

**HULMEVILLE BOROUGH COUNCIL**  
**Meeting Minutes**  
**May 7, 2018**

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

**Councilmembers Present**

Thomas Wheeler, President  
Dan Mandolesi, Vice President  
Nick Lodise  
Mallory Menta  
Sarah Omietanski, Jr. Council  
Doug Harris  
Judy Coleman

**Staff in Attendance**

Solicitor Robert DeBias  
Treasurer Diane McKairnes  
Secretary Dorothy Omietanski

**Councilmembers Absent:** Doug Edge and Mayor Debbie Mahon

**Staff Absent:** Water & Sewer Clerk Pat Slater, Fire Marshal Bill Wheeler, and Police Chief Bob Juno

**Guests in Attendance:** Sheri Wheeler, Ken Lynn, Ira Romberger and Kurt Ludwig

**Call to Order:** Mr. Wheeler called the meeting to order at 7:33 pm; all those present joined in the Pledge of Allegiance.

**Minutes:**

**Motion made by Mr. Mandolesi seconded by Mr. Lodise to approve the minutes of April 2 and 17, 2018; Motion passed with all in favor 5-0-0.**

Mr. Wheeler made some minor changes to the March work session meeting minutes under the heading Traisr.

Note Mayor Mahon arrived at 7:36pm

**Motion made by Mr. Mandolesi seconded by Mr. Harris to approve the minutes of March 5 and 20, 2018 as corrected by Mr. Wheeler; Motion passed with all in favor 6-0-0.**

**Public Comment:**

- Mr. Romberger came to express his concerns regarding a few issues. First Mr. Romberger came to speak on behalf of Bill Simpson, who has been the caretaker of Memorial Park for many years. Mr. Simpson would like to know if he is still in charge of raising and lowering the flag. Mayor Mahon asked if Mr. Romberger could provide her Mr. Simpsons phone number. Mayor Mahon will contact Mr. Simpson to confirm that he is still willing and able to manage the duties of the flag. If he still wants to be in charge

of raising and lowering the flag council all agreed they would be happy to see him continue the task. Mr. Romberger also told council that Mr. Simpson cleans up the park on a monthly basis. He uses his own trash bags and even hired at one time someone to help with some large limb removal. Mayor Mahon explained that the Garden Club schedules a clean up of the park every May and that Mr. Simpson would not have to remove the large limbs himself, but he should leave that for Garden Club to do. Mr. Romberger also wanted to state that he does not think the current lawn service for the borough is doing a good job mowing the soccer fields. Last year Mr. Romberger thought they were mowing when it did not need mowing. Mr. Mandolesi explained that sometimes it is a hard call for the lawn service to make when there is little rain. However, the service agreed to a certain amount of cuts a year and they always manage it well, so the borough is never overcharged. The next issue Mr. Romberger wanted to address is trash at one of the twin homes along Bellevue Ave. across from the park. He observed a large amount of trash accumulating on the side of the house as well as a broken-down vehicle. He also noticed that they installed a pool in the back without fencing. Mr. Romberger tried calling the Board of Health regarding the trash and they are requesting the complaint in writing. Mr. Romberger has difficulty seeing and is not able to write the letter so he came to request that council draft a letter regarding the issue and send it to the Board of Health for him. The last issue Mr. Romberger discussed was regarding crosswalks. Mr. Romberger needs to cross Bellevue Ave. to catch the bus and crossing the street is very difficult. He is requesting that cross walks be installed at the clock one crossing Neshaminy and the other crossing Bellevue Ave. Mr. Wheeler explained that there is more involved than just painting lines. Handicap ramps would also need to be installed on the curbs. Mr. Wheeler told Mr. Romberger that he would look into the request.

- Mr. Lynn complained about the soccer field trash cans. The cans are always overflowing with trash and he noticed the soccer people placed the full trash cans next to the trash bin. They need to unload the trash into the bin in order for it to be collected. A suggestion was made that they cut the cans in half and that way the cans when full are not so heavy and difficult to empty. Mr. Mandolesi said he would contact Mary Johnson regarding this issue.

### **Water and Sewer:**

- New Members – The Authority is fully staffed with the addition of Joseph and Minnie Nocito.
- Manhole Repairs – The manhole repairs are scheduled to start within the next few weeks.
- Water Shut Off Policy – The Authority did discuss the water shut off policies last meeting, but did not come to any decisions yet due to the fact that there were so many new members. The new members were given information to read and on May 21<sup>st</sup>, which is the next scheduled meeting date, they will have further discussion regarding the matter. Mr. Wheeler encouraged council to provide input and attend the Authority meeting.
- Senior Citizen Luncheon – Mr. Ludwig wanted to remind everyone that the senior citizen luncheon will be held on May 16 at the fire house.

### **Police Report:**

- Mayor Mahon read the report for the month of April 2018: 15 Incidents, 22 Traffic, 0 Parking, 4 Accidents, 4 Assists, 0 Summary, 2 Criminal, 6 District Court, 0 County Court, 2 EMS, for total hours worked: 192, Total Salary \$4,545.40. They had 10 hours of training.
- Officer Dolan – Officer Dolan is out on personal leave as of 4/2/18 and Chief Juno is covering his 20-hour shift.
- Static IP – The police confirmed that they need a static IP address, and Comcast explained that they need a dedicated router for the static IP. Mayor Mahon is currently working with a consultant who assists Langhorne Manor Police Department with tech support. He charges \$65/hour and so far, has been very useful. The new router will cost the borough \$154 per month.
- Batteries – Chief Juno purchased the batteries for the police radios for \$312 and a controller for \$72.49.
- Vest Grant – The grant request for the bullet proof vests has been submitted. The grant is for \$3,000 for 3 vests. Chief Juno will be able to submit another grant at the end of September 2019 for the other two vests needed. All vests are sized and do have an expiration date.
- Memo – Mayor Mahon stated that the memo format of communication with the police department is now being utilized.
- National Night Out – National Night Out this year will be on August 7. Mayor Mahon will put information regarding National Night Out in the upcoming newsletter.

### **Borough Property:**

- Boiler – The heater repair man did not repair the leaks yet to the boiler. The boiler inspector did stop by to inspect the heater and left a notice.

### **Lights:**

- LED Lights – Mr. Mandolesi and Mr. Lodise have a total for the lights of 60 at 35 watt and 21 at 51-watt bulbs. The 51-watt bulbs will be used at the intersections. They are also recommending adding a light on the chimney at Borough Hall to help light the parking lot. They also confirmed that the four lights at Faust Funeral Home were not Borough lights. They should be ready to advertise in June and accept the bids in Julys meeting.

### **Streets:**

- Welcome Sign by Zimmerman Lane – Ms. Menta informed Mr. Lodise that the welcome sign along Main Street has a sticker on it that is covering part of the sign.
- Graffiti – There is graffiti on some of the signs on Washington between Reetz and Penna. Mr. Lodise will contact TAG to have them come out and remove it. Mayor Mahon also asked Mr. Lodise to mention to TAG that Hulmeville does support their organization through the RDA, however Hulmeville is not listed on their website as a supporter.

**Personnel:** no report

**Finance:**

- EIT – Ms. Coleman confirmed with Ms. McKairnes that the borough is receiving EIT payments. However, there is no breakdown of how many people it is coming from. Ms. McKairnes will contact the firm and ask if it can provide the borough more detailed information.

**MS4:**

- Public Outreach Letter - Mayor Mahon is currently working on public outreach letter for the existing permit year. The letters will go out to all the schools and businesses in the area. She is also working on the Borough newsletter
- Girl Scout Gold Award – Jillian Marshal is working on earning her Gold Award for Girl Scouts. She would like to place bat houses in residents' yards. Mayor Mahon will be placing information regarding her project in newsletter and interested residents should contact Ms. Marshal directly.
- MS4 TMDL Plan – Mr. Canales sent out an email regarding a meeting he attended at the Pennsylvania State Association of Township Supervisors Conference. One of the speakers was from the DEP. The DEP has reviewed approximately half of the submitted NOIs and TMDL/PRP plans. Everyone should expect revisions to the plans and maps.

**TMDL / BMP's:** Permit years 2018-2022

- TMDL No1: encouraged riparian forest buffers for all residents along the creek
- TMDL No 2: conduct site inspections to encourage storm water control measures
- TMDL No 3: installation of 2 deciduous trees in open space or within the borough proper
- TMDL No 4: reduce infiltration
- TMDL No 5: modify basins for increased infiltration reduction
- TMDL No 7: encouraged home owners to install rain barrels
- TMDL No 8: additional provisions:
  - Continued with the 4 leaf pick-ups through the fall/winter season
  - Sump Pump inspection enforcement

**Floodplain:**

- For all residents in and out of floodplain, contact information is being added to the newsletter to assist residents and business owners on propose practices and procedures during weather events.
- The Water Street FIRM concerns have not yet been answered. FEMA forwarded Mayor Mahon's questions to PEMA through the Hazard Mitigation Grants.

### **Storm Water:**

- Please continue with updates for any new residents that have moved into our town as storm water affects us all and not just those that live in floodplain

Note – Doug Edge arrived at 8:35 pm

### **Jr Council Member:**

- Homeless Teens – Ms. Omietanski received a request from Ms. Menta to research what assistance Neshaminy High School provides for homeless teens in their district. Ms. Omietanski has reached out to the principal, Dr. McGee, but has not heard back from him yet. Ms. Omietanski did ask if council could please provide her more time between sending her a question and the date in which they expect an answer. Council is very interested to see what Ms. Omietanski finds out and would like to see if there is anything that council could do to support the homeless teens. Currently Mayor Mahon explained the Garden Club donates produce to a local women's shelter. The Garden Club could divide this donation between the school homeless and women shelter.
- Thank you – Mayor Mahon wanted to thank Ms. Omietanski for her efforts to get volunteers for Earth Day. Mayor Mahon had 5 Neshaminy High School students come to help and the day was a success.
- Borough Magazine – Mayor Mahon would like to submit a picture of Ms. Omietanski for the Borough Magazine in the section that highlights Jr. Council Persons. Ms. Omietanski will send her a school picture to use.
- Memorial Day Parade – The parade this year is on May 26, 2018. Mr. Wheeler suggested having the Jr. Council Person in the parade. Mayor Mahon requested that council create better signage for the cars. Mr. Wheeler announced that the streets are scheduled to be swept on May 17<sup>th</sup>.

### **Solicitor Report:**

- RDA – Mr. DeBias reminded council that it is time for them to start putting together information for applications to the RDA. Council agreed they should investigate Mr. Rombergers request for more crosswalks. Mayor Mahon suggested a solar stop sign at the corner of Bellevue and Neshaminy. Ms. Menta will gather information on a camera to be used to help police dumping in the creek.
- Snow Removal – Mr. Wheeler suggested council start the process of securing a snow removal service earlier this year. Mr. DeBias suggests advertising for bids in August to be read in September.
- Penndel Lateral Sewer Inspection – Mr. DeBias has information regarding Penndel's new inspection policy for council. The inspections are done when a property is sold and is required to receive the use and occupancy permit. Currently the sump pump inspections are voluntary.
- Borough Association Class – The PSAB is offering a training on rental property inspections management program. The class is being held in York. Ms. Menta will contact them to see if there are any materials that could be provided or a taping of the session.

- Liquid Fuels Guidelines – Mr. DeBias distributed the updated liquid fuels guidelines.

**Zoning:** no report

**Fire Marshal:** no report

**Trash:** no report

**Mayor:**

- Weddings – Mayor Mahon will submit the weddings she has officiated at the next meeting. She has a wedding scheduled for May 25<sup>th</sup> at borough hall.
- Carlo’s Tree Service – Mayor Mahon secured a tree service who will be the boroughs contact during emergencies to have tree limbs removed. Carlo’s Tree Service will be available to the borough during these events.
- Hopewell Lane – Mayor Mahon will be drafting an email to all the parties involved in the water issue.

**Treasurer’s Report:** Treasurer’s Report of April 2, 2018 was made available for inspection:

• <b>General Fund Checking</b> Balance as of March 1, 2018:	\$ 66,122.77
Expenses Totaled:	\$ - 27,783.59
Income Totaled:	\$ 30,550.17
General Fund Checking Balance as of March 31, 2018:	<b>\$ 68,889.35</b>
• <b>Sewer Fund Checking</b> Balance as of March 1, 2018:	\$ 84,550.40
Expenses Totaled:	\$ -29,436.54
Income Totaled:	\$ 3,587.35
Sewer Fund Checking Balance as of March 31, 2018:	<b>\$ 58,701.21</b>
• <b>Sewer Fund PLGIT</b> Balance as of February 1, 2018:	\$ 399,998.47
Interest	\$ 361.15
Deposit	\$ 0
Expense	\$ 0
Sewer Fund PLGIT Balance as of February 28, 2018:	<b>\$ 400,359.62</b>
• <b>Highway Aid PLGIT</b> Balance as of February 1, 2018:	\$ 28,921.16
Interest	\$ 24.76
Deposit	\$ 0
Expenses	\$ -2,464.76
Highway Aid PLGIT Balance as of February 28, 2018:	<b>\$ 26,491.02</b>
• <b>General Fund PLGIT</b> Balance as of February 1, 2018:	\$ 55,830.41
Interest	\$ 50.41
Deposits	\$ 0
Expenses Total:	\$ 0

General Fund PLGIT Balance as of February 28, 2018: \$ 55,880.82

**Treasurer's Report:** Treasurer's Report of May 7, 2018 was made available for inspection:

- **General Fund Checking** Balance as of April 1, 2018: \$ 68,889.35  
     Expenses Totaled: \$ -27,320.37  
     Income Totaled: \$ 149,983.27  
 General Fund Checking Balance as of April 30, 2018: \$ 191,552.25
  
- **Sewer Fund Checking** Balance as of April 1, 2018: \$ 58,701.21  
     Expenses Totaled: \$ -25,012.09  
     Income Totaled: \$ 49,778.70  
 Sewer Fund Checking Balance as of April 30, 2018: \$ 83,467.82
  
- **Sewer Fund PLGIT** Balance as of March 1, 2018: \$ 400,359.62  
     Interest \$ 890.83  
     Deposit \$ 0  
     Expense \$ 0  
 Sewer Fund PLGIT Balance as of April 30, 2018: \$ 401,250.45
  
- **Highway Aid PLGIT** Balance as of March 1, 2018: \$ 26,491.02  
     Interest \$ 103.11  
     Deposit \$ 26,547.83  
     Expenses \$ -4,044.27  
 Highway Aid PLGIT Balance as of April 30, 2018: \$ 49,097.69
  
- **General Fund PLGIT** Balance as of March 1, 2018: \$ 55,880.82  
     Interest \$ 124.34  
     Deposits \$ 0  
     Expenses Total: \$ 0  
 General Fund PLGIT Balance as of April 30, 2018: \$ 56,005.16

**Bills:** A copy of the bill list dated May 7, 2018 was provided to Council and offered for review by the public.

- **General Fund** beginning balance as of April 20, 2018: \$ 76,493.75  
     ending balance as of May 7, 2018: \$ 167,877.13
  
- **Sewer & Water** beginning balance as of April 30, 2018: \$ 76,332.84  
     ending balance as of May 11, 2018: \$ 43,825.49
  
- **Highway Aid** beginning balance as of May 7, 2018: \$ 49,083.23  
     ending balance as of May 7, 2018: \$ 47,380.81

**A motion made by Mr. Mandolesi seconded by Mr. Lodise and carried unanimously to approve the bill list dated May 7, 2018; motion carries 7-0-0.**

**Correspondence:**

- Neshaminy Shore Club – Ms. Omietanski distributed an email to council regarding the audit question from Berkheimer.

**Old Business:**

- House at Trenton and Main – The Historical Review Board met regarding the house that was hit on Trenton Rd. They all agreed that if the owner can match the siding they can just repair the wall, however if they cannot match the siding the whole house will need to be done. Mr. Mandolesi also needs to get a price for a new light and arm for insurance reimbursement.
- First Net – Mr. Wheeler explained that ATT is offering everyone on council and all employees of the borough cell phones with unlimited talk and text through the First Net program for \$50 per month. Mr. Wheeler will invite ATT to come to the work session to present the program.
- Culvert Main Street – Mr. Mandolesi and Mr. Lodise took pictures of the tunnel. The cost to repair the culvert will be expensive to complete due to easements being located on private property, having to provide PENDOT a foot traffic plan etc. Mr. Wheeler estimates that the project will cost the borough \$50,000 with an RDA grant. He also estimates that the project would not be completed until May 2019 at the earliest. Mr. Wheeler also wanted to point out that the street is eroding around the easement. Mr. Wheeler suggested council make the project a two-year project. He also confirmed with the RDA that the project would be acceptable to submit to them as a grant request. Due to sickness Mr. Mandolesi has not followed up with CVU regarding covering the sidewalk until the repairs are completed.

**Motion made by Ms. Menta seconded by Mr. Lodise to proceed by collecting the necessary documentation to be able to submit an RDA application for repairs needed on the culvert on Main Street; Motion passed with all in favor 7-0-0.**

- Tracking Systems – Mr. Harris contacted two companies, Harris Local Government and Magnet. Mr. Harris told council they need to decide exactly what they want to track in order to select the appropriate program. Council agrees they need to be able to manage permits, track property information, maintenance on lights and street signs and storm water information. Mr. Harris said all programs are cloud based and mapping seems to be offered with all companies. Mr. Harris will schedule a time for each company to make a presentation.
- Paper Road – Ms. McKairnes asked council if it is ok that a trailer and lumber is being stored on the paper road at the end of Penna Ave. Mr. DeBias explained that the paper road is controlled by the owners adjoining the road. They have the authority to make decisions for the road. All owners of lots on the subdivision plan have the ability to require that the paper street area remain open and available for use by them.
- Garden Club – Mayor Mahon announced that the Garden Club has plants they would like to distribute to anyone who is interested in taking them.

- Fire Truck – Mr. Wheeler brought an issue to council’s attention. Middletown is planning to hire paid fire fighters Monday – Friday 7am to 7pm. The team they have put together is in need of a fire truck. Levittown suggested Middletown take William Penn Fire Co’s truck. The problem with this suggestion is if they take the truck at William Penn, the borough of Hulmeville no fire truck available Monday – Friday. Levittown would have two trucks at their disposal. Mr. Wheeler is concerned with this plan because the borough is responsible to provide fire protection to the residents of Hulmeville and without a truck there would be no protection.

**Motion made by Mr. Mandolesi seconded by Mr. Harris to allow Mr. Wheeler and Fire Marshal Wheeler to proceed with objecting to the removal of the fire truck from William Penn Fire Company; Motion passed with all in favor 7-0-0.**

**The meeting was adjourned at 10:13 pm; motion made by Mr. Lodise seconded by Mr. Edge.**

Respectfully Submitted

Dorothy Omietanski,  
Hulmeville Borough Secretary