

HULMEVILLE BOROUGH COUNCIL
Meeting Minutes
February 5, 2018

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmember's Present

Thomas Wheeler, President
Dan Mandolesi, Vice President
Doug Harris
Mallory Menta
Doug Edge
Nick Lodise

Staff in Attendance

Solicitor Robert DeBias
Fire Marshal Bill Wheeler
Secretary Dorothy Omietanski
Treasurer Diane McKairnes
Police Chief Bob Juno

Sarah Omietanski, Jr. Council

Councilmembers Absent: Judy Coleman

Staff Absent: Water & Sewer Clerk Pat Slater, and Mayor Debbie Mahon

Guests in Attendance: Scott Halpeman, Michael Feriod, David Preston, Mercy Ingraham and Ron Robbins

Call to Order: Mr. Wheeler called the meeting to order at 7:37 pm; all those present joined in the Pledge of Allegiance.

Minutes:

Motion made by Mr. Mandolesi seconded by Mr. Lodise to approve the minutes of January 2 and 16, 2018; Motion passed with all in favor 6-0-0.

Public Comment:

- FEMA – Mercy Ingraham wanted to bring an issue to council's attention. Her insurance company is requesting a certificate of elevation in order for her home to continue to be covered by insurance. She asked council if they were aware of this type of request by insurance, and if they know where she can locate this information. Mr. Wheeler said he was not aware of this type of request, and suggested she start by contacting Carroll Engineering, who did complete some of the work on the houses that were raised in the borough. Ms. Menta said she would introduce Ms. Ingraham to her contact at Carroll Engineering. After talking to Carroll Engineering Ms. Ingraham will report back her findings to council.
- Request of Address – David Preston went to the post office to request an additional address be added to his property at 104 Reetz Ave. The post office told him he needed a letter from the borough stating that they have no objections to this request. Ms. Omietanski said she would draft a letter and email it to Mr. Preston. The letter will state

that council was informed of Mr. Preston's request to add an address of 104A Reetz Ave., and that council has no objections to his request.

Police Report:

- Ms. Menta read the report for the month of January 2018: 13 Incidents, 19 Traffic, 10 Parking, 1 Accidents, 5 Assists, 0 Summary, 0 Criminal, 8 District Court, 0 County Court, 3 EMS, for total hours worked: 207, Total Salary \$4,881.65.
- Police Committee – The police committee met two times in January, and on February 5, 2018.
- Ms. Menta made council aware that there is a mandatory training of police this month so their hours worked may be higher than usual.
- Chief Juno has a meeting set up with State Police to try to establish better communication between State Police and the borough.

Jr Council Member:

- Ms. Sarah Omietanski had been given two questions to answer for the meeting. The first question was who must be allowed to speak at a council meeting. Ms. Omietanski explained that the Sunshine Act states that the public must be given an opportunity to speak. Mr. Wheeler added that only people who pay taxes or reside in the borough are allowed to speak without objection from council. The second question was why does council have the public speak first. Ms. Omietanski explained that the public speaks first at the meeting to allow them the opportunity to be able to leave after they have spoken, and to allow council to move on to conduct business. Mr. Wheeler explained that the public can comment on non-agenda items, and council can limit the amount of time they have to speak.

Water and Sewer:

- DEP – Ms. Menta confirmed that DEP will be attending the March 12th Authority presentation.
- Authority Minutes – Ms. Menta announced that Ms. Omietanski will start attending the Authority meeting to take minutes.
- Walk Through for Presentation – Ms. Menta would like to walk through her presentation with Ms. Mahon. She also requested that Stanley Omietanski be present for technical support.
- Courier Article – Mr. DeBias explained to council that there was an article explaining a law suit pending between Bristol Township and Bristol Borough. According to the article Bristol Township has been using Bristol Borough's sanitation system when they have overflow. Bristol Township was not paying the borough for the use of their system, so the borough decided to cap off the pipe connecting the systems. Now the case is pending a court appearance.
- Ms. McKairnes informed council that the Water Authority audit is complete, and copies of the audit are available if anyone is interested in viewing the audit.

Solicitor Report:

- Paper Street – Mr. DeBias forwarded information regarding the paper street issue to Mr. Wheeler.

MS4:

- Winter News Letter – The winter 2017-2018 newsletter was mailed, and Ms. Mahon is requesting reimbursement of \$455.85.
- Ms. Mahon needs to schedule a meeting with the borough engineer, Mr. Canales, for year 2018.

TMDL / BMP's: Permit year 2018-2022

- TMDL No1: encouraged riparian forest buffers for all residents along the creek
- TMDL No 2: conduct site inspections to encourage storm water control measures
- TMDL No 3: installation of 2 deciduous trees in open space or within the borough proper
- TMDL No 4: reduce infiltration
- TMDL No 5: modify basins for increased infiltration reduction
- TMDL No 7: encouraged home owners to install rain barrels
- TMDL No 8: additional provisions:
 - Continued with the 4 leaf pick-ups through the fall/winter season
 - Sump Pump inspection enforcement

Floodplain:

- For all residents in and out of floodplain, contact information is being added to the newsletter to assist residents and business owners on practices during weather events.
- Committee Meeting – There was a storm water committee meeting on January 15, 2018. The meeting was attended by Debra Juno, Flood Plain Administrator, Doug Harris, Kenneth Lynn, Debbie Mahon, Mayor and Tom Wheeler. They discussed the stages of MS4, TMDL and Flood Plain. The next meeting needs to be scheduled.

Storm Water:

- Ms. Mahon is requesting updates for any new residents that have moved into our town as storm water affects us all and not just those that live in floodplain.
- Storm Water Memo – Mr. DeBias distributed a memorandum sent from Mr. Canales regarding the MS4 Storm Water Program. The memo includes a list of water issues that could arise in the borough with contacts you can call who can assist in resolving the issue. Mr. DeBias forwarded this information to Bill Wheeler to post on the borough's website.

Finance:

- Budget to Actual Report – Ms. Coleman is working on a year-end report budget to actuals for 2016 and 2017.

Borough Property:

- Lawn Bid Sheet – Mr. Mandolesi is working on creating a bid sheet for 2018 lawn care for the Borough properties. Mr. Wheeler informed Mr. Mandolesi that he believes the borough signed a two or three-year agreement for lawn care. Mr. Mandolesi will try to locate the contract.
- Ms. McKairnes asked Mr. Mandolesi to talk to the renter regarding cleaning up after her dog.

Zoning:

- Subdivision – Mario Canales submitted a letter to council regarding Feriod's final minor subdivision at 214 Ford Ave. Mr. Canales confirmed that the plans have been revised to address all of PCS's concerns, as well as comments received from the Bucks County Planning Commission. Mr. DeBias requested that Mr. Feriod submit 4 copies of his revised plans to the borough. The plans will need to be signed by Mr. Canales, Hulmeville Borough, Hulmeville Planning Commission and Buck County Planning Commission. The plans will then be sent to Doylestown Records of Deeds office.

Motion made by Mr. Mandolesi seconded by Ms. Menta to accept the changes of lot line/subdivision at 214 Ford Ave. in accordance with Mr. Canales letter dated 2/1/18; Motion passed with all in favor 6-0-0.

- Mr. Mandolesi read two reports that were submitted by Ms. Juno. In December Ms. Juno reviewed and reorganized the Johnson Hall file, had correspondences with Carla Hebling of 227 Main Street, and Linda Ventola of Remax regarding 907 Walnut Ave. Ms. Juno reviewed a permit plan for 227 Main Street, and began District Court preparation for 910 Bellevue Ave. In January Ms. Juno attended a storm water meeting at Borough Hall, had correspondences with Mayor Mahon, Bob Ramagli Real Estate, Ann Piefka Markley of Specialty Office Services, Carla Hebling of 227 Main Street, and Alyse Brown of 207 Ford Ave. Ms. Juno delivered a permit package to 207 Ford Ave and continued to prepare for a District Court appearance regarding 910 Bellevue Ave. Ms. Juno attended the court hearing for 910 Bellevue Ave., where Mr. Lenihen pled guilty to offenses, however he explained he does not have resources to get the property into compliance. Mr. Lenihen was advised of the safety concerns on the property, but he told court he feels he is okay. He plans to sell the property, and obtain housing elsewhere. Judge Baranowski will compose a letter to the Area on Aging to attempt to assist Mr. Lenihen.

Fire Marshal:

- Emergency Operations Plan – Fire Marshal Wheeler has updated the Emergency Operations Plan, and will present council with a resolution at the March meeting. Chief Juno requested that Fire Marshal Wheeler provide the police department with a copy of the revised plan.
- Email Issues – Nancy Wheeler was receiving “log on” error messages when trying to access her email. The issue was resolved. Fire Marshal Wheeler also encourages everyone to check their emails. There are a few council persons not checking their emails.

Trash:

- Mr. Wheeler and Mr. Lodise met with Mr. Paoletti regarding the ongoing trash collection issues. Mr. Lodise is confident that the issue has finally been resolved. Republic realized that their maps were coded wrong, and when residents called customer service Republic would look at a map of Hulmeville Borough on Republic’s records that was color coded red which meant Republic did not service our area. Republic had a programmer correct the issue and Hulmeville’s map is now color coded correctly to indicate that Republic services our area.

Streets: no report

Lights:

- LED Lights – Mr. Lodise and Mr. Mandolesi worked on gathering information for the RDA LED light project. They counted 76 lights and three of those lights are already LED. They also added the parks lights to the count. Mr. Lodise asked council if the lights at Faust Funeral Home should be part of the count. Mr. Wheeler said that the lights at Faust Funeral Home are owned by the funeral home, so they should not be part of the count. Mr. Mandolesi is going to try to secure a copy of the specification sheet Bristol Borough used for their LED light project to use as a reference. They will also use the information they received from Kiss Electric, which was used to request the RDA grant. They will draft a proposal for 75 LED street lights. Mr. Edge suggested council look into the possibility of recycling the old lights.

Mayor: no report

Personnel:

- Authority Openings – There are three Authority positions open currently. Mr. Clark resigned last month, Eric Schmidt resigned this month, and Ms. Menta may be resigning in March. Mr. Wheeler does have one interested person, Bert Wolf. Currently Kurt Ludwig has taken responsibility to act as President to coordinate work that needs to be completed in the Authority.

Motion made by Mr. Wheeler seconded by Mr. Edge to appoint Bert Wolf to a position on Hulmeville Water Authority; Motion passed with all in favor 6-0-0.

Treasurer’s Report: Treasurer’s Report of February 5, 2018 was made available for inspection:

- **General Fund Checking** Balance as of January 1, 2018: \$ 68,986.93
Expenses Totaled: \$ - 30,986.62
Income Totaled: \$ 10,092.92
General Fund Checking Balance as of January 31, 2018: \$ **48,093.23**
- **Sewer Fund Checking** Balance as of January 1, 2018: \$ 68,837.74

	Expenses Totaled:	\$ -23,068.81
	Income Totaled:	\$ 43,884.28
	Sewer Fund Checking Balance as of January 31, 2018:	\$ 89,653.21
·	Sewer Fund PLGIT Balance as of December 1, 2017:	\$ 399,263.61
	Interest	\$ 343.50
	Deposit	\$ 0
	Expense	\$ 0
	Sewer Fund PLGIT Balance as of December 31, 2017:	\$ 399,607.11
·	Highway Aid PLGIT Balance as of December 1, 2017:	\$ 46,358.06
	Interest	\$ 39.88
	Deposit	\$.03
	Expenses	\$ -14.90
	Highway Aid PLGIT Balance as of December 31, 2017:	\$ 46,383.07
·	General Fund PLGIT Balance as of December 1, 2017:	\$ 55,503.35
	Interest	\$ 47.94
	Deposits	\$ 224.50
	Expenses Total:	\$ 0
	General Fund PLGIT Balance as of December 31, 2017:	\$ 55,775.79

Bills: A copy of the bill list dated February 5, 2018 was provided to Council, and offered for review by the public. Ms. McKairnes added five bill: Berkheimer \$80.00, Pickering Courts \$230.00, Bucks County Courier Times \$648.56, Debbie Mahon \$455.85 and Lopez Teodosio Larkin \$2,500.00.

·	General Fund beginning balance as of January 18, 2018:	\$ 68,837.57
	ending balance as of February 15, 2018:	\$ 66,842.30
·	Sewer & Water beginning balance as of February 1, 2018:	\$ 89,214.93
	ending balance as of February 9, 2018:	\$ 68,664.10
·	Highway Aid beginning balance as of February 1, 2018:	\$ 28,868.17
	ending balance as of February 5, 2018:	\$ 26,428.17

A motion made by Mr. Mandolesi seconded by Ms. Menta, and carried unanimously to approve the bill list dated January 2, 2018; motion carries 6-0-0.

Correspondence:

- Clock – Council received a new wall clock from the Borough Association. Council agreed to hang the clock in the office.
- Thank You Card – Ms. Omietanski read a card from Dave Harris thanking everyone for the retirement party.

Old Business:

- Traisr – On 2/20/18 Mr. Wheeler has scheduled a meeting with Traisr, a municipal software company. They will be at borough hall at 6:30pm to present their software to council. Middletown Township has recently met with the same company.
- Webinars – Mr. Wheeler would like to attend two webinars one on 2/14/18 on the Sunshine Laws and one on 2/21/18 on Proper Supervision of Police Departments. Both webinars are from 12-1 and he will be taking them at borough hall. Anyone is welcome to join him. The cost of each webinar is \$45. Mr. Lodise announced that he would attend the webinars.

A motion made by Ms. Menta seconded by Mr. Edge to approve Mr. Wheelers request to attend two webinars at a cost of \$90; motion carries 6-0-0.

- Fireworks – Mr. Mandolesi would like council to consider addressing the issue of fireworks. The state has approved the use of fireworks, and to keep the borough safe Mr. Mandolesi feels the borough should pass an ordinance restricting their use to a certain amount of space.
- Mar-Mar Builders – Mr. Mandolesi had an opportunity to talk to someone who has worked with Mar Mar before, and said they do very good work and would highly recommend them.
- Status on Black Property – Mr. DeBias was attending a meeting in Bensalem Township and had an opportunity to ask Mar Mar’s attorney about the status of the Black property project. He told Mr. DeBias that Neshaminy School District has not given them an answer yet, however they expect an answer by the end of this week.
- 335 Main Street – Ms. McKairnes reported that 335 Main Street has at least 5 cars parked behind their house. All vehicles are in need of a lot of work. Ms. McKairnes was advised to report the issue to Deb Juno.

The meeting was adjourned at 9:20 pm; motion made by Mr. Lodise seconded by Ms. Menta.

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Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary