

HULMEVILLE BOROUGH COUNCIL
Meeting Minutes
July 1, 2019

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present

Tom Wheeler, President
Dan Mandolesi, Vice President
Edward Preston
Mayor Debbie Mahon
Nick Lodise
Doug Harris
Doug Edge
Sarah Omietanski, Jr. Council

Staff in Attendance

Chief, John Baran
Treasurer Diane McKairnes
Secretary Dorothy Omietanski
Water & Sewer Kurt Ludwig

Councilmembers Absent: none

Councilmembers Late to Arrive: Judy Coleman and Solicitor Robert DeBias

Staff Absent: Water & Sewer Clerk Pat Slater and Fire Marshal Bill Wheeler

Guests in Attendance: Eric Show, Krystal Show, Mary Johnson, Ron Robbins and Sheri Wheeler.

Call to Order: Mr. Wheeler called the meeting to order at 7:30 pm; all those present joined in the Pledge of Allegiance.

Minutes:

Motion made by Mr. Mandolesi seconded by Mr. Preston to approve the minutes of June 3 and 18, 2019; Motion passed with all in favor 6-0-0.

Note Ms. Coleman arrived at 7:35pm

Note Mr. DeBias arrived at 7:37pm

Public Comment:

- Hulmeville Soccer Club – Ms. Johnson informed council that the Hulmeville Soccer club has requested the use of the borough fields for this upcoming fall season. They have provided her with a \$400 donation and will provide copies of insurance when they receive it in September. Mr. Mandolesi requested that Ms. Johnson inform the club that they are required on a bi-weekly basis to move their spare nets which will allow proper cutting of the soccer fields. Ms. Johnson will call them.
- Main Street – Ms. and Mr. Show is very concerned with the speed of cars on Main Street. They live at 346 Main Street and continuously see cars speeding through town. The cars

also disregard the bus stops and have hit several cars along Main Street as well as items on residents' property. They were wondering if speed bumps could be installed to slow traffic down. Mr. Wheeler explained that Main Street is a state road and is controlled by PennDOT. PennDOT did not want the speed limit on Main Street reduced to 25 and he does not believe PennDOT will approve speed bumps. Within the past year the borough requested a traffic study be conducted by the state, and the findings were that most of the traffic was not speeding on Main Street. Mr. Harris asked if the borough could take ownership of the road, which would allow the borough to add the speed bumps. If the borough took ownership then it would also take the responsibility of maintenance and snow and ice removal, which would be very costly. Ms. Show asked if stop signs could be installed to help slow traffic. Mr. Mandolesi noticed a solar stop sign in Morrisville and inquired about the cost. The cost to install a solar radar traffic sign would be between \$7,000 and \$10,000 and would only be a deterrent, in that tickets could not be issued from the sign. Mr. Show also complained that the police always sit in the same spots and drivers know that so they slow down and then speed up right after the stop. Chief Baran explained that the police need to sit where the lines are painted in the road, however if the borough had the money to invest in a laser device they could sit in other locations. The laser device would be portable, however it cost \$7,000-\$9,000. Mr. Wheeler will call PennDOT and inquire about speed bumps, stop signs and the transfer of ownership of the road.

Police Report:

- Mayor Mahon read the report for the month of June 2019: 16 incident reports, 1 accident reports, 7 assists, 0 EMS call, 0 summary citations, 24 traffic citations, 0 criminal arrests, 1 parking, 8 hours district court and 0-hour county court or total hours worked: 213, Total Salary \$5,185.50.
- Additional Hours – The officers had additional hours for yearly firearms qualifications and Officer Carragher had an additional 16 hours for training.
- Ford and Washington – While passing out flyers Mr. Harris received a request for police to monitor the stop sign at Ford and Washington for cars not stopping at the sign.
- Green Street – The police have been monitoring the stop sign on Green Street.
- July 4th – Chief Baran will be working late on July 4th. If anyone has issues with fireworks being set off, they are to contact him.

Water and Sewer:

- Manhole Repairs – Carroll Engineering will set up a preconstruction meeting regarding the project.
- Sewer Televising – Carroll Engineering is putting the plan together for televising sewers throughout the borough. Carroll Engineering will post bids on Penn Bid and will open the bids at their office with online viewing. Carroll Engineering will also need to set up a pre-bid meeting at the Borough Hall.
- Metering – Carroll Engineer confirmed with BCWSA that they complete regular audits on the metering systems in the Borough. Carroll Engineering will get the most recent audit that is being finalized right now. If the data is accurate the extra high flow is

pointing toward sump pump issues in resident homes. Carrol Engineering reminded the Authority that in 2017 DEP noticed an issue with the Middletown meter and the Borough meter. Adjustments were made and the result was more flow given to the Borough. The flow has always been a little high, however last two years it is very high. The rainfall has been very high the past two years, but the flow levels shouldn't be this high even with the high levels of rain the area has received.

