

HULMEVILLE BOROUGH COUNCIL
Meeting Minutes
November 6, 2017

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmember's Present

Thomas Wheeler, President
Debbie Mahon, Vice President
Judy Coleman
Dan Mandolesi.
Mallory Menta
Nick Lodise
Dale Walton Jr

Staff in Attendance

Solicitor Robert DeBias
Authority Chair Jim Clark
Secretary Dorothy Omietanski
Treasurer Diane McKairnes
Mayor Dave Harris
Police Chief Bob Juno
Fire Marshal Bill Wheeler

Councilmember's Absent: none

Staff Absent: Water & Sewer Clerk Pat Slater

Guests in Attendance: Dorothy Rino, Joe McKairnes, Ron Robbins, Dimitry Gitarts, Alex Courljan, Mary Johnson, Ray Johnson, David Goodman, Marcy Heald, Kurt Ludwig, Sheri Wheeler and Edward Dutell.

Call to Order: Mr. Wheeler called the meeting to order at 7:34 pm; all those present joined in the Pledge of Allegiance.

Minutes:

Motion made by Mr. Mandolesi seconded by Ms. Mahon to approve the minutes of October 2 and 18, 2017; Motion passed with all in favor 7-0-0.

Public Comment:

- Johnson Hall – Mr. Corljan and Mr. Gitarts came tonight to introduce themselves as the new owners of Johnson Hall. They purchased the building on October 27, 2017. They realize there is a lot of work that needs to be done to the building and they will be slowly making renovations. The first item on their list is to clean the inside of the building out so they will have dumpsters on the property for disposal of trash. They plan to keep the property commercial and are looking to open a coffee house in spring of 2018.
- Historical Review Board – Ms. Johnson wanted to inform council that the Historical Review Board had a meeting to review two issues, which they were able to resolve without any conflicts.
- Mr. Dutell wanted to thank council for putting the Green Street sign back up. He also wanted to make council aware of two issues. First the house to the left of his property has allowed the brush to over grow and now Mr. Dutell cannot use the sidewalk. Second

it is a common issue to have traffic going the wrong way on the one-way section of Green Street. He observes it happening mostly around 7am and 4:30pm. The cars come off Trenton Rd, come down Green Street the wrong way, and many go through the stop sign without stopping. Chief Juno will police Green Street for violators.

- Paving Bellevue Ave and Main Street – Mr. Goodman was wondering when the roads were scheduled to be repaved. Both roads are in bad repair. There is a large hole on Main Street down by the Kiss property. He is also frustrated with the trucks driving on Main Street. The vibrations from the trucks have caused a window in his home to crack. Council informed Mr. Goodman that both roads are owned by the state and that the state has no immediate plans for repaving them. Also, because they are state roads the borough cannot refuse any traffic from using them.
- Lumber along Creek – Mr. Johnson made council aware that there are pallet material and large pieces of lumber next to the creek along the 600 block of Main Street. Ms. Mahon has spoken to the owner of the property, and the owner promised it would be removed during the fall.
- Scaffolding – Mr. Johnson also stated that there has been scaffolding on a home along Bellevue Ave which has been there for years. He wanted to know if council plans to make the owner remove it.
- Speed Limit Sign Trenton Rd – Mr. Johnson advised that the speed limit sign at old borough hall is down from an accident and needs to be put back into the ground.

Police Report:

- Mayor Harris read the report for the month of October 2017: 12 Incidents, 17 Traffic, 2 Parking, 0 Accidents, 3 Assists, 2 Summary, 1 Criminal, 1 District Court, 20 County Court, 3 EMS, for total hours worked: 238, Total Salary \$5,340.50.

Water and Sewer:

- BCWSA Rates for 2018 – Mr. Clark received notice from BCWSA regarding their budget for 2018. He informed council that their rates are remaining unchanged for the upcoming year.
- Water Termination Agreement – The only cost involved when BCWSA shuts off someone's water service is \$60 to disconnect and \$60 to reconnect. Mr. DeBias believes those fees would be recoverable. The Water Authority has voted to move forward with signing the agreement with BCWSA.

A motion made by Ms. Mahon seconded by Mr. Walton to allow Hulmeville Borough and Hulmeville Water Authority to proceed with the signing of the Water Termination Agreement with BCWSA; motion carries 7-0-0.

- Meter Replacement Letters – On October 13, 2017 12 letters were sent out to residents in the borough who still have not responded to attempts made by BCWSA to replace their water meters. It has been 30 days since the letters were received by the residents. Mr. Clark needs to follow up with BCWSA to see who has not responded to the letter and a shut off letter will be sent to those residents.

- Meeting Schedule Next Year – Mr. Clark wanted to confirm that the Water Authority meeting schedule will remain unchanged for 2018. The main meeting will be held on the 4th Monday, and the work session meeting will be held on the 2nd Monday both at 7:00 pm.

MS4:

- Fall 2017 newsletter was mailed out.
- Ms. Mahon is requesting a reimbursement for stamps and staples in the amount of \$260.04.
- Ms. Mahon received a letter from Bucks County Conservation District relaying information sent from DEP. They are extending the permit deadline for MS4 one year due to an overwhelming amount of paperwork they have to process.

TMDL / BMP's: Permit year 2018-2022

- TMDL No1: encouraged riparian forest buffers for all residents along the creek
- TMDL No 2: conduct site inspections to encourage storm water control measures
- TMDL No 3: installation of 2 deciduous trees in open space or within the borough proper
- TMDL No 4: reduce infiltration
- TMDL No 5: modify basins for increased infiltration reduction
- TMDL No 7: encouraged home owners to install rain barrels
- TMDL No 8: additional provisions:
 - Continued with the 4 leaf pick-ups through the fall/winter season
 - Sump Pump inspection enforcement

Floodplain:

For all residents in and out of floodplain contact information is being added to the newsletter to assist residents and business owners on practices during weather events.

Storm water:

Ms. Mahon is requesting updates for any new residents that have moved into our town as storm water affects us all and not just those that live in floodplain.

EIT Discussion:

- Ms. Mahon advised council that while she was out in the community talking about the election she spoke to 7 elderly households. She asked them how they felt about the EIT tax and 4 out of the 7 liked the idea of the EIT verse raising property tax.
- Mr. Wheeler reminded council that if it passes the ½% versus the 1% the money collected is projected to not cover the costs projected for the year. A half percent will bring in an estimated \$70,000 and a whole percent will bring in approximately \$140,000.
- Mr. Lodise believes council needs to pass the 1% tax because he feels the borough is already behind as far as funds collected to cover the costs that will be incurred in the future.

He believes council needs to collect now so they are in a better position to handle the expenses as they come in the future.

- Mr. Mandolesi would like to ease into the tax by starting at ½% and see how much actual revenue is collected and then move to 1% if needed in a years' time. He also pointed out that the Black property may be developed, which would bring in a significant amount of income.
- Mr. DeBias confirmed that council can set a minimum which must be \$12,000 and they cannot set a cap.

A motion made by Mr. Mandolesi seconded by Mr. Walton to advertise a notice of intent to adopt a ½% EIT ordinance; motion failed 3-4-0. (Ms. Omietanski took roll call – Ms. Menta – no, Mr. Walton – yes, Mr. Lodise – no, Ms. Coleman – yes, Mr. Mandolesi – yes, Ms. Mahon – no and Mr. Wheeler – no)

A motion made by Ms. Menta seconded by Mr. Lodise to advertise a notice of intent to adopt a 1% EIT ordinance; motion carried 4-3-0. (Ms. Omietanski took roll call – Ms. Menta – yes, Mr. Walton – no, Mr. Lodise – yes, Ms. Coleman – no, Mr. Mandolesi – no, Ms. Mahon – yes and Mr. Wheeler – yes)

A motion made by Ms. Mahon seconded by Mr. Lodise to hold a special meeting to vote to adopt the EIT ordinance on November 28th at 7:30pm at Borough Hall.; motion carried 7-0-0.

Finance:

Motion made by Ms. Coleman seconded by Mr. Mandolesi to advertise the 2018 budget for \$391,368.00 with millage 14.50, combined tax millage 16.00, mills real estate 14.50, mills fire tax 1.50 and per capita \$5; Motion passed with all in favor 7-0-0.

Borough Property: no report

Zoning: Mr. Mandolesi read Ms. Juno's zoning report for the month of October. Ms. Juno had correspondence with Vivent Solar regarding inspection scheduling process. Ms. Juno had a District Court hearing for 4 Water Street regarding a high grass and weed citation. The owner attempted to dispute the charges due to domestic issues, and the court hearing was continued for 2 weeks to allow time for the homeowner to rectify the issue. Ms. Juno had a property check at 4 Water Street, the issues were rectified, and the District Court appearance was withdrawn. Ms. Juno was also requesting a pay raise from \$21/hour to \$25/hour to begin in 2018. Ms. Coleman expressed concern with the request due to the fact that next year's budget is already set. Ms. McKairnes informed council that she has been paying the zoning officer \$20/hour so a \$1/hour is owned to Ms. Juno.

A motion made by Mr. Mandolesi seconded by Mr. Lodise to give the zoning officer a pay raise of \$1/hour and retro pay of \$52 for the money owned this past year.; motion carries 7-0-0.

An amendment to the motion made by Mr. Mandolesi seconded by Mr. Lodise to provide the zoning officer retro pay of \$161 for the money owned; motion carries 6-0-0. (Mr. Wheeler not present at time of vote)

Fire Marshal: no report

Trash:

- Yard Waste - There is some confusion with the collection of yard waste with Republic. Mr. Mandolesi spoke to a driver and he explained to Mr. Mandolesi that it costs Republic a more to collect yard waste with the trash and that it is much cheaper to collect it separately. Mr. Mandolesi was wondering if we could schedule a yard waste pick up all year long.

Streets:

- Culverts – BCWSA looked at the culverts and informed Mr. Lodise that the job was too large for them to handle, and they recommend that council subcontracts the job. Mr. Mandolesi would like to present the project to CVA, and see what they say regarding the repairs. CVA is a large company who is always looking to pick up smaller jobs to fill the gaps between larger projects.
- Street Signs – Mr. McKairnes notices street signs and poles sitting out at Borough Hall and offered to assist Mr. Lodise in either taking them to the basement for storage or to recycle if not usable. Mr. Lodise appreciated the offer and will contact Mr. McKairnes to set up a time to meet.

Lights: Mr. Lodise informed council that there are two lights out on Fairview.

Personnel: no report

Treasurer’s Report: Treasurer’s Report of November 6, 2017 was made available for inspection:

· General Fund Checking Balance as of October 1, 2017:	\$ 118,432.03
Expenses Totaled:	\$ -42,415.23
Income Totaled:	\$ <u>15,629.10</u>
General Fund Checking Balance as of October 31, 2017:	\$ 91,645.90
· Sewer Fund Checking Balance as of October 1, 2017:	\$ 11,021.15
Expenses Totaled:	\$ -23,393.19
Income Totaled:	\$ <u>61,137.24</u>
Sewer Fund Checking Balance as of October 31, 2017:	\$ 48,765.20
· Sewer Fund PLGIT Balance as of October 1, 2017:	\$ 413,711.48
Interest	\$ 273.95
Deposit	\$ 0

	Expense	\$ -15,000.00
	Sewer Fund PLGIT Balance as of October 31, 2017:	\$ 398,985.43
·	Highway Aid PLGIT Balance as of October 1, 2017:	\$ 46,323.16
	Interest	\$ 31.64
	Deposit	\$ 0
	Expenses	\$ 29.31
	Highway Aid PLGIT Balance as of October 31, 2017:	\$ 46,354.80
·	General Fund PLGIT Balance as of October 1, 2017:	\$ 61,550.89
	Interest	\$ 39.35
	Deposits	\$ 6,125.56
	Expenses Total:	\$ 0
	General Fund PLGIT Balance as of October 31, 2017:	\$ 55,464.68

Bills: A copy of the bill list dated November 6, 2017 was provided to Council, and offered for review by the public. Ms. McKairnes added three bills: Carroll Engineering for \$65.75, Ms. Mahon \$260.04 and Berkheimer \$68.39.

·	General Fund beginning balance as of October 19, 2017:	\$ 112,244.80
	ending balance as of November 6, 2017:	\$ 80,131.29
·	Sewer & Water beginning balance as of October 31, 2017:	\$ 49,896.06
	ending balance as of November 11, 2017:	\$ 29,787.02
·	Highway Aid beginning balance as of October 31, 2017:	\$ 46,229.52
	ending balance as of October 31, 2017:	\$ 46,215.01

A motion made by Mr. Walton seconded by Ms. Menta, and carried unanimously to approve the bill list dated November 6, 2017; motion carries 7-0-0.

Solicitor Report:

- Snow and Ice Bid – Mr. DeBias is suggesting council advertise for 1 and 3-year bids to be opened on December 4, 2017 and awarded on December 19, 2017.

A motion made by Ms. Mahon seconded by Mr. Lodise to advertise snow and ice removal services for Hulmeville Borough for one-year period and three-year period; motion carries 7-0-0.

- Junior Council Member – Mr. DeBias drafted a resolution to authorize council to participate in the Junior Council Person Program.

A motion made by Ms. Mahon seconded by Mr. Mandolesi to participate in the Pennsylvania State Association of Boroughs Junior Council Person Program which will run 2017-2018 school year; motion carries 7-0-0.

- Borough News – On page 8 of the Borough News published an article on the new Pennel Police Station. In the article Hulmeville Borough was mentioned several times and thanked for their involvement in assisting Pennel in this project.

Mayor: The Mayor attended a celebration of Joanne Buckman’s 100th birthday and presented her with a proclamation.

Correspondence:

- BCWSA Budget 2018
- Bucks County Boroughs Association dinner meeting 11/28/17

Old Business:

- Four Boroughs and Middletown – Mr. Mandolesi met with members of Langhorne Borough and they spoke about working together on the required project for MS4. They also spoke about having someone from Middletown provide Hulmeville Borough with a price to paint lines in the borough. Mr. Mandolesi suggested we meet once in a while with the different boroughs to see how we can support each other.
- Computer Update – The computer is built and running. Stanley Omietanski is working on setting up all the programs and transfer of information. The goal is to have it running by the end of the weekend.
- Honor Fire Men – At the Middletown Supervisors meeting on 11/20/17 six men from William Penn Fire Company will be honored for assisting in saving a person’s life.

The meeting was adjourned at 10:11 pm; motion made by Mr. Walton seconded by Mr. Mandolesi.

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Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary