

**HULMEVILLE BOROUGH COUNCIL**  
**Meeting Minutes**  
**May 2, 2016**

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

**Councilmember's Present**

Thomas Wheeler, President  
Raymond Johnson, Vice President  
Dale Walton Jr.  
Judy Coleman  
Dan Mandolesi  
Mayor Dave Harris  
Nick Lodise  
Debbie Mahon

**Staff in Attendance**

Solicitor Robert DeBias  
HHS President Marce Heald  
Secretary Dorothy Omietanski  
Treasurer Diane McKairnes  
Authority Chair Jim Clark  
Water & Sewer Clerk Pat Slater  
Police Chief Bob Juno  
Fire Marshal Bill Wheeler

**Councilmember's Absent:** None

**Staff Absent:** None

**Guests in Attendance:** Paul Buffington, Joshua Buffington and Lois Vlassenko

**Call to Order:** Mr. Wheeler called the meeting to order at 7:38pm; all those present joined in the Pledge of Allegiance.

**Minutes:** Motion made by Mr. Walton seconded by Mr. Lodise to approve the minutes of April 4 and 19, 2016; Motion passed with all in favor 7-0-0.

**Eagle Scout Project:** Joshua Buffington addressed council regarding an Eagle Scout project he would like to complete, for the borough. He is asking for permission to repair all bleachers located on the fields, behind borough hall. He has examined all three sets, and has determined two of the bleachers will need wood replacement, repair to the metal structure, and painting. One set only needs a good cleaning, and repainting. If council gives him the approval to proceed, he will draft a project report, and will present his report to council. While the work is being completed, the area will be roped off, there will be adult supervision, and only adults will be using power tools as needed. Mr. Mandolesi has recommended that we now ban people from using the bleachers until the work is completed. The condition the bleachers are currently in makes them unsafe to use.

**Motion made by Mr. Mandolesi seconded by Mr. Lodise to allow Joshua Buffington to proceed with his plan to repair the bleachers, and to come back to council to present his proposal; Motion passed with all in favor 7-0-0.**

**Public Comment:** Ms. Vlassenko resides at 827 Walnut Street, and continues to have an issue with a wall that was constructed last year, by her neighbor, who resides at 829 Walnut. Ms. Vlassenko claims she has difficulty getting out of her driveway, especially in pick-up trucks. She still insists that the neighbor extended the wall into the roadway. According to Ms. Vlassenko her neighbor claims that council told him what he did was legal. Mr. Wheeler informed Ms. Vlassenko that many councilmembers have visited the site in question, but no one on council told him it was legal. Mr. Wheeler also said he could not speak for Ms. Juno, the zoning officer, and does not know what she may or may not have told her neighbor regarding the wall. Mr. Wheeler stressed to Ms. Vlassenko that she needs to hire a surveyor to come out to the property, and place markers noting the exact borders of her property. Only after a survey has been completed can council rule whether or not the

neighbor's wall is or is not in the roadway. Council does not have the authority to survey anyone's property, and until that is completed professionally nothing can be decided. Ms. Vlassenko did ask council if her neighbor received a permit for the work done. Council needs to investigate whether or not he applied for a permit, but the feeling is he did not. According to the owner, who had the work done that is in question, he felt he did not need a permit because he was replacing an existing structure. Again council will look into this issue, and will follow up with Ms. Vlassenko.

### **Water Authority:**

- Act 537 Plan – Mr. Clark did not submit Hulmeville's Act 537 Plan directly to DEP, but instead submitted it to BCWSA, with the understanding that they would submit Hulmeville's plan along with others to the DEP. Mr. Clark now realizes the DEP wanted Hulmeville to submit their plan directly to DEP as well as BCWSA. When Mr. Clark submitted his plan to the DEP they require changes be made that took place in 2016 even though the report was completed and submitted in 2015. This means that the plan will need to be advertised again, and Mr. Clark will need to go through all the steps of approval.
- Kiss - Mr. Clark is concerned that the DEP may not be given approval for permits until Act 537 Plan is approved. This may delay Kiss Electric. BCWSA will need to get the permits for Kiss. Mr. DeBias pointed out that Mr. Clark needs to collect the escrow amounts required from the engineer company, as well as the Water Authority to be submitted to Kiss. Mr. DeBias already has the escrow amount for BCWSA, which was submitted in the amount of \$6,000.

