, 1 EMS call, 0 summary citations, 28 traffic citations, 0 criminal arrests, 9 parking, 12 hours district court and 0-hour county court or total hours worked: 211, Total Salary \$5,138.50. Note additional 7 hours worked were for Hulmeville Flea Market Day.
- Successful Events – Both the Flea Market Day and Gold Star Family Day were a big success. There were fewer parking citations issued at the Flea Market Day this year compared to last year. The Gold Star Family Day made it onto the evening news.
- Drug Take Back Day – The Drug Take Back Day is scheduled for 10/26/19 from 10-2. Chief Baran, a county employee and Mayor Mahon will be present for the event.
- Vest Grant Program – The amount of \$650.99 has been added to the Hulmeville Police Departments account and needs to be spent before 8/2021. The cost of one vest is \$900 and the donated amount will cover half of the total cost.
- ATT – Ms. McKairnes did contacted ATT and gathered some information regarding the billing. She has passed the information on to the Chief.
- Policy for Adoption – Mayor Mahon informed council that she will be distributing the Drug Testing Policy for review and adoption by council.
- Biker Issue – Ms. Omietanski advised Chief Baran that on Sunday afternoon a group of youth bikers were biking down the middle of Bellevue Ave in front of her home causing issues with traffic. The bikers were doing wheelies and refused to move to the side of the road. She also informed the Chief that she has seen this same group hanging out at Our Lady of Grace School parking lot after school hours.
- School Bus Stop – Ms. McKairnes thanked the Hulmeville Police for intervening at the school bus stop located at Reetz and Main Street. The bus has changed its route and is now stopping on Main Street which makes it clearer to drivers that it is a bus stop.
- Thank You – Mr. Preston thanked the Hulmeville Police Department for their assistance during the dedication.
- Hand Guns –Chief Baran gathered quotes for hand guns and ammunition. Mayor Mahon made a recommendation to council to purchase 4 Glock Model 19 Generation 5 with night sights from Atlantic Tactical for the police department at a cost of \$1,636.00. Before voting Mr. Preston confirmed that the guns will be the ownership of the Borough and will be stored at Borough Hall when not in use. Chief Baran confirmed that each officer will be assigned a gun and the guns will be kept in their lockers when not in use. The shotgun is kept in the police car, but it is locked at all times, and each officer carries a key for the lock. He also stated that the officers will be receiving training on the new guns.

Motion made by Mr. Preston and seconded by Mr. Mandolesi to purchase 4 Glock Model 19 Generation 5 hand guns with night sights from Atlantic Tactical at a cost of \$1,636.00; motion passed with all in favor 6-0-0.

Mayor Mahon recommended to council to purchase 4 Safariland 6360 mid-ride level III duty holster from Safariland at a cost of \$614.00.

Motion made by Mr. Mandolesi and seconded by Mr. Lodise to purchase 4 Safariland 6360 mid-ride level III duty holsters from Safariland at a cost of \$614.00; motion passed with all in favor 6-0-0.

Mayor Mahon recommended to council to purchase ammunition from Eagle Point Gun at a cost of \$489.29.

Motion made by Mr. Preston and seconded by Mr. Lodise to purchase ammunition from Eagle Point Gun at a cost of \$489.29; motion passed with all in favor 6-0-0.

Jr Council Member: Stanley will be working on setting up the new printer.

Water and Sewer:

- Manhole Repairs – The manhole repair work has been completed.
- Video of System – The bid for videoing the sewer system has been awarded to Sewer Specialty Services Inc from NY. They had the lowest bid. The Authority is hoping to keep the cost to \$40,000.
- Water Shut Off – Currently there are three accounts that are proceeding to water shut off. Mr. Ludwig has been going around in circles with BCWSA regarding the door posting only to find out that BCWSA does not want the responsibility of doing the shut off postings. Council agreed that the Hulmeville Police Department should be assigned this task given the nature of the information being posted. Mr. Ludwig has the posting information on his computer. He will contact BCWSA to confirm a date they can complete the shut off, then he will print out the postings with the date provided and then contact Chief Baron to do the postings. The posting must be done at least 10 days prior to the shut off.
- Meter Replacement Project – The Authority, after three years of meter replacement received a bill from BCWSA for the work they have completed. The total cost is \$16,305.

Borough Property:

- Ladies Bathroom – Ms. McKairnes informed Mr. Mandolesi that the ladies bathroom door is not locking. Mr. Mandolesi said he would check the lock.

Lights:

- Lights – There was a light along Main Street that was on during the day. The issue was rectified. The light timers at Borough Hall are turning the lights on well after dark. Mr. Wheeler will adjust the timing.

Streets:

- Guard Rail – Mr. Wheeler forwarded information to council regarding the railing recommended by Gilmore and Assoc for the Main Street project.

Motion made by Mr. Preston and seconded by Mr. Lodise to approve the guard rail recommendation made by Gilmore and Assoc to be installed on Main Street; motion passed with all in favor 6-0-0.

Personnel: no report

Finance:

- 2020 Budget – Mr. Harris distributed a copy of the 2020 budget. Mr. Harris recommended that money set aside for future projects be designated to the specific item it is being saved for.
- Rent – Mr. Harris recommended that council increase all rents by \$50 per month due to increased water cost. The increase will go into effect 1/1/20. Mr. DeBias suggested council inform all renters now of the increase, so the renters can budget for it.

Motion made by Mr. Preston and seconded by Mr. Lodise to raise rent on all three units by \$50 per month starting 1/1/20; motion passed with all in favor 6-0-0.

Trash:

- Issues – Mr. Lodise said there are ongoing issues with trash collection that he has been trying to resolve. He will continue to work with Republic on the matters at hand.

MS4:

- Newsletter – Mayor Mahon requested ideas for the winter newsletter. She submitted a bill for \$352.84 for postage paid for the fall newsletter.

TMDL / BMP's: Permit years 2018-2022 – items that need to be accomplished over the next 5 years.

- TMDL No1: encouraged riparian forest buffers for all residents along the creek
- TMDL No 2: conduct site inspections to encourage storm water control measures
- TMDL No 3: installation of 2 deciduous trees in open space or within the borough proper
- TMDL No 4: reduce infiltration

- TMDL No 5: modify basins for increased infiltration reduction
- TMDL No 7: encouraged home owners to install rain barrels
- TMDL No 8: additional provisions:
 - Continued with the 4 leaf pick-ups through the fall/winter season
 - Sump Pump inspection enforcement
 - Decide on sediment reduction project
- PAG 13 General Permit – The permit is still in need of a few more items. Mayor Mahon is working with Ms. Brinker from Gilmore and Assoc to finalize these items.

Floodplain:

- Old Colonial Inn has cleared trees in the floodplain/open space behind its establishment. Zoning officer is working on the violation as this is not yet cleaned up.
- Property Evaluation Letters – Mayor Mahon will inspect 14 properties and would like the assistance of Mr. Mandolesi and Chief Baran in completing the inspections. The inspections will be held on 10/24 starting at 4pm and 10/26 starting at 3pm.

Storm Water:

- Updated Data Base – Mayor Mahon appreciates any updates and contact information for new residents that have moved into our town in that stormwater affects all residents and not just those who live in floodplain.
- Storm Water Issue – Mayor Mahon is going to pause any action regarding the storm water issue between McCarthy and Green until the sewer system has been televised. The Mayor is hoping that the missing manhole will be discovered during the video process.

Solicitor Report:

- Trash Contract – Mr. DeBias has received nothing but praise from customers of Leck and Sons which included Langhorne Borough and St. Mary’s Hospital. The yard waste will be collected on a separate day from trash and recycles. Mr. DeBias recommended that council accept the 5-year bid from Leck and Sons.

Motion made by Mr. Mandolesi and seconded by Mr. Lodise to accept the bid from George Leck and Sons Inc for a 5-year contract for trash collection at a cost of \$527,956.00; motion passed with all in favor 6-0-0.

Mr. DeBias asked for a point person on council for the new trash collection company. Mr. Lodise volunteered to be the contact person. Mr. DeBias will contact them to confirm trash pick-up day for Wednesdays and to ask them to provide the residents an outline of policies and procedures for trash, recycles and yard waste. Mr. DeBias asked Mr. Lodise to contact Republic regarding the leaf collection dates for this year which are 10/23, 11/6, 11/20 and 12/4.

- RDA Grant Applications – Presentations to the RDA for Municipal Grants are on 10/17/19 at Bristol Borough in the Municipal Building.

- Main Street Project – Mr. DeBias has received a bill for the Main Street project completed by Cipolloni. The majority of the bill should be paid by the Municipal Grant and the balance by the Borough.

Motion made by Mr. Lodise and seconded by Mr. Mandolesi to approve the request for payment of \$75,350 to the RDA for the work completed on Main Street from Cipolloni and Son; motion passed with all in favor 6-0-0.

Motion made by Mr. Lodise and seconded by Mr. Mandolesi to approve a payment of \$14,092 for the balance due for the work completed on Main Street from Cipolloni and Son’s; motion passed with all in favor 6-0-0.

Fire Marshal: no report

Mayor:

- Inverse Paradox – Mayor Mahon reminded all committees to please follow up with Inverse Paradox regarding their needs for record keeping and other needs for the computer program.
- Judge Baranowski Newsletter – Mayor Mahon distributed Judge Baranowski’s newsletter.

Treasurer’s Report: Treasurer’s Report for October, 2019 was made available for inspection:

• General Fund Checking Balance as of September 1, 2019:	\$ 223,347.62
Expenses Totaled:	\$ -26,272.52
Income Totaled:	\$ 26,210.82
General Fund Checking Balance as September 30, 2019:	\$ 223,285.92
• Sewer Fund Checking Balance as of September 1, 2019:	\$ 31,412.77
Expenses Totaled:	\$ -22,943.89
Income Toted:	\$ 6,528.06
Sewer Fund Checking Balance as of September 30, 2019:	\$ 14,996.94
• Sewer Fund PLGIT Balance as of September 1, 2019:	\$ 297,351.39
Interest	\$ 0
Deposit	\$ 484.79
Expense	\$ 0
Sewer Fund PLGIT Balance as of September 30, 2019:	\$ 297,836.18
• Highway Aid PLGIT Balance as of September 1, 2019:	\$ 75,485.70
Interest	\$ 0
Deposit	\$ 123.05
Expenses	\$ - 15.11
Highway Aid PLGIT Balance as of September 30, 2019:	\$ 75,593.64

• General Fund PLGIT Balance as of September 1, 2019:	\$ 341,188.94
Interest	\$ 0
Deposits	\$ 6,535.28
Expenses Total:	<u>\$ 0</u>
General Fund PLGIT Balance as of September 30, 2019:	\$ 347,742.22

Bills: A copy of the bill list dated September 9, 2019 was provided to Council and offered for review by the public. Note two bills were added Berkheimer for \$151.74 and Mayor Mahon for \$352.84.

• General Fund beginning balance as of September 30, 2019:	\$ 222,236.42
ending balance as of October 15, 2019:	\$ 198,236.03
• Sewer & Water beginning balance as of September 30, 2019:	\$ 15,901.25
ending balance as of October 11, 2019:	\$ -7,717.03
• Highway Aid beginning balance as of September 27, 2019:	\$ 56,312.32
ending balance as of September 27, 2019:	\$ 56,312.32

A motion made by Mr. Mandolesi seconded by Mr. Preston and carried unanimously to approve the bill list dated October 7, 2019; motion carries 6-0-0.

Correspondence:

- Liquid Fuels – Ms. Omietanski provided Mr. Harris a copy of the 2020 estimated allocation of liquid fuel which totals \$25,923.52.

Old Business:

- Street Dedication – Mr. Preston thanked everyone for their support and participation in the Edward Boorman Ave street dedication. He also encouraged council to do more dedications for the Vietnam Vets who where residents of Hulmeville. Mr. Preston proposed that council dedicate the soccer field to Robert Lee Clamffer who was a resident of Hulmeville for a year before enlisting.
- Main Street Paving – Mr. Preston asked if council was going to repair the sidewalks along Main Street and Bellevue Ave before the street paving is completed. Mr. Wheeler explained if the paving is completed in October as scheduled the borough would have no time to address this matter. However, if the paving is postponed until spring then council could address it this winter.
- Kiss Property – Mr. Wheeler received a request from Mr. Kiss to close his line of credit for his proposed land development project. Mr. DeBias told council Mr. Kiss needs to explain his intentions for the property and withdraw the land development plan before council can close his line of credit. Mr. Wheeler also contacted the company doing the cleanup of the Kiss property and they explained that they will be cleaning the property to residential standards.

Doug Edge arrived 9:50pm

The meeting was adjourned at 9:51 pm; motion made by Mr. Edge seconded by Mr. Lodise; carried 7-0-0.

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Respectfully Submitted

Dorothy Omietanski
Secretary Hulmeville Borough

Work Session Meeting Minutes

October 15, 2019

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present: Thomas Wheeler, President, Dan Mandolesi Vice President, Mayor Mahon, Stanley Omietanski, Jr. Council Person, Sarah Omietanski, Jr. Council Person, Doug Harris and Judy Coleman

Councilmembers Absent: Nick Lodise

Councilmembers Late: Ed Preston and Doug Edge

Others in Attendance: Secretary Dorothy Omietanski and Bob DeBias, Solicitor

Staff Absent: Kurt Ludwig, President Authority and William Wheeler, Fire Marshal

Call to Order: Mr. Wheeler called the meeting to order at 7:35 pm; all those present joined in the Pledge of Allegiance.

Finance:

- 2020 Budget – Ms. Coleman will make sure the budget is finalized and all changes have been made to the 2020 budget.
- Borough Hall Basement – Mr. Mandolesi said the basement is in dire need of attention. Mr. Harris reminded Mr. Mandolesi that there is \$16,000 in the budget this year for repairs.

Doug Edge and Mr. DeBias arrived at 7:40pm

Mayor:

- Woodruff Meeting – There will be a 3 month follow up meeting with the Woodruff's tomorrow at 5pm. The Mayor did send the Woodruff's a reminder email of the appointment.
- Water Shut Off Postings – Mayor Mahon thanked Mr. Ludwig and Chief Baran for completing the three shut off notice postings on Monday.

Solicitor:

- Police Policy – Mr. DeBias reminded council that they will be adopting the police drug and alcohol policy at the next meeting, and he encouraged council to review the drafts of the policy.
- RDA Presentations – Hulmeville Borough will be presenting its Municipal Grant Application to the RDA at 11:15-11:30. Mayor Mahon, Mr. Preston and Mr. Wheeler will be attendance.

- Leck – Mr. DeBias informed council that Leck will be keeping our trash and recycle collection on Wednesdays and will collect yard waste on Tuesdays or Thursdays. Leck will be sending out a flyer to all residents outlining their services. Leck would also like to make a presentation to council at the next work session on 11/19/19. Mr. DeBias asked Ms. Omietanski to contact Nancy Wheeler to see if she can provide up to date address mailing list of all residents.

Ed Preston arrived 7:55pm

Jr. Council Person:

- Newsletter – Sarah Omietanski is interested in writing another article for the newsletter; however, she needs an idea on subject matter. Mayor Mahon said she would talk to her about it.

New Business:

- 946 Bellevue Ave – The resident at 946 Bellevue Ave just had gutters installed and the one gutter return comes right to the edge of the sidewalk and drains onto the sidewalk.
- Memorial Park – Mr. Preston and Mr. Harris are currently working on gathering the names of servicemen from Hulmeville who served in (GWOT) Global War On Terrorism. There are at least 4 people who they want to add to the memorial. Their goal is to have this project completed for the Memorial Day Parade next year. Mr. Preston would like to do some work to the Memorial and is looking for a mason. He would also like to weather proof the brass and cement on the Memorial.

Old Business:

- Paving – According to PennDOT they are starting the paving of roads in the area tonight starting with Hulmeville Ave. According to Morrisey Construction they are postponing the project till spring. There is a meeting tomorrow to decide which is going to happen.
- Zoning Officer Interview – The interview for the zoning officer position will take place either 10/22 or 10/23 at 7:30pm and will be conducted by Ms. Coleman, Mr. Wheeler and Mr. Harris.

There being no further official business the meeting was adjourned at 8:16 pm; motion made by Mr. Mandolesi and seconded by Mr. Edge; carried 6-0-0.

Respectfully Submitted

Dorothy Omietanski
Secretary Hulmeville Borough