

HULMEVILLE BOROUGH COUNCIL
Meeting Minutes
June 5, 2017

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmember's Present

Thomas Wheeler, President
Debbie Mahon, Vice President
Mallory Menta
Dan Mandolesi.
Nick Lodise

Staff in Attendance

Solicitor Robert DeBias
Authority Chair Jim Clark
Secretary Dorothy Omietanski
Treasurer Diane McKairnes
Police Chief Bob Juno
Mayor Dave Harris
Fire Marshal Bill Wheeler

Councilmember's Absent: Judy Coleman and Dale Walton Jr

Staff Absent: Water & Sewer Clerk Pat Slater

Guests in Attendance: Roger Hedemann, Michael Mancini, Joe McKairnes, Minnie Nocito, Joe Nocito, Ken Lynn, Mary Johnson and Sage Werbock.

Call to Order: Mr. Wheeler called the meeting to order at 7:39 pm; all those present joined in the Pledge of Allegiance.

Minutes:

Motion made by Mr. Mandolesi seconded by Mr. Lodise to approve the minutes of May 1 and 16, 2017; Motion passed with all in favor 5-0-0.

Public Comment:

- Town Picnic – Ms. Johnson wanted to bring to council's attention that there were no police present at the town picnic yesterday. She is hoping that there will be police present at all future Historical Society town events. She also wanted to thank the William Penn Fire Company and Bill Wheeler for bringing a fire truck to the picnic for display and for spending the afternoon with the community.
- Traffic Complaint – Mr. Werbock wanted to report an issue he has witnessed on numerous occasions at the hour of 12 noon at his home on Main Street. A motorcycle travels through town on a regular basis and must be traveling about 70 miles per hour. Mr. McKairnes has also heard the motorcycle from his home and agrees that it is traveling very fast. Mr. Werbock would like the police to look out for this individual.

- Michelle Court – Mr. Lynn wanted to find out if any progress has been made with regards to the water issue behind his home. Ms. Mahon apologized for not accomplishing anything since the previous meeting she has been extremely busy. She promises that it is on the top of her list to do. Ms. Mahon did ask Mr. Lynn if it would be ok to go into his yard at the next rain event to observe the issue at hand. Mr. Lynn said she was welcome anytime to enter his property. Mr. Lynn also wanted to point out that there is a stop sign down on Walnut Street.
- House on Fairview and Bellevue – Mr. Hedemann wanted to find out if anything has been done to stop the resident at Fairview and Bellevue from running a repair business out of his home. He also wanted to point out that BCWSA shut off the water to the residents along Bellevue Ave for four hours without any notification. Mr. Mancini also wanted to voice his concern regarding the house at Fairview and Bellevue Ave. He hears the resident working on engine's all hours of the day. The noise can be heard all the way down to his home.
- Open Burning – Mr. McKairnes said that the resident at 331 Main Street is constantly burning things at his home without a permit. Fire Marshal Wheeler will make a visit to 331 Main Street and address the issue.
- Home on Bellevue Ave – Ms. Omietanski wanted to bring to council's attention the home on Bellevue which has been reported before once again is allowing their sidewalk to become overgrown. She has observed residents having to walk on the street because the sidewalk is too blocked and dangerous.

Police Report:

- Mayor Harris read the report for the month of May 2017: 16 Incidents, 21 Traffic, 5 Parking, 0 Accidents, 1 Assists, 0 Summary, 1 Criminal, 10 District Court, 0 County Court, 3 EMS for total hours worked: 213, Total Salary \$4,791.25.
- Volunteer Update – The volunteer that was going to perform community service in the police department is not able to do so. The person secured a second job and will not have the time to volunteer.
- Theft – There have been two thefts reported on Water Street. Ms. Mahon may have a recording of someone trying to break into her car. She will try to forward the video to the police chief.
- County Program – Ms. Mahon asked the police chief if he was aware of a new program that the county is running that offers a reward for persons who call in crimes if the person reported is successfully arrested. Chief Juno has not heard of the program. Ms. Mahon will investigate it further and bring the information to a future meeting.

Water and Sewer:

- Invoices – Mr. Clark submitted invoices from Carroll Engineering. The first bill is for \$690.50 for inflow investigation work and the second is for \$2,344.50 for sewer repair preparation.

- Sewer Repairs – BCWSA made repairs to four out of the five sewer repairs on the list to complete. The fifth repair has an issue that needs to be resolved before BCWSA can do the work. To complete the work BCWSA will need to dig on 8 feet of a resident’s property. Mr. Clark will need to approach the resident at 505 Main Street and explain the issue and receive his consent before they can proceed. He will assure the resident that his property will be restored to its current condition or better than they find it now. Mr. McKairnes wanted to bring to Mr. Clark’s attention that the work that was to be completed by BCWSA is not complete yet. The curbs that BCWSA removed to do its work have not been replaced with new cement. Instead the curbs are filled in with stone. Mr. Clark will touch base with BCWSA to make sure BCWSA will replace the curbing.
- Act 537 Plan – Mr. Swenson requested an updated financial statement, which Mr. Clark received from Ms. McKairnes and forwarded it on to Mr. Swenson. He also asked for a written plan for action if residents refuse to have their laterals inspected. At this time, the borough has no set plan. Mr. Clark would like to propose that the borough allow the residents the choice of either hiring their own certified plumber to inspect and provide documentation of the inspection or allow the borough to do the inspection. If the borough completes the inspection it would be free, however if any issues are found that would be the responsibility of the homeowner to pay for the repairs. It would cost the borough \$150 per inspection. Mr. DeBias suggested reaching out to BCWSA who most likely has a standardized letter they use to notify residents of the inspection request. At this point in time Mr. Clark said he would omit any directive for refusal of inspection and this issue can be resolved at a future time.
- Sewer Payment Issue – The three twin homes across from the park on Bellevue Ave owe roughly \$24,000 on their sewer account. The owner of the properties called Mr. Clark and asked if the amount could be forgiven. She currently makes her payments, and does pay a little towards the back fees; however it is not enough to ever get her ahead. Currently there are liens on the properties.

Fire Marshal:

- NIMS – The NIMS training was completed.

MS4:

- Borough News Letter - The spring borough flyer cost \$414.60. Ms. Mahon is looking into purchasing a printer for \$150 and she has determined she can make 10,000 copies with one ink cartridge. She says buying her own printer will save a lot of money. Mr. Mandolesi told Ms. Mahon he has a printer he is not using and she can have it if she is interested and it will be placed upstairs at Borough Hall.
- NPDES Storm Water Permit number PAG130168 – Ms. Mahon received a letter from Pickering Corts & Summerson regarding the permit renewal. Mr. Canales needed to hire RETTEW, a sub consultant, who will help to prepare the documents for the borough. The cost of completing this work is \$14,250. This cost does not include the

engineer fee from Pickering Corts & Summerson. Ms. Mahon is recommending placing a hold on the inlet cleaning due to the unexpected high cost of the permit and consulting fees. Council will need to address these costs in the upcoming budget, and find a way to increase revenue to pay for the costs involved with MS4. Mr. Clark did state that if an authority would need to be created it would make more sense to include it in the Water Authority instead of having a separate one. Mr. DeBias outlined for council the timeline for MS4. The permit is due 9/16/17 so the draft will be completed by 7/10/17, it will be advertised on 8/1/17 for a 30-day comment period, on 8/31/17 a public meeting will be held and on 9/11/17 the plan will be accepted.

Motion made by Ms. Mahon seconded by Mr. Lodise to approve RETTEW to assist Pickering Corts and Summerson in completing the documentation for NPDES Storm Water permit No. PAG130168 at a cost of \$14,250; Motion passed 5-0-0.

TMDL:

- TMDL No1: encourage riparian forest buffers for all residents along the creek
- TMDL No 2: conduct site inspections to encourage down spout disconnect
- TMDL No 3: install at least 3 trees (evergreen or deciduous) over the next year – note the trees must be 4 - 1/2 feet tall with a 2 - 1/2-inch trunk.
- TMDL No 4: for future borough owned property, look into infiltration measures
- TMDL No 5: modify basins for increased infiltration reduction
- TMDL No 7: install 4 rain barrels over the next year and encourage home owners to do the same
- TMDL No 8: additional provisions:
 1. Complete 2 street sweepings over the next year
 2. Possibly install 5 inlet filters over the next year
 3. Schedule storm drain cleaning of 17 drains over the next year. Ms. Mahon has been in contact with John Butler from BCWSA to try to get together mapping information. Need to approve money to be spent \$140.00 per hour and they can clean approximately 2 drains per hour.
 4. Continue with the 4 leaf pickups through the fall/winter season
- Sump Pump inspections information is being reviewed by the zoning committee.

Floodplain: no report

Storm Water: no report

Borough Property:

- Heating Air-conditioning Units – Mr. Mandolesi will be scheduling the spring cleaning of the heating and air conditioning unit.

Trash:

- Republic - Mr. Lodise distributed the new contact information for Republic. Mr. Lodise was informed by Chris, the new contact at Republic, that Republic is starting a new recycle can program in Langhorne Manor. Langhorne Manor will now have recycle bins that residents will be able to purchase.

Streets:

- Signs down – There is a stop sign down at Bellevue and Green
- Pot hole – There is a pothole at Neshaminy and Walnut.
- Culverts – Ms. Mahon was not aware that she needed to contact BCWSA regarding receiving a price for repairs to the culverts at 521 and 337 Main Street. She will contact them for a price.

Lights: no report

Personnel:

- Zoning Hearing Board – Mr. Wheeler recommended a replacement for Frank Lewis's position on the Zoning Hearing Board, as Zoning Hearing Board alternate member he suggested Joe Coleman for the position.

Motion made by Mr. Lodise seconded by Mr. Mandolesi to appoint Mr. Joe Coleman for Zoning Hearing Board alternate member for a three-year term; Motion passed 5-0-0.

Finance: no report

Zoning: Mr. Mandolesi read Ms. Juno's Zoning Report for May 2017. Ms. Juno reviewed an ordinance regarding storm drain issue for 3 Michelle Court. She had email correspondences with Alex Covrljan regarding zoning for Johnson Hall, Ms. Omietanski regarding the high grass at Johnson Hall, J. Dinardo Consulting regarding storage facilities and Vivint Solar regarding permit approval which was forwarded to Ms. Omietanski. Ms. Juno also reviewed plans for a new single-family residence at 3 Michelle Court.

Solicitor Report:

- Penndel Police Station Grand Opening – The grand opening for the Penndel Police station will be this Saturday at 10am.
- Mr. DeBias wanted to make sure council received his email on Land Development Procedures.

Mayor:

- The mayor will be attending an Emergency Management meeting

Treasurer's Report: Treasurer's Report of June 5, 2017 was made available for inspection:

• General Fund Checking Balance as of May 1, 2017:	\$ 36,119.41
Expenses Totalled:	\$ -22,032.21
Income Totalled:	\$ <u>73,134.79</u>
General Fund Checking Balance as of May 31, 2017:	\$ 90,518.24
• Sewer Fund Checking Balance as of May 1, 2017:	\$ 70,679.44
Interest Totalled:	\$ 3.50
Expenses Totalled:	\$ -26,437.63
Income Totalled:	\$ <u>21,006.46</u>
Sewer Fund Checking Balance as of May 31, 2017:	\$ 65,248.27
• Sewer Fund PLGIT Balance as of April 1, 2017:	\$ 412,327.78
Interest	\$ 462.52
Deposit	\$ 0
Expense	\$ <u>- 0</u>
Sewer Fund PLGIT Balance as of May 31, 2017:	\$ 412,702.30
• Highway Aid PLGIT Balance as of April 1, 2017:	\$ 55,191.19
Interest	\$ 44.09
Deposit	\$ 25,316.36
Expenses	\$ <u>8,090.98</u>
Highway Aid PLGIT Balance as of May 31, 2017:	\$ 47,144.30
• General Fund PLGIT Balance as of April 1, 2017:	\$ 55,004.09
Interest	\$ 61.76
Deposits	\$ 13,645.34
Expenses Total:	\$ <u>19,07</u>
General Fund PLGIT Balance as of May 31, 2017:	\$ 68,692.13

Bills: A copy of the bill list dated June 5, 2017 was provided to Council, and offered for review by the public. Ms. McKairnes added four bills: Debbie Mahon \$414.60, Dan Mandolesi \$18.00, Carroll Engineering Corp \$690.50 and \$2,344.25.

• General Fund beginning balance as of May 31, 2017:	\$ 98,535.45
ending balance as of June 5, 2017:	\$ 70,252.16
• Sewer & Water beginning balance as of May 31, 2017:	\$ 66,829.99
ending balance as of June 5, 2017:	\$ 40,460.77

- **Highway Aid** beginning balance as of June 5, 2017: \$ 46,723.04
ending balance as of June 5, 2017: \$ 46,709.02

A motion made by Mr. Lodise seconded by Ms. Mahon, and carried unanimously to approve the bill list dated June 5, 2017; motion carries 5-0-0.

Correspondence: none

Old Business:

- RDA Grant Requests – Mr. Wheeler has received two RDA grant requests. The first came from Langhorne Borough Police Department, and the second came from Penndel Fire Company. Ms. Mahon and Mr. Wheeler will be attending a meeting in Penndel on 6/15/17 regarding their grant request. Mr. Wheeler also wanted to remind council that the next request from Hulmeville will be for LED street lights.
- Land Development Webinar – Tomorrow at 12 noon. Mr. DeBias, Mr. Wheeler and Ms. Menta will be attending a webinar on land development.
- Fee Schedules – Mr. Wheeler presented the Fee Schedules for adoption by council.

A motion made by Mr. Mandolesi seconded by Mr. Lodise, to adopt the proposed new general fee schedule; motion carries 5-0-0.

A motion made by Ms. Mahon seconded by Mr. Mandolesi, to adopt the proposed application for floodplain development permit and floodplain development fees; motion carries 5-0-0.

- Street Sweeper – Mr. Mandolesi wanted council to know that there was a small amount of mud on Michelle Court before the street sweeper swept the street, and after the sweeper came through there was more of a mess than before the sweeper arrived.
- Hulmeville Parade – A big thank you to Ed Preston for all his work on the Hulmeville Parade. It was a great day.

The meeting was adjourned at 9:36 pm; motion made by Ms. Menta seconded by Mr. Lodise.

Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary