

**Work Session Meeting Minutes
August 18, 2016**

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present: Thomas Wheeler, President, Judy Coleman, Nick Lodise, Dan Mandolesi, and Dale Walton Jr.

Councilmember's Absent: Debbie Mahon, Vice President, Mayor Harris and Mallory Menta.

Other's in Attendance: Fire Marshal Bill Wheeler, Authority Chair Jim Clark, Solicitor Robert DeBias, and Secretary Dorothy Omietanski

Guests in Attendance: Dennis Mitchell, Andrew Foley, Hugh Cooperman, Jay Moser, Sheri Wheeler.

Call to Order: Mr. Wheeler called the meeting to order at 7:34 pm; all those present joined in the Pledge of Allegiance.

Note: Ms. Mahon arrived at 7:37pm.

RDA Grant Requests:

- Grant Request from William Penn Fire Company - Jay Moser from William Penn Fire Company came to the meeting to submit a request for an RDA Grant for an emergency generator and upgraded electrical system for the fire department. Their electrical system dates back to 1963 and is need of updates. The station has been without a generator, which is needed in time of power outages and states of emergency. The total cost of both items would be roughly \$85,685.00. Mr. DeBias asked that Jay receive updated prices and if he could type out an explanation of their needs. Mr. DeBias explained to everyone present for requests that there is a date in October where everyone goes in front of the RDA to present their requests. He recommends that every group be present to answer questions that may arise during the presentations. Once grants are approved then the jobs need to go out for bids. Also be aware that the work must be prevailing wages that are established by the state. The deadlines for the applications are September 30th at 4:00pm; however everyone should have their applications to Mr. DeBias by September 1st. Filing early is beneficial, and will allow the time to make any corrections to the application.
- Grant Request from Penn del Middletown Emergency Squad - Dennis Mitchell, Andrew Foley and Hugh Cooperman were present to submit a request for an RDA Grant to purchase a new ambulance for the Penn del Middletown Emergency Squad. The total cost of the ambulance is \$310,000. They have not purchased a new vehicle in three years. They would like to replace their 2009 Ford E450, which has cost them \$15,000 so far this year in maintenance. They would be willing to fund some of the cost if the RDA offered a partial grant. They have gone to Middletown in the past to request a grant through them, but they never receive it because they are very low on the list that is presented to the RDA. They currently have 6 ambulances, and service Middletown as well as all the surrounding townships including Hulmeville and Bensalem. They are also willing to pay all costs involved in processing the grants like the solicitor, advertisement and audit fees. Mr. DeBias asked if he could receive a copy of last year's grant application, and if they could provide him the number of subscribers and calls that are made to Hulmeville and Bensalem. Mr. DeBias will reach out to Middletown and Bensalem to see if there is any interest in co-sponsorship for them.

TMDL:

- TMDL Plan for upcoming year has been advertised and accepted. Items that need to occur over the following year are:

1. TMDL No 1: encourage riparian forest buffers for all residents along the creek
2. TMDL No 2: conduct site inspections to encourage down spout disconnect
3. TMDL No 3: install at least 3 trees (evergreen or deciduous) over the next year
4. TMDL No 4: for future borough owned property, look into infiltration measures
5. TMDL No 5: modify basins for increased infiltration reduction
6. TMDL No 7: install 4 rain barrels over the next year and encourage home owners to do the same
7. TMDL No 8: additional provisions: Complete 2 street sweepings over the next year, possibly install 5 inlet filters over the next year, schedule storm drain cleaning of 17 drains over the next year, and continue with the 4 leaf pickups through the fall/winter season.
8. Gather needed addresses/contacts for all buildings in floodplain for a mailing for best management practices (BMP's) information
www.buckscounty.org/forms/PublicAccess
9. Discuss sump pump inspections to include disconnects of downspouts that go directly to impervious surfaces or storm drains
10. Letters have been sent to local schools, businesses, clubs, and churches on best management practices for storm water concerns.

Floodplain:

- FEMA Updates – Leslie Rhoads sent out an email informing townships that they are redoing the flood plain maps and will notify everyone when they are completed. The new maps are expected to be completed in the next 6 months.
- Mr. Mandolesi is now the Flood Plain Administrator.
- Act 537 Plan – Needs to be approved.

Note: Ms. Mahon needed to leave at 8:40pm

RDA Grant Discussion:

- Council needs to make two decisions tonight, which grants will they be submitting and in what order will they be presented to RDA.
- Grant Request from Hulmeville Borough – Hulmeville Borough is in need of three radios one for Hulmeville Borough Constable and the other two for Borough Emergency Management Agency. The total cost of all three radios is \$14,422.72.

Water and Sewer:

- Meter Replacement – The water department is ready to start the meter replacement program. The total cost will be \$13,000 and will include new software and hardware. Mr. Clark has received all quotes and is waiting on an agreement being sent from BCWSA.
- Council needs to adopt the revised version of Act 537 Plan. Mr. DeBias confirmed that the plan was both advertised and posted at borough call. He also confirmed that Ms. Omietanski didn't receive any phone calls regarding the plan.

Motion made by Mr. Lodise seconded by Mr. Mandolesi to approve the revised version of Act 537 Plan; Motion passed with all in favor 5-0-0.

Solicitor Report:

- RDA Grants – Council needs to vote on what grants they are going to present to the RDA this year. Mr. Wheeler proposed that council presents all requests which council all agreed. Mr. Wheeler will contact Bensalem and Middletown regarding the ambulance for Penn del Middletown Emergency Squad and see if they would co-sponsor the grant with Hulmeville. Council all agreed the order for presentation should be Hulmeville Borough radios, Penn del Middletown Emergency Squad, Bristol Borough and then William Penn Fire Company.
- Kiss – PENDOT is requiring Kiss to have a clear side triangle. In order for Kiss to have the clear side triangle they need to go across borough property. Kiss will need to obtain an easement from the borough. The borough would need to agree not to place anything in the easement. The easement needs to be kept clear at all times.

Motion made by Mr. Walton seconded by Mr. Mandolesi to authorize the signing for the approval for a clear sight easement for Kiss Electric; Motion passed with all in favor 5-0-0.

- Sale of Borough Property – Council all agrees to proceed with the advertisement for the sale of borough property along Main Street. The ad will accept bids up till 7:30 pm on September 12. The ad needs to be run once in the Courier Times before September 1st. Council also agreed not to state a minimum bid in the ad.
- Sale of Police Car – The 2008 Ford Crown police car has 56,450 miles is no longer being used by the Hulmeville Police Department. Mr. Wheeler suggested we contact the surrounding boroughs to see if anyone would be interested in taking the car. Mr. DeBias needs to look into the rules regarding donation of borough property. If none of the boroughs are interested in the car then the borough should advertise to sell it. The last car was sold for \$4,000.
- Johnson Hall – Ms. Wheeler did confirm that she saw someone at Johnson Hall turning off the water to the building.
- CDU – The owner of CDU did sign a 5 year contract to which they have served one year. The owner has expressed his desire to get out of the contract due to the law suit that took place this past year on the sledding hill naming CDU in the suit. Mr. Wheeler and Mr. DeBias did meet with the owner and discussed that if they were to break the contract they would be responsible for the cost difference between their contract and the new contract the borough received. Mr. DeBias and Mr. Wheeler did agree to eliminate the clearing of William Penn Fire House from their contract and an ordinance was put into place to make the snow plowing easier for them this year. Council decided that they would like to see CDU continue to remove the snow through the term of their contract.

Mayor: No report.

Fire Marshal:

- Snow Storm January – The paperwork is being processed and Hulmeville should receive 75% of the total cost which was roughly \$7,000.
- Pre Emption Device – The device the way it is installed currently does not work for the fire trucks coming from William Penn Fire Company. The device needs to be moved, however Armor cannot move the device without a revised traffic plan which comes from PENDOT. PENDOT needs to be contacted regarding the issue and needs to revise a plan so Armor can move the receiver or add an additional receiver.

Budget:

- At the next meeting Ms. Coleman would like to review the budget and set dates with the financial committee.
- Ms. Coleman requested that the police committee talk to Chief Juno and asked that he have his budget to her by the September work session.
- Ms. Coleman's goal is to have the budget together to present at the November meeting.

Old Business:

- Ms. Mahon before leaving wanted to point out an ongoing issue with her address. Somehow, people receive information that the Shore Club's address is 2 Beaver Street not 12 Beaver Street. She has people stop constantly at her home looking for the club.
- Mr. Mandolesi will talk to the Mayor of Penndel and see if they can assist with the painting of lines in Hulmeville.
- Mr. Mandolesi wanted to report that during major rain storms the basement at borough hall floods. There needs to be some patching at the base of the walls where water is flowing in.
- Mr. Lodise installed signs at Beaver, Washington and put up the no parking signs.
- A call came in yesterday from a resident in Penndel, Bob Unger. He contacted the borough regarding the stretch of Main Street between the high tension wires just past Ford Ave to Zimmerman Lane. His concern is with the overgrowth along the road is blocking the view of drivers. Mr. Walton said he would call the county to see about clearing out the side of the road along the creek side.

There being no further official business the meeting was adjourned at 10:51 pm; motion made by Mr. Mandolesi seconded by Mr. Lodise.

Respectfully Submitted
Dorothy Omietanski,
Hulmeville Borough Secretary