

**Work Session Meeting Minutes  
March 20, 2018**

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

**Councilmembers Present:** Thomas Wheeler, President, Dan Mandolesi, Vice President, Mayor Mahon, Judy Coleman, Doug Harris and Sarah Omietanski, Jr. Council Person

**Councilmember's Absent:** Doug Edge and Nick Lodise

**Other's in Attendance:** Solicitor Robert DeBias, Secretary Dorothy Omietanski, Fire Marshal Wheeler and Sheri Wheeler.

**Call to Order:** Mr. Wheeler called the meeting to order at 7:55 pm; all those present joined in the Pledge of Allegiance.

**Public Comment:** no comment

**Traisr:** Mr. Wheeler asked council how they felt regarding the Traisr presentation. Ms. Coleman and Mr. Mandolesi both agreed it was too much for our borough. The program is too expensive and provides much more software than the borough will ever use. Mr. Wheeler spoke to someone, who currently uses the system and they agreed that the program is more than Hulmeville Borough needs, and they said the program is very difficult to run. They work on the program every day and still has difficulty manipulating the system. Council all agreed that they need to determine exactly what they want to track, and then try to find a program that would meet their needs. Some items council suggested to track are permits, individual house activities, roads, citations, street lights, fire hydrants and the traffic light. Mr. Harris offered to assist in creating a program that might work for the borough through Quick Books. Ms. Coleman offered to investigate Munilogic and will try to schedule a presentation for the April work session.

**Jr. Council Member:** no report

**Solicitor Report:**

- Rental Inspection – Mr. Mandolesi asked Mr. DeBias if he could start working again on the Rental Inspection Ordinance. Mr. DeBias said he would have something together for the April work session.

**Fire Marshall:** no report

**Mayor:**

- Meeting with State Police – Mayor Mahon and Chief Juno met with Sargent Kevin Mills of the State Police Department. The goal of the meeting was to improve communication and to get to know each other. Mayor Mahon moving forward will be contacting the State

Police once a month to be updated on activities that have taken place with the State Police in Hulmeville Borough. Sargent Mills did explain that even in his own department the police have a difficulty communicating with each other. Sargent Mills cannot communicate with the State Police on I95 and that many of his officers rely on their cell phones for communication to each other.

- Hulmeville Police Office Hours – Every Wednesday from 7-8 the police will have office hours at the police station.
- Municipality Police Department Supervision Oversight – Mayor Mahon along with Mr. Wheeler and possibly Chief Juno would like to attend MPDSO event held on April 5 in Chester County. The event is being hosted by the same speaker who ran the webinar last month. The cost of the event is \$150 per person.

**A motion made by Ms. Coleman seconded by Mr. Mandolesi to allow up to three people to attend the Municipality Police Department Supervision Oversight on April 5 at a cost of no more than \$450; motion carries 4-0-0**

- Life Insurance Police Department – Mayor Mahon is scheduled to meet with Eric Lowendowski with Prudential Insurance Co. They are discussing Term Life Insurance for \$100,000. Mr. Lowendowski needs information on each officer before he can determine if insurance can be provided. Mr. Harris suggested Mayor Mahon also look into Long Term or Short Term Disability with a smaller life insurance of \$25,000.
- Earth Day – Earth day will be held on April 28<sup>th</sup> from 10-1 at Core Creek Park. Hulmeville Borough and Hulmeville Garden Club will be represented. Mayor Mahon is looking for volunteers. Mayor Mahon asked Sarah Omietanski if she could make an announcement at Neshaminy High School student council. Students who are looking for volunteer work may be interested in helping to earn volunteer hours.
- Shred Event – Mayor Mahon asked Ms. Omietanski if the borough has any paper they need shredded. Tina Davis is running a shred event on May 12<sup>th</sup> and Mayor Mahon will take any documents from the borough that need to be shred to the event. Ms. Omietanski did confirm that there are roughly five boxes of documents that she could take.
- Storm Water Committee – Mayor Mahon did send out an email with proposed dates for their next meeting. Mayor Mahon asked if everyone involved could respond to her email confirming the dates that work for them.
- Meeting with Mr. Canales – Mayor Mahon met with Mr. Canales who confirmed that our current permit for MS4 is in good standing. Mr. Canales pointed out that there are going to be new requirements added to the next MS4 plan. The new General Permit will include implementation of the TMDL Plan, Pollution Reduction Plan and Pollutant Control Measures for pathogens and priority organic compounds.
- State of Emergency – Mayor Mahon announced that as of 9pm she is declaring a State of Emergency which will authorize the borough's service providers to use all available resources necessary to manage the pending snow event.

