

**Work Session Meeting Minutes
October 18, 2016**

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present: Thomas Wheeler, President, Debbie Mahon, Vice President, Judy Coleman, Mallory Menta, Mayor Harris, and Dale Walton Jr.

Councilmember's Absent: Dan Mandolesi and Nick Lodise.

Other's in Attendance: Solicitor Robert DeBias, and Secretary Dorothy Omietanski

Guests in Attendance: Sheri Wheeler

Call to Order: Mr. Wheeler called the meeting to order at 7:33 pm; all those present joined in the Pledge of Allegiance.

Sale of Police Car:

- Mr. Wheeler contacted the fire department who showed interest in purchasing the vehicle. After further discussion with the contact Mr. Wheeler realized the person was trying to obtain the car for himself, under the cover of the fire department. Mr. Wheeler explained to the person that he could not provide the car to him under his name, but it would have to go through the fire department. The person then declined to proceed.
- Mr. Wheeler investigated the fire publication, and came to the conclusion that it would not be beneficial to advertise there.

A motion was duly made by Ms. Mahon seconded by Ms. Menta to advertise bids for purchase of the police car in the Courier Times one time; motion carries 5-0-0.

Mr. DeBias will notify the two prior bidders and Ms. Omietanski will post the announcement at Borough Hall.

Budget:

- Mr. Wheeler notified council that he spoke to RDA, and they are willing to accept a bill for the container that is needed for the back of the new police vehicle. Since the Borough had money left over from the grant, the RDA said if we submit the bill by November the RDA will allow the items to be added to the current grant. Ms. Coleman can take the \$1,200 budgeted for these items out of the 2017 police budget.
- Ms. Coleman confirmed with council that there are no more changes to be made to the 2017 budget. At November's meeting she will request that council make and approve a motion to advertise the budget, and in December's meeting will take public comment and adopt the budget for 2017.
- Mr. Walton would like to discuss which would be better for the residents increasing the millage by .5 every year or holding off and having a large increase of 2 mills in two years? He feels it would be better to increase it a little every year than to slam everyone with a large increase. Mr. Wheeler said instead of increasing millage council really needs to consider the EIT tax. Right now the Borough could collect between \$80,000 and \$100,000, in revenue, from collecting the EIT tax. Bensalem is collecting \$10 million in revenue from the tax.

Solicitor Report:

- RDA Presentations – Mr. DeBias will be presenting the 2017 RDA grant requests on Friday October 21 at 10am.
- Medical Marijuana Ordinances – Mr. DeBias distributed to council, via email, new amendments to the zoning code that Lower Southampton have drafted, regarding medical

marijuana for dispensary, growers and processors. The amendments outlined criteria that need to be met in order to run a facility.

- Workers Compensation – Ms. Omietanski forwarded a bill to Middletown Township for workers compensation. She received a call from Stephanie Teoli Kuhls who told Mrs. Omietanski that Middletown has never paid this bill in the past, and does not plan on starting to pay it. Mr. Wheeler called Ms. Kuhls to discuss the matter further, and they agreed the discussion needs to be taken to the Middletown Supervisors. Mr. Wheeler explained to her that Middletown has a legal obligation to reimburse the borough. The problem arose four years ago when Middletown decided to go against the current contract with the fire departments and to change the percentages that each fire department was being reimbursed. William Penn Fire Department does not agree with the change in the distribution of funds, and now would like Middletown to pay its percentage of the bill, and William Penn will pay the percentage that belongs to Hulmeville Borough. The compensation bill is based on a population of 15,000, to which Hulmeville would be responsible for 1,000 of the 15,000 total or .067%.
- CDU – Last Tuesday Mr. Wheeler received a request from CDU to cancel the snow removal contract, and on Friday received a letter from CDU insurance agent saying CDU was no longer carrying coverage for snow removal. If council decides to rebid the contract, and the contract comes in at a higher cost, CDU would be responsible to pay the difference. If CDU refuses to pay the difference the borough could take them to court.

Note: Mr. Mandolesi arrived at 8:11pm

Mr. Wheeler did speak to Kyle Miller, who was the other bid the borough received in 2015, and the company is still interested in the job. They also offered to cover the Borough should a snow storm occur before the new bid is in place. Council all agreed it is time to rebid the contract. Council does not want to force CDU to plow if they really do not want to do it.

A motion was duly made by Ms. Mahon seconded by Mr. Walton to advertise to bid for a 1 year contract for snow removal; motion carries 6-0-0.

- The announcement for bids will run two times, and need to be three days apart. Council agreed to run the ads on October 23rd and October 27th. They will open the bids at the November 7th meeting, and award the bid at the November 15th work session. The contract will run from 11/15/16 to 4/15/17. Mr. Lodise will continue to be the contact person for the snow removal. Council also suggested that the companies bidding need to specify the equipment that they will be using for removal, and attach a cost to each one. Mr. DeBias will draft a letter to CDU outlining their responsibility moving forward.

Mayor: No report.

NPDES – Ms. Mahon contacted John Butler at BCWSA regarding cleaning the drain basins.

Old Business:

- Checklist for new home owners - Mr. Walton asked on behalf of new owners at 527 Pennsylvania Ave., if there is a checklist for new home owners. Currently there is no list, however Ms. Mahon pointed out that there is a great amount of information on our web site. Mr. Walton will drop them off a permit packet.
- Issue at 516 Main Street – Mr. Wheeler did stop by, and spoke to the owner at 516 Main Street. The shed has proper permits.
- Sledding Parking Issues – Mr. Walton asked council if anyone knew if William Penn purchased signs to put up that will give notice to people who park their cars to sled that they

are not allowed to park and will be towed. Chief Juno had made the suggestion and without the signs there really is nothing that can be done. If the fire department hangs up the signs stating no parking or you will be towed then it can contact a towing company when cars park where the signs are posted. Mr. Wheeler said he would follow up with the fire department to see if they have ordered the signs. If they have not ordered the signs yet he will advise them to talk to Chief Juno first to confirm exact verbiage for the signs and to approve the proposed signs.

- Lawn Maintenance - Mr. Mandolesi contacted Boone and went over the cuts they have done for 2016. They skipped one week, so they confirmed that they have 3 more cuts. They will combine the cuts with leaf pick up, so they keep to the budgeted amounts. Mr. Mandolesi requested that Ms. Coleman determine how many cuts are budgeted next year, so he can let the lawn service know in the beginning of the year how many cuts it will be allowed to perform.
- Apt A – Mr. Mandolesi spoke to Carol, and she explained that her sister and her children are currently looking for a place in Bristol Borough. The kids are attending school in Bristol, and this is just a temporary situation until her sister can find her own place.
- Router Issues – Mr. Clark is setting up an office for the Authority on the second floor of Borough Hall. He is having issues getting internet connection upstairs, and is going to try a router extender.
- Fee Schedule - Ms. Mahon met with Mr. Wheeler, and Mr. Mandolesi regarding the fee schedule. They are meeting again this Thursday.
- EIT Tax – Ms. Mahon would like to encourage council to start researching the EIT tax now. The Borough is going to need the money for storm water. Currently no other municipality in the area has a storm water position or authority. Ms. Mahon believes that council should consider making storm water a separate authority. Storm water may also be placed in the water and sewer authority. By creating an authority it gives them the power to assess charges for storm water management.
- Honoring Youth Volunteers – Ms. Mahon would like to honor the youth volunteers. Currently she has three children to recognize. If either Eagle Scout completes his project by the beginning of November he can be added to the list, otherwise they will be recognized next December. Ms. Mahon also wanted to point out that the Eagle Scouts as well as any volunteer helping them need to complete the volunteer form that is required by insurance company.
- Donations – 84 Lumber donated all the wood for the bleacher project.
- Meeting Schedule 2017 – Ms. Omietanski distributed the proposed meeting schedule for 2017. She asked that everyone review the schedule, and submit any changes.
- Garden Club Meetings – Ms. Mahon asked council if the Garden Club could meet at Borough Hall to which everyone agreed would be fine.

There being no further official business the meeting was adjourned at 9:25 pm; motion made by Mr. Walton seconded by Mr. Mandolesi.

Respectfully Submitted
Dorothy Omietanski,
Hulmeville Borough Secretary