

**Work Session Meeting Minutes
June 21, 2016**

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present: Thomas Wheeler, President, Raymond Johnson, Vice President, Mayor Harris, Judy Coleman, Nick Lodise, Dan Mandolesi, and Debbie Mahon.

Councilmember's Absent: Dale Walton Jr.

Other's in Attendance: Fire Marshal Bill Wheeler, Authority Chair Jim Clark, Solicitor Robert DeBias, and Secretary Dorothy Omietanski

Guests in Attendance: Joseph Kiss

Call to Order: Mr. Wheeler called the meeting to order at 7:55 pm; all those present joined in the Pledge of Allegiance.

Solicitor Report:

- Kiss – Mr. DeBias reviewed all the paperwork and told council that they can proceed with signing the paperwork. After council signs off on the paperwork the documents need to go to the Borough Planning Commission and Bucks County Planning Commission for their signatures. The documents then need to be delivered to the Recorder of Deeds. Mr. Kiss offered to deliver the plans once the signatures are completed.

Motion made by Mr. Mandolesi seconded by Mr. Lodise to allow council to sign plans, land development agreement, authorized improvement agreement and storm water management maintenance agreement; Motion passed with all in favor 6-0-0.

- Right to Know Requests – There were two right to know requests submitted to the borough. The first was received on June 9, 2016, and it is regarding a home at 304 Main Street. The right to know request was submitted by Fleisher Forensics, and was regarding a deck and steps located on the property. To the best of boroughs knowledge there is no record of the deck or steps in question. Ms. Omietanski will be responding back to the forensics engineer regarding his requests for information. The second right to know request came in today from Carla Catalanotti. She is requesting to view the files on four parcels in Hulmeville. The parcels are the properties located on the hill behind the William Penn Fire Department. The properties include two parcels belonging to Harriet Black, one parcel belonging to the fire company, and one parcel belonging to the wood company. Ms. Omietanski will be contacting Ms. Catalanotti to schedule a time, that she can come to borough hall, to view the records.
- Act 167 – Ms. Omietanski needs to make a copy of Act 167 for Debra Juno.
- NIMS – (National Incident Management System). Ms. Omietanski could not find a resolution regarding NIMS. Mr. Wheeler will look and see if he can find a resolution regarding NIMS. A resolution needs to be established.
- Johnson Hall – Mr. DeBias has not heard from Mr. Cubernot, regarding his outstanding balance. Council can pass a resolution at the July meeting to turn off the water to Johnson Hall. The sheriff sale has been rescheduled to September 11, 2016.

Mayor: Mayor asked if anyone has seen the homeless man who resides in Hulmeville. The last anyone had seen him he was taken to St Mary's hospital by the police. No one has seen him since. The Mayor also asked if there was an ordinance prohibiting residents from blowing grass and leaves into the street. Ms. Mahon did confirm that there is such an ordinance. Residence cannot blow grass, leaves or snow into the street.

Fire Marshal:

- Snow Storm January - Fire Marshal Wheeler is finally ready to submit all the paperwork, and will be placing it in the mail tomorrow.

MS4

- The Municipal Separate Storm Sewer System (MS4) Annual Progress Report for July 1, 2015 to June 30, 2016 is being completed. Ms. Mahon needs to check to see if the borough ever received inspection reports from Loreselle Dumauing at 941 Bellevue Avenue, and Tom McClave at 10 Michelle Court. If not, she needs to make sure additional reminder letters were sent. The following information needs to be sent to Mario Canales, Municipal Borough Engineer to submit with the report:
 1. Minutes during reporting time – Ms. Omietanski will send electronic copies
 2. Earth day flyer and sign-in sheet
 3. Meet & Greet flyer and sign-in sheet
 4. Volunteer sheets
 5. Copies of letters sent to target audiences
 6. Municipal training meeting sign in and copy of power point display

TMDL:

- TMDL Plan for upcoming year has been advertised and accepted. Items that need to occur over the following year are:
 1. TMDL No1: encourage riparian forest buffers for all residents along the creek
 2. TMDL No 2: conduct site inspections to encourage down spout disconnect
 3. TMDL No 3: install at least 3 trees (evergreen or deciduous) over the next year
 4. TMDL No 4: for future borough owned property, look into infiltration measures
 5. TMDL No 5: modify basins for increased infiltration reduction
 6. TMDL No 7: install 4 rain barrels over the next year and encourage home owners to do the same
 7. TMDL No 8:additional provisions: Complete 2 street sweepings over the next year, possibly install 5 inlet filters over the next year, schedule storm drain cleaning of 17 drains over the next year, and continue with the 4 leaf pickups through the fall/winter season.
 8. Gather needed addresses/contacts for all buildings in floodplain for a mailing for best management practices (BMP's) information
www.buckscounty.org/forms/PublicAccess
 9. Discuss sump pump inspections to include disconnects of downspouts that go directly to impervious surfaces or storm drains
 10. Letters have been sent to local schools, businesses, clubs, churches on best management practices for storm water concerns.

Floodplain: no report

Police: Chief Juno just wanted council to know that the new police vehicle is on the road. He has the invoices for payment, but is still waiting for a few revisions for the preemptive device. Mr. Wheeler asked if he could have all his invoicing together for the July meeting. Chief Juno also informed council that Bensalem's intersections are now all wired with cameras.

Old Business:

- Appraiser – Mr. Mandolesi is working on getting the borough property appraised.
- 344 Main Street - Mr. Johnson asked if there is any new information regarding this property or the others reported along Main Street. Mr. Wheeler did walk to each property with Ms. Juno. Ms. Juno has not reported anything yet.
- Mason Work - The mason has completed his work on the wall. According to the mason the wall has been patched three times. He fixed the steps, took out a chunk of the tree, and rebuilt the corner of the wall. The wall top now all lines up, and all stones are secure. Mr. Mandolesi was extremely satisfied with the work done. He did take the mason over to the memorial to view the work to be done there, and asked him to submit a cost for the work to be done.
- Earned Income Tax – Mr. Wheeler distributed, to council, a summary from Keystone, for Hulmeville residents paying nonresident EIT for tax year 2015. The report shows 269 residents currently paying EIT, which correlates to \$42,863.42. The report does not show how many people would be affected if Hulmeville decided to start collecting the EIT. If council decided to proceed with the EIT they would need to amend the current ordinance regarding the tax. The current ordinance adopted states that the borough would only collect the tax if the school district decided to start collecting.
- Mr. Wheeler informed council of a good deed he heard about in Hulmeville. A young woman in Hulmeville was diagnosed, and treated for breast cancer. The residents around her all got together, and made her family meals as a way of supporting them.
- Town Crier – Ms. Mahon read that the Parks and Recreation Department was going to be starting a garden at the Memorial. Since 2000 the Garden Club has been maintaining all gardens in the borough for free. Ms. Mahon would like to keep things the way they have been, and allow the garden club to continue to be responsible for all gardens. Mr. Wheeler offered to talk to the Parks and Recreation Club to make sure everyone is on the same page. He will also suggest that they schedule a meeting with the Garden Club so that they are all on the same page.
- Trenton Ave Detour – Mr. Wheeler asked if anyone was aware of a detour through town. He noticed just today detour signs being placed by PENDOT. No one was aware of any detour.
- Painting of Borough Hall – Mr. Mandolesi called the painter that was used for the apartment painting and asked if he could submit a price for painting the railing, front door and columns. The painter gave him a price of \$500. He will present the painters price in writing at the next meeting for approval.
- Neshaminy Shore Club – Ms. Omietanski said the first payment should be received in July. She will call Berkheimer, and touch base with them before the next meeting and provide council with an update.
- Noise Complaints – Chief Juno would like to stress if any resident has a complaint about noise coming from businesses in Hulmeville they need to contact the police directly instead of submitting their complaint to council. The only way to successfully put a stop to an issue is to build a case against them. You cannot build a case on one person's complaints there needs to be many people complaining. When you call the police they will record the date, time and caller. When they compile enough complaints they can then build a case against the issue at hand. Residents who have an issue should call 215-945-3100, which connects you to the county radio.

There being no further official business the meeting was adjourned at 9:26 pm; motion made by Mr. Mandolesi seconded by Mr. Lodise.

Respectfully Submitted

Dorothy Omiotanski,
Hulmeville Borough Secretary