### **Police Report:**

- Mr. Johnson read the report for the month of April 2016: 14 Incidents, 12 Traffic, 1 Parking, 0 Accidents, 3 Assists, 0 Summary, 0 Criminal, 12 District Court, 0 County Court, 0 EMS for a total hours worked: 211, Total Salary \$4,569.00.
- Mr. Johnson wanted to confirm the salary amount for Chief Juno. Mr. Johnson thought it should be \$21.00 but Ms. Omietanski, and Ms. McKairnes confirmed with the chief that the amount was \$22.50. Ms. McKairnes double checked, and the budget states \$22.50.
- The police car has been delivered, and they are starting the graphics on the car tomorrow.

### **Fire Marshal:**

- Generator – Fire Marshal Wheeler did have a visit from the state agency regarding emergency generators. The program was not what the fire marshal was hoping. The agency would only provide a temporary generator if the borough would be without power for a few days. Fire Marshall Wheeler was hoping for a permanent generator. If they provided us a generator the borough would need to pay for the transfer switch which would be too costly.
- EMS call Walnut Street – A house on 919 Walnut Street had a fire department call from the EMS. They needed assistance carrying someone from the house in need of medical assistance. The house is currently without power. The resident is an elderly man living on his own. Mr. Walton asked if he was a vet. If he is a vet Mr. Walton can get him assistance. The Mayor also said he would look into getting him assistance from an agency that assists the aging. Chief Juno has been in touch with the residents' daughter, and will contact her to see if he is a vet, and will follow up with Mr. Walton.
- Fire Marshal Wheeler needs to draft a letter stating that Kiss is providing adequate fire protection in his building plans.

- Ms. Mahon wanted to bring to council's attention a property at 910 Bellevue Ave that should be condemned. She observed the condition of the property, from a neighbor who lives behind the house in question, Joe Hans. There is what looks like an abandoned car in the back yard. The sidewalk in the front of the house is completely broken apart. Chief Juno did visit the property once regarding the car, and he will revisit the site. Mr. Mandolesi will discuss the issue with Ms. Juno.

**Borough Property:**

- Appraiser – Mr. Mandolesi tried contacting three appraisers. The first call he made the company informed Mr. Mandolesi that they no longer did commercial appraisals. The second company he called twice, and they never called him back. The third call to Ireland Appraisal gave him a price of \$400 to complete the appraisal. Mr. Mandolesi did want to let council know that Ireland Appraisal also completed the appraisals for Kiss. Mr. DeBias did state that if council decided to use Ireland Appraisal there would need to be a conversation about keeping the appraisal amount confidential. Council feels that maybe it would be in their best interest to use someone not associated with Kiss. Mr. Mandolesi will see if he can locate another appraiser. Fire Marshal Wheeler will forward to Mr. Mandolesi the appraiser the fire department used.
- Mason – Mr. Mandolesi has not made contact with the mason yet.
- Grants – Mr. Mandolesi received a book of grants from Tina Davis's office. He gave the book to Ms. Omietanski to keep on file for future reference.

**Zoning:** Mr. Mandolesi read the report submitted from Debra Juno for the month of April 2016. Ms. Juno reviewed a complaint of possible mold at an apartment at 603 Main Street. She completed a property check of 910 Bellevue Ave, regarding a hazardous sidewalk issue, and trash on property, and emailed the resident at 516 regarding permit information. She also emailed council requesting assistance with ordinance, and property maintenance codes for purpose of violation notices. She worked 11 hours total, 4 of which were from January 2016.

**Trash:** Everything is good, no complaints. Mr. Lodise did pick up a box spring, broke it down, and placed it in the borough dumpster.

**Streets:** no report

**Personal:** no report

**Finance:** no report

**MS4:**

- TMDL Plan – The following are the goals for upcoming year and will need to be reviewed and advertised. Main target is to reduce the pollutant loads by 44,296 lbs/year (our allocation is actually 123,044 lbs/year)
  1. TMDL No1: encourage riparian forest buffers for all residents along the creek
  2. TMDL No 2: conduct site inspections to encourage down spout disconnect
  3. TMDL No 3: install at least 3 trees (evergreen or deciduous) over the next year
  4. TMDL No 4: for future borough owned property, look into infiltration measures to reduce infiltration
  5. TMDL No 5: modify basins for increased infiltration reduction

6. TMDL No 6: not a feasible task due to not enough property
  7. TMDL No 7: install 4 rain barrels over the next year and encourage home owners to do the same
  8. TMDL No 8: additional provisions: borough needs to complete 4 street sweepings over the next year, possibly install 5 inlet filters over the next year, schedule storm drain cleaning of 17 drains over the next year to be completed by BCWSA and continue with the 4 leaf pick-ups through the fall/winter season.
- TMDL for current year: At this point, we still need to:
    1. Gather needed addresses/contacts of all buildings in floodplain for mailing Best Management Practices (BMP's) information [www.buckscounty.org/forms/PublicAccess](http://www.buckscounty.org/forms/PublicAccess)".
    2. Discuss Sump Pump inspections to include Disconnects of Downspouts that go directly to impervious surfaces or storm drains.
    3. Send out letters to local schools, businesses, clubs, and churches on Best Management practices for storm water concerns before June 30<sup>th</sup>.

#### **Floodplain:**

- Ms. Mahon wanted to bring to council's attention that there is now a private flood insurance and one-stop website available to homeowners. Homeowners can access the information at [www.insurance.pa.gov](http://www.insurance.pa.gov) click on "Coverage" then "Flood". This information will be in a future flyer sent out to residents and posted to the website.
- Earth Day Event – The event went very well. Ms. Coleman will email pictures of the Earth Day event to Fire Marshal Wheeler to post on the website.
- Storm water training – Ms. Mahon would like to complete the mandatory training at the work session on May 17<sup>th</sup>. She wants to confirm that everyone will be in attendance. The only council person who may not be able to make it is Mr. Lodise.

#### **Solicitor Report:**

- John Wood – Just a reminder that John Wood's service will be held April 13<sup>th</sup> at 10am at Pennwood Village.
- Mr. DeBias distributed the revised parking ordinance during snow events. He updated the amount of the fine to state not more than \$300.

**Motion made by Mr. Lodise seconded by Mr. Mandolesi to advertise the ordinance prohibiting parking of motor vehicles on borough streets during snow events for adoption on June 6<sup>th</sup>, 2016; Motion passed with all in favor 7-0-0.**

- TMDL Plan –

**Motion made by Mr. Mandolesi seconded by Mr. Lodise to advertise the TMDL Plan to be presented at a public meeting on June 6, 2016, and to invite the public to attend the meeting and comment on the plan; Motion passed with all in favor 7-0-0.**

- Water and Sewer Delinquent Letters- Mr. DeBias drafted 20 letters regarding delinquent accounts for the water and sewer department. To date the water and sewer department has had 10 residents pay in full their amounts due. Mr. DeBias will place liens on the 10 that remain delinquent.

**Mayor:**

- Mayor requested the citation for Harriett Black
- Half Way House Regulations – The Mayor approached Tina Davis’s office regarding regulations regarding half way houses. They told the Mayor they will mail him what they have to date as far as what you can and cannot do.

**Treasurer’s Report:** Treasurer’s Report of May 2, 2016 was made available for inspection:

• <b>General Fund Checking</b> Balance as of April 1, 2016:	\$ 55,551.06
Expenses Totaled:	\$ -21,565.81
Income Totaled:	<u>\$ 22,609.82</u>
General Fund Checking Balance as of April 30, 2016:	<b>\$ 56,595.07</b>
• <b>Sewer Fund Checking</b> Balance as of April 1, 2016:	\$ 122,468.23
Expenses Totaled:	\$ -20,065.22
Income Totaled:	<u>\$ 38,942.69</u>
Sewer Fund Checking Balance as of April 30, 2016:	<b>\$ 141,345.70</b>
• <b>Sewer Fund PLGIT</b> Balance as of April 1, 2016:	\$ 351,045.81
Interest December	\$ 0
Deposit	\$ 0
Expense	<u>\$ -0</u>
Sewer Fund PLGIT Balance as of April 30, 2016:	<b>\$ 351,045.81</b>
• <b>Highway Aid PLGIT</b> Balance as of April 1, 2016:	\$ 12,882.04
Interest December	\$ 0
Deposit	\$ 24,189.99
Expenses	<u>\$ -0</u>
Highway Aid PLGIT Balance as of April 30, 2016 :	<b>\$ 37,072.03</b>
• <b>General Fund PLGIT</b> Balance as of April 1, 2016:	\$ 11,750.85
Interest December	\$ 0
Deposits	\$ 0
Expenses Total:	<u>\$ -0</u>
General Fund PLGIT Balance as of April 30, 2016:	<b>\$ 11,750.85</b>

**Bills:** A copy of the bill list dated May 2, 2016 was provided to Council and offered for review by the public. Note three bill was added – Pennel Hulmeville Parade \$1,750.00, Republic Services \$8780.25 and Kevin Carragher \$10.59.

• <b>General Fund</b> beginning balance as of May 2, 2016:	\$ 56,509.42
ending balance as of May 3, 2016:	\$ 105,120.68
• <b>Sewer &amp; Water</b> beginning balance as of May 2, 2016:	\$ 37,003.47
ending balance as of May 2, 2016:	\$ 37,003.47