- Certified Mailing – The certified letters were mailed out on 6/17. Twenty-four letters were sent and out of those letters 5 paid in full, 6 agreed to a payment plan and 8 called but did not agree to a plan. One customer refused to sign for the letter. On 6/27 the 45-day countdown to shut off will start on those customers who have not responded.
- BCWSA Insurance – Ms. Taggart is going to call BCWSA to see if it can provide the Authority with a list of residents in the borough who are on the insurance program and also to find out why it is not offering the program anymore.
- Sewer Cap – Mayor Mahon requested that the Authority investigate a sewer cap located behind 35 Green Street. She observed water rushing into the cap.

Fire Marshal: no report

Zoning: no report

Borough Property:

- Soccer Fields – Mr. Mandolesi received an estimate for clearing the soccer fields at a cost of \$750.

Motion made by Mr. Mandolesi and seconded by Mr. Preston to approve the clearing of the soccer fields by Boone Lawn Service not to exceed \$1,000; Motion passed with all in favor 7-0-0.

- Odd Jobs Employee – Mr. Mandolesi was in Penndel speaking to the Mayor and discovered Penndel has a part time retired man who does odd jobs for the borough at a cost of \$12/hour. Mr. Mandolesi spoke to the employee, Mr. Diaz and asked if he would be interested in having the same position at Hulmeville Borough and he said he would. Mr. DeBias recommended best course of action would be to hire him as an employee of the borough.

Motion made by Mr. Mandolesi and seconded by Mr. Lodise to hire Anthony Dias for odd jobs in the borough at a rate of \$12/hour.

Mr. Harris believes council should interview the man and have him complete paperwork first before making a motion to hire him. Mr. DeBias suggested the personnel committee set up a time to meet Mr. Diaz and complete a background check. Council agreed and Mr. Mandolesi's motion was withdrawn.

Lights: no report

Trash:

- Trash Bids – Council agreed to advertise for a 1-3-5-year contract. Mayor Mahon suggested putting in a bi-weekly yard waste pick up. Mr. DeBias will see what other municipalities are doing as far as recycles and yard waste pick up.

Streets: no report

Finance:

- 2020 Budget – All budget items need to be submitted to Mr. Harris by next month's meeting.

Personnel:

- Interview – The personnel committee will need to interview the handyman.

Jr Council Member:

- Spotted Lantern Bugs – Ms. Omietanski has collected information on the Spotted Lantern bugs. She is going on vacation and plans to start writing her article when she returns. Mayor Mahon told Ms. Omietanski that she needs to schedule a Spotted Lantern presentation and she will try to plan it soon so it will help her with her article.

MS4:

- Newsletter – The newsletter has been printed.

TMDL / BMP's: Permit years 2018-2022 – items that need to be accomplished over the next 5 years.

- TMDL No1: encouraged riparian forest buffers for all residents along the creek
- TMDL No 2: conduct site inspections to encourage storm water control measures
- TMDL No 3: installation of 2 deciduous trees in open space or within the borough proper
- TMDL No 4: reduce infiltration
- TMDL No 5: modify basins for increased infiltration reduction
- TMDL No 7: encouraged home owners to install rain barrels
- TMDL No 8: additional provisions:
 - Continued with the 4 leaf pick-ups through the fall/winter season
 - Sump Pump inspection enforcement
 - Decide on sediment reduction project

Floodplain:

- Letter to Floodplain Residents – Mayor Mahon passed a letter around to council at the meeting to review and make any edits they feel necessary. She is mailing this to the residents offering a free home inspection of properties in flood plain. There will be no citations given. However the resident will need to fix any issues within a designated amount of time.
- Old Colonial Inn has cleared trees in the floodplain/open space behind its establishment. Zoning officer is working on the violation as this is not yet cleaned up.
- The Water Street FIRM concerns have not yet been answered (15 months now). FEMA forwarded Mayor Mahon’s questions to PEMA for answers through the hazard mitigation grants.

Storm Water:

- Updated Data Base – Mayor Mahon appreciates any updates and contact information for new residents that have moved into our town in that stormwater affects all residents and not just those who live in floodplain.

Solicitor Report:

- Main Street Repair Project – A preconstruction meeting has been completed. The project is scheduled to start right after Labor Day. Mr. Cipolloni will try to coordinate the work so that his work is completed before the paving of Main Street occurs. The company can only work on Main Street from the hours of 9-3 due to it being a state road. The sidewalk will have to be closed from William Penn Fire Co to the construction site.

Motion made by Mr. Lodise and seconded by Mr. Mandolesi to authorize Mr. Wheeler to sign the contract with Cipolloni and Sons for the Main Street Project Repairs; motion passed with all in favor 7-0-0.

- RDA Contract 2020 – Mr. DeBias needs council’s suggestions for the RDA 2020 application.
- Renaming Praul Street – Mr. Preston read a resolution for honoring James Boorman’s sacrifice during battle by renaming Praul Street to Sgt. James E Boorman Ave.

Motion made by Mr. Preston and seconded by Mr. Lodise to accept changing Praul Street to Sgt. James E Boorman Ave; motion passed with all in favor 7-0-0.

Mr. Preston would like to have a ceremony for the name change around September 27th which is national Gold Star Day. Mr. Preston will write a press release to distribute to council for their approval. Mayor Mahon stressed that the residents of Beaver Street should be contacted now regarding the name change.

Mayor:

- Wedding – The Mayor conducted one wedding.

Treasurer's Report: Treasurer's Report of July 1, 2019 was made available for inspection:

• General Fund Checking Balance as of June 1, 2019:	\$ 365,360.68
Expenses Totaled:	\$ - 22,651.12
Income Totaled:	<u>\$ 38,778.98</u>
General Fund Checking Balance as June 30, 2019:	\$ 381,488.54
• Sewer Fund Checking Balance as of June 1, 2019:	\$ 21,605.09
Expenses Totaled:	\$ -25,705.56
Income Totaled:	<u>\$ 34,262.82</u>
Sewer Fund Checking Balance as of June 30, 2019:	\$ 30,162.35
• Sewer Fund PLGIT Balance as of May 1, 2019:	\$ 325,120.82
Interest	\$ 0
Deposit	\$ 614.48
Expense	<u>\$ 0</u>
Sewer Fund PLGIT Balance as of May 31, 2019:	\$ 325,735.30
• Highway Aid PLGIT Balance as of May 1, 2019:	\$ 57,759.81
Interest	\$ 0
Deposit	\$ 109.16
Expenses	<u>\$ - 15.49</u>
Highway Aid PLGIT Balance as of May 31, 2019:	\$ 57,853.48
• General Fund PLGIT Balance as of May 1, 2019:	\$ 192,354.47
Interest	\$ 0
Deposits	\$ 70,632.35
Expenses Total:	<u>\$ - 3,211.24</u>
General Fund PLGIT Balance as of May 31, 2019:	\$ 259,774.58

Bills: A copy of the bill list dated July 1, 2019 was provided to Council and offered for review by the public. Note 2 bills for Rio Supple \$119.69 and Mayor Mahon \$302.50 were added.

• General Fund beginning balance as of June 28, 2019:	\$ 383,313.36
ending balance as of July 15, 2019:	\$ 336,183.77
• Sewer & Water beginning balance as of June 28, 2019:	\$ 31,287.60
ending balance as of July 12, 2019:	\$ 35.45
• Highway Aid beginning balance as of July 1 2019:	\$ 57,328.83
ending balance as of July 1, 2019:	\$ 56,757.69

A motion made by Mr. Mandolesi seconded by Mr. Lodise and carried unanimously to approve the bill list dated July 1, 2019; motion carries 7-0-0.

Correspondence:

- Vacation – Ms. Omietanski will not be present for the next two meetings. In her absence Ms. McKairnes has offered to fill in. She will send a reminder email out to council before she departs.

New Business:

- Mini Libraries – A resident is interested in installing mini libraries in both Memorial Park and Heritage Park and placing them behind the memorials. Council discussed and all agrees this is not a good idea for a memorial park and is declining the offer.

Old Business:

- Guard Rail Green Street – Mr. Wheeler received three bids for the guardrail work on Green Street. He met with Long Fence, the lowest bidder, to discuss the project. Their cost to do the work is 16,350, however they pointed out to Mr. Wheeler that the road is eroding and putting up the guardrail would be extremely difficult given the road's current condition. The issue on Green Street has been determined to be a storm water erosion issue. Mayor Mahon at the same time met with Mr. Jadcak at 135 Green Street. She discovered that the water flow from E Fairview through McCarthy down to Greet Street is significant. Amanda Faller from Gilmore came out Friday to look at the roadway and did confirm that the project would need to be completed immediately and the work could go toward the borough's required stormwater project. Gilmore will contact a couple of contractors for quotes and also look into the easements in the area of the project.
- Reetz Ave Parking – Gilmore looked at the Reetz Ave parking issue and made a recommendation that the borough allow parking on the business side of Reetz Ave. Allowing parking there will provide 12 parking spots verses the 6 on the residential side. Gilmore suggests allow parking from Washington up.

An executive session was called at 10pm to discuss litigation.
Council reconvened at 10:25pm

The meeting was adjourned at 10:26 pm; motion made by Mr. Mandolesi seconded by Mr. Harris; carried 7-0-0.

Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary