

HULMEVILLE BOROUGH COUNCIL
Meeting Minutes
March 5, 2018

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmember's Present

Thomas Wheeler, President
Dan Mandolesi, Vice President
Nick Lodise
Mallory Menta
Judy Coleman
Sarah Omietanski, Jr. Council

Staff in Attendance

Solicitor Robert DeBias
Mayor Debbie Mahon
Secretary Dorothy Omietanski
Treasurer Diane McKairnes

Councilmembers Absent: Doug Edge and Doug Harris

Staff Absent: Water & Sewer Clerk Pat Slater, Fire Marshal Bill Wheeler, and Police Chief Bob Juno

Guests in Attendance: Edward Dutil, Carla Helbling, Mercy Ingraham, Ken Lynn, Ron Robbins, Judge Baranoski and Kurt Ludwig

Call to Order: Mr. Wheeler called the meeting to order at 7:33 pm; all those present joined in the Pledge of Allegiance.

Minutes:

Motion made by Mr. Mandolesi seconded by Mr. Lodise to approve the minutes of February 5 and 20, 2018; Motion passed with all in favor 5-0-0.

Guest Presentation:

- Judge Baranoski came to the council meeting to distribute The State of the Commonwealth of PA Magisterial District Court to all council members and members of the public. The document is a 4-page summary of what municipalities the court services, hours of operation, jurisdiction, court filing by docket type, police department filings by docket type, and court finances. He spent a few minutes explaining the document and offered to answer any questions.

Public Comment:

- Opioid Training - Mr. Lynn attended an Opioid addiction awareness program in Warminster PA. They offer training programs Monday and Tuesdays 10-1. The programs are free and open to anyone who is interested in attending. At the end of the training they provide attendees with free Narcan. Mr. Lynn distributed a flyer he received announcing similar upcoming events in our area. He highly recommends the

program it was very worthwhile and thanked Ms. Menta for presenting the information at a previous council meeting.

- Hopewell Lane – Mr. Lynn asked Mayor Mahon for an update on the water issues at Michelle Court. Mayor Mahon did receive plans from Mr. Canales and these plans did match the borough's plans. Hopewell Lane residents are aware that they need to replace the swale. The drain height needs to be measured and possibly the berm needs to be reconstructed. Mayor Mahon has been very busy at work, and apologizes that she does not have more up to date information.
- FEMA – Mercy Ingraham requested an update on the FEMA letter she received regarding an Elevation Certificate. Mayor Mahon did confirm that residents on Water Street have received various forms of letters from FEMA. Letter A is for buildings newly mapped into a high-risk flood area, which were Harger and Ingraham. Letter D is for primary residential pre-FIRM buildings in a high-risk flood area, paying a discounted rate, which was Nagel. Ms. Mahon did contact FEMA in regard to its findings from the program that borough residents took part in, and how those Elevation Certificates factor into the letters they mailed out. FEMA mentioned that the letters are to inform residents to be diligent with their paperwork and keep an update on file. Mayor Mahon explained that flood insurance would not be dropped, however Ms. Ingraham may see her cost for insurance increase over time. Mayor Mahon did ask FEMA several questions regarding this matter, but has not heard back from them yet.
- Trees – Ms. Ingraham has noticed that the borough has lost several trees in the past few weeks and would like to encourage the citizens to plant new trees to replace the ones lost. Ms. Ingraham was hoping the Garden Club would encourage the planting of trees. Mayor Mahon wanted to point out that several trees were removed at Johnson Hall. The trees were not well and needed to be removed. The owner does have plans to replant new trees.
- Trash Issue – Mr. Ludwig brought to council's attention yet another trash issue. Mr. Ludwig's mother called Republic to schedule a bulk pick up and Republic still does not recognize Main Street as part of the service area.
- Black Property – Ms. Helbling asked for an update on the Black property. Mr. Wheeler explained that council has heard nothing from them to date. Mr. Wheeler was told that the construction company is still waiting on an answer from Neshaminy School District regarding the easement.
- Johnson Hall – Ms. Helbling inquired to the plans for Johnson's Hall. Mr. Wheeler explained that the new owners plan to have professional offices in the left part of the building and a coffee shop on the first floor of the main building. They have no plans for the upper floors of the main building at this time.
- Fireworks – Ms. Helbling wanted to register a complaint regarding fireworks being set off in the borough. She is ok with fireworks on holidays and special events, however someone is setting them off regularly, and it is very disrupting to her family. Mr. Wheeler is aware of the issue and has spoken to Chief Juno regarding the matter.
- Green Street – Mr. Dutill came to register another complain regarding the bushes hanging over the sidewalk on Green Street. Nothing has been done since his last visit to a council meeting. He also wanted to point out a very dangerous situation next to the creek. There is no guard rail along the creek, and Mr. Dutill believes it is only a matter of time before a car drives into the creek. He also mentioned that cars still drive the wrong way at both

morning and afternoon rush hours and he rarely sees the police patrolling the area. Ms. Menta said she would remind Chief Juno of the issue on Green Street.

Police Report:

- Mayor Mahon read the report for the month of February 2018: 23 Incidents, 15 Traffic, 2 Parking, 1 Accidents, 7 Assists, 0 Summary, 1 Criminal, 12 District Court, 3 County Court, 2 EMS, for total hours worked: 250, Total Salary \$5,860.40. Mayor Mahon explained that the added hours were due to mandatory training which is required once a year.
- State Police – Chief Juno has a meeting scheduled with the state police on March 14, 2018.
- Webinar Proper Supervision of Police Departments – Ms. Mahon attended the webinar on supervision of police departments. She gathered a lot of good information.
- Air Card – Ms. Mahon asked Ms. Omietanski to inquire into getting the police department a new air card. The air card from Verizon does not work so Ms. Omietanski will need to contact another carrier.
- Watch Guard – The police car camera is not working and may need service. Mayor Mahon asked Ms. Omietanski to contact Chief Juno to gather the information she needs to contact Watch Guard to inquire about servicing the equipment. Chief said the camera seems to be working fine and the monitor is what is not working correctly.
- National Night Out – Mayor Mahon will be working with the police department to organize something for national night out on August 7, 2018.

Jr Council Member:

- Gun Restrictions – Ms. Sarah Omietanski asked council if there is anything that council can do regarding pushing changes in gun laws. Mayor Mahon explained that council does not have legislative power to change any state or federal laws, however council can write letters to state and federal representatives stating council's position regarding the current gun laws.

Water and Sewer:

- New Member – Bert Wolfe attended his first Authority meeting on February 26th. The authority is still in need of one more member.
- Manhole Repairs – Steve Hartman from Carroll Engineering sent an agreement out to Mobile Dredging and Video Pipe Inc, who is going to do the work on the manhole in the borough. Mobile Dredging was the lowest bid, coming in at \$17,000. They are required to provide a performance bond, payment bond, certificate of insurance and a signed contract. There will be one PennDOT permit required for one of the repairs located on Main Street.
- Authority Presentation to Residents – The Authority presentation will be held on March 12 at 7pm at William Penn Fire Company.

Solicitor Report:

- RDA – Langhorne Manor did receive their check from the RDA. They are very thankful for everything.
- Emergency Operations Plan – Fire Marshal Wheeler has updated the Emergency Operations Plan, and council will need to adopt a resolution adopting the amendments Fire Marshal Wheeler proposes.

Motion made by Mr. Mandolesi seconded by Mr. Lodise to approve amendments made to the Emergency Operations Plan proposed by the Emergency Management Coordinator; Motion passed with all in favor 5-0-0.

- Fireworks – Mr. DeBias will investigate ordinances regarding the use of fireworks. He will also look into the possibility that it could be classified as disturbing the peace.

MS4:

- Meeting with Engineer - Mayor Mahon has a meeting set with the borough engineer, Mr. Canales on March 13, 2018.

TMDL / BMP's: Permit year 2018-2022

- TMDL No 1: encouraged riparian forest buffers for all residents along the creek
- TMDL No 2: conduct site inspections to encourage storm water control measures
- TMDL No 3: installation of 2 deciduous trees in open space or within the borough proper
- TMDL No 4: reduce infiltration
- TMDL No 5: modify basins for increased infiltration reduction
- TMDL No 7: encouraged home owners to install rain barrels
- TMDL No 8: additional provisions:
 - Continued with the 4 leaf pick-ups through the fall/winter season
 - Sump Pump inspection enforcement

Floodplain:

- For all residents in and out of floodplain, contact information is being added to the newsletter to assist residents and business owners on practices during weather events.
- Committee Meeting - Mayor Mahon will send out an email to try to schedule the next committee meeting for hopefully sometime in March.

Storm Water:

- Ms. Mahon is requesting updates for any new residents that have moved into our town as storm water affects us all and not just those that live in floodplain.
- Neshaminy Creek Falls Damage – Mayor Mahon noticed that there is a large tree at the falls. Ms. Mahon will look into what can be done to rectify the issue.

Finance:

- 2018 Budget – Ms. McKairnes has entered the 2018 budget information into the computer.

Borough Property:

- Lawn Service – Mr. Mandolesi confirmed that council did sign a two-year contract for lawn service. Mr. Mandolesi will be addressing one issue with the lawn service regarding the soccer fields. A tree fell at the one side of the field and the grass was not cut allowing the grass to over take part of the soccer field.

Zoning:

- Zoning Report – Mr. Mandolesi read Ms. Juno’s report for February. Ms. Juno approved and forwarded a permit for 207 Ford Ave. She also had phone and email correspondences with Justin Roberts at 515 Lincoln Ave regarding right of way, Alyse Brown of 207 Ford Ave regarding permits, Department of Community and Economic Development regarding disaster checklist and Sue Weigand of Keller Williams regarding 907 Walnut Ave regarding duplex information. Ms. Juno received a complaint regarding 404 Main Street completing work without a permit. Ms. Juno confirmed with Paul Buchhofer that no permits were received and had a stop work issued. Ms. Juno drafted a notice of cease and Desist for 404 Main Street. Ms. Juno worked a total of 9.5 hours.

Fire Marshal: no report

Trash:

- Meeting with Republic – Mr. Lodise scheduled a meeting with the borough’s new contact Gary Smalley. On March 12, 2018 Mr. Lodise and Mr. Wheeler will be meeting with Mr. Smalley as well as Mr. Paoletti. Mr. Paoletti is still the borough’s contact point and his number should be called regarding any issues or requests from the borough residents.
- Snow Day – If trash pick-up Wednesday is cancelled due to snow Republic will pick up trash on Thursday.

Streets: no report

Lights:

- LED Lights – Mr. Lodise and Mr. Mandolesi worked on gathering information for the RDA LED light project. They met with Kiss Electric who actually brought samples of the lights to the meeting. Walter Bloom in Bristol Borough assisted Mr. Mandolesi with the proposal and Mr. Lodise is hoping to have everything ready for bid advertisement by the end of March. Mr. Wheeler suggested they contact Carl at Denny Electric who offered to assist them with the PECO rebate.

- Traffic Light – One of the traffic lights is turned the wrong way on the island at the intersection of Bellevue and Trenton. When the light is red the other lights facing that direction are green. The light must have been hit and it turned it the wrong way. Mr. Lodise will look into the matter.

Mayor:

- Email Correspondence – Mayor Mahon received a complaint regarding the potholes on Main Street to which she gave the complainant the 1-800 number to report potholes on state roads. She also received a complaint regarding the condition of some of the sidewalks. Ms. Mahon asked for locations of the sidewalks in question but has not received a response back yet to her request.

Personnel:

- Authority Openings – There is one Authority position still open.

Note – Doug Harris arrived at 8:50pm

Treasurer’s Report: Treasurer’s Report of March 15, 2018 was made available for inspection:

• General Fund Checking Balance as of February 1, 2018:	\$ 48,093.23
Expenses Totaled:	\$ - 33,807.61
Income Totaled:	<u>\$ 51,837.15</u>
General Fund Checking Balance as of February 28, 2018:	\$ 66,122.77
• Sewer Fund Checking Balance as of February 1, 2018:	\$ 89,653.21
Expenses Totaled:	\$ -20,657.00
Income Totaled:	<u>\$ 15,554.19</u>
Sewer Fund Checking Balance as of February 28, 2018:	\$ 84,550.40
• Sewer Fund PLGIT Balance as of January 1, 2018:	\$ 399,607.11
Interest	\$ 391.36
Deposit	\$ 0
Expense	<u>\$ 0</u>
Sewer Fund PLGIT Balance as of January 31, 2018:	\$ 399,998.47
• Highway Aid PLGIT Balance as of January 1, 2018:	\$ 46,383.07
Interest	\$ 38.09
Deposit	\$ 0
Expenses	<u>\$ -17,500.00</u>
Highway Aid PLGIT Balance as of January 31, 2018:	\$ 28,921.16
• General Fund PLGIT Balance as of January 1, 2018:	\$ 55,775.79
Interest	\$ 54.62

The meeting was adjourned at 9:13 pm; motion made by Mr. Harris seconded by Ms. Coleman.

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Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary