

**Work Session Meeting Minutes  
August 20, 2019**

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

**Councilmembers Present:** Thomas Wheeler, President, Dan Mandolesi Vice President, Mayor Mahon, Sarah Omietanski, Jr. Council Person, Doug Edge, Doug Harris and Judy Coleman

**Councilmembers Absent:** Ed Preston and Nick Lodise

**Others in Attendance:** Solicitor Robert DeBias, Secretary Dorothy Omietanski, and Authority President Kurt Ludwig

**Staff Absent:** none

**Call to Order:** Mr. Wheeler called the meeting to order at 7:35 pm; all those present joined in the Pledge of Allegiance.

**Solicitor:**

- Refuse Bids – The refuse bids will be advertised on 8/25 and 9/1 in the Courier Times and posted outside of Borough Hall. Mr. DeBias did add a section for collection of yard/leaf waste to be collected separate from trash collection April – November at a separate cost. The bids will be for 1, 3 and 5 years.
- RDA Grants – Mr. DeBias advised council that Mr. Preston as a council person cannot submit proposals for an RDA Grant. If you deduct the cost of the police bike the police departments RDA Grant request totals \$45,300. Council all agreed to take the police bike out of the grant and table it until January 2020 unless a quote can be obtained by Guy's Bicycles. The Emergency Management RDA Grant request totals \$5,002, the Borough parking lot grant amount totals \$16,350, the Vietnam Memorial Fund is \$50,000 and Mr. DeBias will call Peace Valley to see what they are requesting.
- Software – Mr. DeBias reminded council that each committee has to provide a list of needs for the software development.

**Mayor:**

- McCarthy and Green Water Issue – Gilmore sent the Mayor a document that confirms that there is an easement that crosses 3 parcels of land behind McCarthy. Currently there is massive property erosion along the properties where the storm drain and sewer lines run. Mr. DeBias explained to council that an easement provides the Borough the right to use property for utilities and that usually the utility is responsible to maintain the pipping but not the property around it over it. Right now the storm drain and sewer are exposed. The homeowners want to shore up the properties and are asking if the Borough needs to be involved in the process. Mr. Wheeler recommended setting up a meeting with Carroll Engineering and Gilmore Assoc. to look into the issue. Mayor Mahon will contact Steve

from Carroll Engineering and Amanda from Gilmore and Assoc. She will also include Mr. Ludwig in the meeting.

Mr. Ludwig arrived at 8:10pm

### **Authority:**

- Shut Off Notices – Mr. Ludwig is waiting until tomorrow to determine if he needs to send shut off notices to the Woodruffs. The Woodruffs did send their monthly payments, however they have not sent back the signed agreements. All properties are rentals so Mr. DeBias reminded Mr. Ludwig that the next letter that will need to be sent will have to request renter information from the Woodruffs, so that a notice can go out to all renters involved to inform them of the shut off. Then a letter will need to be sent to each renter giving them the opportunity to pay the amount due and deduct the cost from their rent.
- Meeting with Ms. Slater – Monday Mr. Ludwig will be meeting with Ms. Slater to review the new procedures in tracking payments being made moving forward.

### **Finance:**

- Meeting – Mr. Harris scheduled a finance meeting for 8/28 at 6:30pm to go over the budget for next year.
- Training – Mr. Harris would like to attend budget training.

**Motion made by Mr. Mandolesi and seconded by Mr. Edge to approve Mr. Harris to attend a budget training workshop in Horsham PA on 9/10/19 at a cost of \$125; motion passed with all in favor 5-0-0.**

### **Old Business:**

- 337 Main Street – Mr. Wheeler has talked to the owner on several occasions regarding his yard and he still fails to clean it up. Mr. Wheeler called a lawn service and had them provide him a price for cutting and removing the weeds. They gave him a quote of \$900 to complete the work. Mr. Wheeler is waiting on a second price for the same work from another lawn care service. Mr. Wheeler will send the owner a letter stating they have 15 days to clean up the property or council will send someone to do it at a cost of \$900 to the owner of the property. Mr. DeBias asked to review the letter before it is sent out.
- Green and Trenton Guardrail – Mr. Wheeler is very concerned with the installation of the replacement guardrail. The new guardrail is significantly bigger than the one before and is worried if someone hits it especially in a car, they may end up dead or seriously injured. Mr. Mandolesi said he would talk to Tina Davis's office regarding council's concerns.
- Email – Mr. Edge asked if anyone was having issues with their email. He signs in and his screen is blank. No one else is having an issue.

There being no further official business the meeting was adjourned at 8:51; motion made by Mr. Mandolesi and seconded by Mr. Edge; carried 5-0-0.

Respectfully Submitted

Dorothy Omietanski  
Secretary Hulmeville Borough