

**HULMEVILLE BOROUGH COUNCIL**  
**Meeting Minutes**  
**October 2, 2017**

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

**Councilmember's Present**

Thomas Wheeler, President  
Debbie Mahon, Vice President  
Judy Coleman  
Dan Mandolesi.  
Mallory Menta  
Nick Lodise

**Staff in Attendance**

Solicitor Robert DeBias  
Authority Chair Jim Clark  
Secretary Dorothy Omietanski  
Treasurer Diane McKairnes  
Mayor Dave Harris  
Police Chief Bob Juno  
Fire Marshal Bill Wheeler

**Councilmember's Absent:** Dale Walton Jr

**Staff Absent:** Water & Sewer Clerk Pat Slater

**Guests in Attendance:** Ken Lynn, Sheri Wheeler, Zachary Gutherman, Charles Gutherman, Stan Omietanski, Stanley Omietanski, Kurt Ludwig and Carla Helbling.

**Call to Order:** Mr. Wheeler called the meeting to order at 7:39 pm; all those present joined in the Pledge of Allegiance.

**Minutes:**

**Motion made by Mr. Mandolesi seconded by Ms. Mahon to approve the minutes of September 11 and 19, 2017; Motion passed with all in favor 6-0-0.**

**Public Comment:**

- Hopewell Lane – Mr. Lynn came to the meeting to get an update on the water issues at Hopewell Lane. Ms. Mahon did contact the resident on Hopewell Lane and he is aware of the water issues and is willing to meet to discuss the matter further. He said he would contact his neighbors on Hopewell Lane if Mr. Lynn would contact the residents on Michelle Court.

**Eagle Scout Project:**

- Zachary Gutherman would like to make repairs to the Hulmeville Borough playground for his Eagle scout project. He distributed a packet outlining what he is planning to do to the playground, and an provided an estimated cost involved with each item. He would like to remove the weeds, place a layer of weed block down, and put down new mulch. He is going to purchase playground mulch. He is also planning to replace the railroad ties on the one side of the playground, paint the current picnic table, and if he has enough

money purchase two more picnic tables. Zachary is going to ask 84 Lumber if they can donate the railroad ties. He is asking the borough if they will donate some money towards the project. His proposal has him purchasing bags of mulch. Ms. Mahon suggested he use a truck load of mulch instead it will be less money. Zachary is also going to ask Young Tree Service if they would have mulch they could donate for his project. Borough council suggested Zachary fundraise to cover some of the cost. He could approach the Hulmeville Historical Society for help with fundraising. Council suggested he sell plaques as a fundraiser where the donor's name would be placed on plaques and the plaques would be attached to the new picnic benches.

**Motion made by Mr. Mandolesi seconded by Ms. Menta for the borough to provide \$2,500 to be used toward Zachary Gutherman Eagle scout playground restoration project; Motion passed with all in favor 6-0-0.**

**New Computer Borough Hall:**

- Stanley Omietanski came to the meeting to present his proposal for replacing the computer at borough hall. Mr. Omietanski is recommending that council replace the current computer with a PC he is willing to build for them. Below is the outline of the items needed and cost of each. Below the parts list is a comparison Mr. Omietanski made comparing a pre-built PC to the build he is recommending so council can see what the PC he is building will provide over a pre-built one.

<b>Component</b>	<b>Selection</b>	<b>Price</b>
CPU	Intel Core i3-6100 3.7 GHz dual core processor	\$107.99
Motherboard	Asus – H110M-A-Micro ATX LGA1151 motherboard	\$79.99
Memory	Patriot – 8GB (2x4GB) DDR4-2133 memory	\$75.99
Storage	Western Digital – Blue 3TB3.5 5400RPM internal hard drive	\$84.99
Video Card	MSI – GeForce GT 710 2GB video card	\$39.99
Case	Silverstone-PS08B MicroATX mid tower case	\$36.99
Power Supply	Silverstone-300W 80 + Bronze Certified SFX power	\$49.99
Optical Drive	Asus – DRW-24B1ST/BLK/B/AS DVD/CD writer	\$16.49
Operating System	Microsoft Windows 10 home OEM 64-bit	\$89.89
Software	Microsoft Home/Office 2016 (word, excel, power point, one note and outlook)	\$229.00
Total		\$811.31
Budget		\$750.00
Over Budget		\$61.31

Comparison to an already built Dell PC below is what is different between the two:

<b>Dell PC</b>	<b>Built PC</b>
1 TB	3 TB
Windows 7	Windows 10
No graphics card	graphics card

DDR3

DDR4

Total	\$729.00
Under Budget	\$21.00

- Bill Wheeler reviewed Mr. Omietanski's list and recommended the borough spend a little more money on the CPU and Windows software. Everything else Mr. Omietanski is recommending Mr. Wheeler said is good. Council agreed that the additional cost spent on the CPU and Windows software will extend the life of the computer.

**Motion made by Mr. Mandolesi seconded by Ms. Menta to allow Mr. Omietanski to proceed with his PC built not to exceed \$1,200; Motion passed with all in favor 6-0-0.**

- Police Computer – Ms. Menta suggested, given Mr. Omietanski's knowledge of computers, that council ask Mr. Omietanski to take a look at the police department's computer. Chief Juno will coordinate a meeting with Mr. Omietanski to take a look at the laptop in his office.

**Water and Sewer:**

- Mr. Clark has one bill to submit from Carroll Engineering for \$540.82 for Act 537.
- Act 537 – The Water Authority would like to hold an educational meeting for the community to be held at their January 22, 2018 meeting. The Water Authority would like to review items like I & I, billing changes, changes in water rates, and insurance plans. They would also like to have a representative from DEP and BCWSA attend the meeting to answer questions. Mr. DeBias informed the Water Authority that they will need to advertise the meeting in the Courier Times. Ms. Mahon also suggested the Water Authority send an announcement out in the next water bill, and Ms. Mahon will place an announcement in the newsletter as well. Council agreed that they should have the meeting at the William Penn Firehouse.
- 523 Main Street – The owner of 523 Main Street contacted Pat Slater after having communication with Ms. Juno regarding the zoning of their property, and how many sewer connections they are being charged for currently. They wanted to build an apartment, however Ms. Juno said the property is not zoned for that now. Since the zoning of the property changed they feel the sewer charges should be changed from three to two. They would like the sewer bill adjusted. Ms. Slater would like council to advise her as to what she should do. Mr. Clark will send the owner a letter stating that they need to allow BCWSA to update their meter first, then Ms. Juno and Mr. Wheeler will come to the property to inspect the property to make sure one of the connections is capped off.

**Police Report:**

- Mayor Harris read the report for the month of September 2017: 13 Incidents, 14 Traffic, 25 Parking, 1 Accidents, 4 Assists, 0 Summary, 1 Criminal, 15 District Court, 0 County Court, 2 EMS, for total hours worked: 231, Total Salary \$5,184.25. Note the police officers spent 15 hours at Hulmeville Day.

- Opioid Update – Ms. Menta attended the information session at BCCC regarding the Opioid epidemic. They claimed that the programs they have in place are working. One item they are trying to make law is to no longer receive immunity with the Narcan unless the person agrees to go to the hospital. Halfway houses now have Narcan on premise.
- Selling of Cars on Property – Mr. Wheeler had a car for sale, and the car was parked on the grass in front of his home. Chief Juno issued a ticket because an ordinance states no cars are to be parked on grass. Mr. Wheeler asked council if selling a car falls under the heading of yard sale, which allows you to sell items placing them on your grass, but limits the number of times a year, and for how long. Mr. Wheeler will gather information on both ordinances, and council will discuss the issue further.
- Coffee House – Chief Juno wanted to know if council advised the owner/operator of the coffee house that they could park their trucks for 15 minutes to unload product? Mr. Wheeler did confirm that council did inform them that they could do it. Chief Juno did inform council that if the Coffee House vehicles are parked for more than 15 minutes they will be issued a ticket.
- Hulmeville Day – Chief Juno noticed two areas where there should be no parking allowed next year for Hulmeville Day to make the event safer. The two locations that had the most issues take place were on Bellevue Ave alongside the park, and on the corner of Green and Bellevue. Next year Chief Juno would like to place no parking signs along these two areas. Ms. Omietanski pointed out that she noticed traffic was backed up all the way up Trenton Road, which was caused by pedestrians constantly crossing at Main and Trenton. She suggested having a police officer direct traffic, and pedestrian crossing at that intersection next year.

**Borough Property:** no report

**Zoning:**

- Ms. Juno received an email, which she tried to respond to, however the email was returned undeliverable. Ms. Juno returned a call from 827 Bellevue Ave. regarding request for permit procedures for A/C system, but never received further contact. She drafted numerous emails to 227 Main Street regarding information on variances, permits and fees for a detached garage, and advised 107 Green Street of plot plan drawing requirements to continue application process for accessory structure construction.

**Fire Marshal:** no report

**MS4:**

- Fall 2017 Newsletter to be mailed out this week
- NPDES Storm Water Permit number PAG 130168 for 2018 - 2022 meeting with Mario was successful.

**TMDL / BMP's:** Permit year 2018-2022

- TMDL No 1: encouraged riparian forest buffers for all residents along the creek
- TMDL No 2: conduct site inspections to encourage storm water control measures
- TMDL No 3: installation of 2 deciduous trees in open space or within the borough proper
- TMDL No 4: reduce infiltration
- TMDL No 5: modify basins for increased infiltration reduction
- TMDL No 7: encouraged home owners to install rain barrels
- TMDL No 8: additional provisions:
  - Continued with the 4 leaf pick-ups through the fall/winter season
  - Sump Pump inspection enforcement

**Floodplain:**

For all residents in and out of floodplain contact information is being added to the newsletter to assist residents and business owners on practices during weather events.

**Storm water:**

Ms. Mahon is requesting updates for any new residents that have moved into our town as storm water affects us all and not just those that live in floodplain.

**Trash:**

- 2 Water Street Wall – Mr. Lodise did contact Republic regarding the wall damage at 2 Water Street. Republic told Mr. Lodise they would pay for the repairs, however Mr. Lodise has not heard anything since the initial conversation. He will follow up with Republic this week.
- Michelle Court – Michelle Court residents are still having issues with Republic collecting yard waste. For the second time this month they leave the yard waste behind; they are not collecting it with the trash.
- Bulk Pick Up – Bill Wheeler contacted Republic regarding bulk pick up. Republic informed Mr. Wheeler that they only do three bulk pickups a year per household. According to Republic's contract they should be doing one bulk pick up a week per household.
- Mr. Lodise suggested we have the Republic representative attend a council meeting in the beginning of the year to go through the current contract, and make sure moving forward they are following the terms of the contract. Mr. Lodise requested Ms. Omietanski provide him a copy of the current contract with Republic, so he can read it over and discuss with the representative at Republic.

**Streets:** no report

**Lights:** no report

**Personnel:** no report



	Income Totaled:	\$ 11,820.31
	General Fund Checking Balance as of September 30, 2017:	\$ <b>118,432.03</b>
·	<b>Sewer Fund Checking</b> Balance as of September 1, 2017:	\$ 36,114.34
	Expenses Totaled:	\$ -26,609.84
	Income Totaled:	\$ 1,516.65
	Sewer Fund Checking Balance as of September 30, 2017:	\$ <b>11,021.15</b>
·	<b>Sewer Fund PLGIT</b> Balance as of September 1, 2017:	\$ 413,449.60
	Interest	\$ 261.88
	Deposit	\$ 0
	Expense	\$ - 0
	Sewer Fund PLGIT Balance as of September 30, 2017:	\$ <b>413,711.48</b>
·	<b>Highway Aid PLGIT</b> Balance as of September 1, 2017:	\$ 46,323.14
	Interest	\$ 29.33
	Deposit	\$ 0
	Expenses	\$ 29.31
	Highway Aid PLGIT Balance as of September 30, 2017:	\$ <b>46,323.16</b>
·	<b>General Fund PLGIT</b> Balance as of September 1, 2017:	\$ 55,389.46
	Interest	\$ 35.87
	Deposits	\$ 6,125.56
	Expenses Total:	\$ 0
	General Fund PLGIT Balance as of September 30, 2017:	\$ <b>61,550.89</b>

**Bills:** A copy of the bill list dated October 2, 2017 was provided to Council, and offered for review by the public.

·	<b>General Fund</b> beginning balance as of September 29, 2017:	\$ 131,134.59
	ending balance as of October 30, 2017:	\$ 106,836.92
·	<b>Sewer &amp; Water</b> beginning balance as of September 29, 2017:	\$ 17,490.75
	ending balance as of September 15, 2017:	\$ -8,515.57
·	<b>Highway Aid</b> beginning balance as of September 1, 2017:	\$ 46,183.06
	ending balance as of September 8, 2017:	\$ 46,168.55

**A motion made by Mr. Mandolesi seconded by Ms. Menta, and carried unanimously to approve the bill list dated October 2, 2017; motion carries 5-0-0.**

**Correspondence:**

- BCWSA Letter – BCWSA sent a letter listing the estimate of the total aggregate amount of all charges that will be included in the proposed budget for 2018. The proposed budget does not anticipate change in rates. Ms. Omietanski provided a copy to the Water Authority.

**The meeting was adjourned at 10:10 pm; motion made by Mr. Mandolesi seconded by Ms. Menta.**

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Respectfully Submitted

Dorothy Omietanski,  
Hulmeville Borough Secretary