

**Work Session Meeting Minutes  
November 20, 2018**

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

**Councilmembers Present:** Thomas Wheeler, President, Dan Mandolesi Vice President, Mayor Mahon, Doug Harris, Sarah Omietanski, Jr. Council Person, and Doug Edge.

**Councilmember's Absent:** Judy Coleman, Mallory Menta and Nick Lodise.

**Other's in Attendance:** Fire Marshal Wheeler and Sheri Wheeler

**Call to Order:** Mr. Wheeler called the meeting to order at 7:40 pm; all those present joined in the Pledge of Allegiance.

**Engineering Interviews:** The borough received information from 7 engineering firms. Council narrowed the interviews to three candidates: Tri State Engineers, Gilmore and Associates Inc and Carroll Engineering Corp. Council had a set of questions asked of all three firms. Each firm had a half hour to answer questions and present their qualifications to council. After discussion council agreed they were satisfied with the three interviews and would not schedule any additional interviews. Council may to select the new firm for the January 2, 2019 meeting.

**Solicitor Report:**

- Zoning/Code Enforcement – The borough needs a temporary zoning and code officer appointed until the position can be filled permanently.

**A motion made by Mr. Mandolesi seconded by Mr. Harris to appoint Thomas Wheeler as the temporary zoning and code enforcement officer with no compensation; motion carries 3-1-0.**

Judy Coleman arrived 7:40pm

- 939 Bellevue Ave – Mayor Mahon was contacted by a current renter at 939 Bellevue Ave by the name of Margaret Anastasia. Ms. Anastasia called to register a complaint regarding her rental unit. Ms. Anastasia invited Mayor Mahon to come to her unit to see what her concerns where. Mayor Mahon and Fire Marshal Wheeler went to the property. They noted issues and took pictures of areas of concern. Currently there is no heat on the property. Five people reside on the property and each rent a room and share kitchen and bathroom. Each room has a lock and rent is collected weekly by cash payments for each room. Mr. DeBias will compose a letter from the zoning officer/code enforcement advising them to cease and desist based on the information provided that they are running a boarding house which is against the borough's zoning ordinance.
- Meeting Schedule – Mr. DeBias confirmed that Ms. Omietanski submitted the meeting schedule for 2019 to be advertised in the Courier.

- Budget – Mr. DeBias confirmed with Ms. Coleman that the budget is prepared and ready to present at the next meeting.
- Policies – Mayor Mahon confirmed that the police committee is continuing to work on policies. The Mayor is working with the police department using documents from Langhorne Borough. They are also working on creating job descriptions and a mission statement.

**Mayor:**

- Washington Ave - Mayor Mahon made council aware of an on-going issue on Washington Ave. There is a resident who owns a lawn care trailer that she parks on the street. The residents have been complaining about the trailer. Mayor Mahon researched the ordinances regarding parking and it does state that business vehicles are only allowed in off street parking. The owner of the trailer claims it is not for business but it is registered under a business name. The trailer has been moved away from the corner of the street which was causing issues, however the owner's still parking it on the street. The owner now claims she is being threatened with notes from the neighbors. Fire Marshal Wheeler also pointed out if there are trucks parked on both sides of the street the fire trucks will not be able to make turns to get down the street if there is a fire or emergency.

**Correspondence:**

- Borough News – Ms. Omietanski received a renewal notice for the Borough News. She read a list of all personnel who are currently receiving the publication. Council agreed to limit the police department to one copy, add the junior council person and update the Authority contact to reflect Kurt Ludwig.

**Old Business:**

- Snow Removal – Mr. Wheeler informed council that the borough received its first snow removal invoice which came to \$1,804.50.

There being no further official business the meeting was adjourned at 10:35 pm; motion made by Mr. Harris and seconded by Mr. Edge; carried 5-0-0.

Respectfully Submitted

Dorothy Omietanski,  
Hulmeville Borough Secretary