

**Work Session Meeting Minutes
July 16, 2019**

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present: Thomas Wheeler, President, Dan Mandolesi Vice President, Mayor Mahon, Ed Preston and Nick Lodise.

Councilmembers Absent: Sarah Omietanski, Jr. Council Person, Doug Edge, Doug Harris and Judy Coleman

Others in Attendance: Solicitor Robert DeBias, Treasurer Diane McKairnes, Fire Marshal Bill Wheeler, Sherri Wheeler, Diane Laurence and Neil Harner

Staff Absent: Secretary Dorothy Omietanski

Call to Order: Mr. Wheeler called the meeting to order at 7:43 pm; all those present joined in the Pledge of Allegiance.

Software Presentation:

- Neil Harner from Inverse Paradox was invited by Mr. Wheeler to discuss a possible software package for the Borough. Mr. Wheeler explained to Mr. Harner that other software packages presented to council at previous meetings offers many features the borough does not need. Mr. Harner informed council that Inverse Paradox has worked with many hospitals, schools, and other government entities to build software packages customized to individual needs. He said he is confident that they can do this for the Borough. Mr. Harner said council needs to make a list of needs, he can build the modules so the package will be customized to the Boroughs needs. Mr. Harner said he will also train the person or persons using the software. Mr. Preston asked if police evidence can be added as a module. Mr. Harner said he would have to make sure we have the proper security for the police evidence and if so then it could be added. Mr. Harner said he will draft a proposal with details and pricing. The proposal will have every item from our list except personnel. He will make sure everyone is comfortable with the program and can add items as we move along so we are not overwhelmed. Mr. Wheeler asked how long the process is from creating to using the software. Mr. Harner said the process takes about 12-16 weeks. Mr. DeBais asked what equipment would be needed to run the software. Mr. Harner said the program is web based so we can use Gmail or Microsoft word on tablets, phones or computer. Mr. Harner said he will work on a fixed rate for each module than we can add features as needed. Ms. Mahon asked, as she was looking at the list of items, what bold heading do we need and what items under those bold headings. Mr. Harner said he will need clarification on some of the words used in each heading. Mr. Bill Wheeler mentioned we need to sit down and go through everything we need. Mr. Harner reminded the council, we are buying a software program built for our Borough. Mr. Wheeler asked about the other boroughs, and if this works well for us can we help the others boroughs out. Mr. Harner said he can work with them. He mentioned Hulmeville Borough will own the software, so there

are ways to work with the other boroughs and get a percentage of the costs back to Hulmeville Borough. Ms. Laurence works as a teacher, and she said schools buy prepackaged software and it would be nice to have software designed just for what you need. Ms. Mahon said we should take Personnel off and add Permits and Inspection. Mr. Bill Wheeler suggested council make a list of what is needed and let Mr. Harner put in under the proper heading. Mr. Preston suggested each committee make the list of what they need. Mr. Bill Wheeler asked that each committee think about I needs, what is the outcome you are looking for and what kind of report you want.

Solicitor

- Software Liaison - Mr. DeBias suggested we appoint a liaison person to work with Mr. Harner, possibly Doug Harris.
- MS4 - Mr. DeBias handed out an article regarding MS4.
- RDA - Mr. DeBias mentioned council needs to think about RDA Grant ideas. Mr. Preston asked if council would consider sponsoring money for the Memorial for Bucks County Vietnam Veterans. He is asking for each municipality to sponsor an application for an RDA grant. The PA Vietnam Veterans Memorial Fund wants an RDA grant of \$50,000.00 for the project to be built at Middletown Veterans Park. The police department would like to apply for an RDA grant for various items totaling \$36,000.00. The police also informed council that 4 digital solar speed sign cost \$11,000.00. Mr. Wheeler mentioned the Borough parking lot needs to be resurfaced and a sinkhole needs to be fixed. He will have bids by next meeting.

Mayor:

- Green Street - Ms. Mahon informed the council that the Borough will not be able to get BMP credit for the Green Street project. Mr. Wheeler said Gilmore Associates suggested replacing the guardrail now and monitor the water way. Guardrail cost \$10,500.00. Ms. Mahon will confirm with Amanda and Gilmore Associates regarding the guard rail.
- Hulmeville Community Night- The community night will be held on August 3rd from 4-8 p.m. Ms. Mahon is asking businesses to have tables set up with information, and there will be a food truck. Mr. Bill Wheeler asked if they want a fire truck. The answer was yes.
- Sign Change – Mr. Preston said the press release for the street sign change for Boorman Ave. is ready and council will need to think about who should be in the picture. A suggestion was made that it should include the Boorman Boys, the Mayor and council. The dedication will be Sunday September 29, 2019 at 11 or 12 o'clock. Mr. Preston said a letter will be sent to the residents of Beaver Street this weekend regarding the street sign change.
- Speed Postings - Mr. Preston said he noticed 25 mph painted on the Ratcliffe Street in Bristol. He said maybe this is something the Borough can do on Main St. to help let the residents know council is trying to address the speeding concerns on Main St. Mr. Lodise suggested it be done after the repaving of Main St. Mr. Wheeler is also trying to get the crosswalks repainted.

Old Business:

- Walking Dogs - Ms. McKairnes asked the Chief what can be done about people not cleaning up after their dogs and if there is a fine for this offense. Chief Baron said a citation can be sent out to a resident, and he believes the fine is \$25.00. Ms. McKairnes also wanted to point out that 337 Main St has many weeds over grown in the yard (front and back), and they are still dumping wash water down driveway into the street.
- Lincoln Center - Mr. Bill Wheeler said the Lincoln Center business numbers are not correct. The post office will not recognize an address unless a letter comes from the Borough. The address numbers need to be corrected.

There being no further official business the meeting was adjourned at 9:51; motion made by Mr. Lodise and seconded by Mr. Mandolesi; carried 4-0-0.

Respectfully Submitted

Diane McKairnes
Treasurer