## **Water and Sewer:**

- Water Shut off Notices – Mr. Wheeler reminded council that the Water Authority on April 9<sup>th</sup> is planning to discuss the process they will follow for turning off water to customers who are delinquent in paying their water and sewer bills. Mr. Wheeler told council they need to be prepared to handle issues that will arise once water is shut off to these customers. People who cannot afford to pay the amount outstanding may contact council to negotiate how they can get their water turned back on. The water will be turned off April through October.

### **Streets:**

- Inlet Main Street – Mr. Wheeler would like to contact Mr. Canales to inspect the inlet on Main Street on the Neshaminy Creek side. The inlet is in need of repair and Mr. Wheeler feels this would be a good project to submit to RDA. Mr. Mandolesi will contact CVA to provide a price to complete the work.
- Road Repairs – Mr. Wheeler would also like to have Mr. Canales look at Reetz Ave from Lincoln Ave up. The road is starting to crack and Mr. Wheeler would like to make repairs to the road before it gets bad.
- Barricades – The two borough barricades have gone missing. Mr. Wheeler would like to get a price on purchasing 4 new barricades. Asphalt Care sells them Mr. Wheeler will contact them and get a price.
- Emergency Tree Removal – A tree came down on Main Street during the last storm and needed to be moved off the road. Mayor Mahon and Mr. Wheeler both contacted tree services and no one was available to assist the borough. Mayor Mahon feels it would be a good idea to secure a tree removal service to be able to use during an emergency event where a tree would need to be removed from a roadway. Mr. Mandolesi suggested we contact two tree removal companies one as our main contact and one as a backup in case the first company cannot respond. The companies should be noted in the borough's Emergency Management Plan and a negotiated price and response time should be set. Mayor Mahon will call Harvey and Young tree services to discuss this idea with them.
- LED Lights – Mr. Mandolesi and Mr. Lodise did meet with the LED light salesperson who is going to submit a proposal in the next couple of days for the LED lights in the borough.

### **Personnel:**

- Mr. Wheeler reminded council that there are still two positions open on the Water Authority board and one position open on council that need to be filled.

### **Correspondence:**

- Air Card – Ms. Omietanski and Mr. Wheeler met with ATT regarding the police air card issue. The rep that met with them feels confident that their air card will hold a signal in the borough. The ATT representative also took a look at the other services Verizon is currently providing and made a price comparison to ATT. For the borough Verizon currently charges the borough \$143.43 per month ATT is offering the same services for \$44.95, Hulmeville Police is currently charged \$193.75. ATT is offering \$89.90 and the

air card will be \$36.99. Council would like Ms. Omietanski to confirm that the price will remain unchanged and confirm if there is a time commitment involved. If there is no time commitment council agrees Ms. Omietanski should proceed with the change in service.

- PECO Letter – The borough received a letter from PECO thanking us for our support during the winter storms Riley and Quinn. The two storms affected 750,000 and was the third most destructive storm in PECO history.
- Minute Book – Ms. Omietanski received authorization to order a new minute book at a cost of \$100.

**Old Business:**

There being no further official business the meeting was adjourned at 9:28 pm; motion made by Mr. Mandolesi seconded by Mr. Harris.

Respectfully Submitted

Dorothy Omietanski,  
Hulmeville Borough Secretary