

**Work Session Meeting Minutes  
April 19, 2016**

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

**Councilmembers Present:** Thomas Wheeler, President, Dan Mandolesi, Debbie Mahon, and Dale Walton Jr.

**Councilmember's Absent:** Mayor Harris, Judy Coleman, Raymond Johnson, Vice President and Nick Lodise.

**Other's in Attendance:** Fire Marshal Bill Wheeler, Solicitor Robert DeBias, and Secretary Dorothy Omietanski

**Guests in Attendance:** none

**Call to Order:** Mr. Wheeler called the meeting to order at 7:36 pm; all those present joined in the Pledge of Allegiance.

**Solicitor Report:**

- NPDES MS4 Permit – Mario submitted his paperwork for NPDES. He had a cover letter that noted three issues that needed to be brought to borough's attention. Upon inspection of the outfalls there are three that Mario is advising council to make repairs too. The repairs are as follows:
  1. Outfall 3 located on Pennsylvania Ave several bricks are in need of repair
  2. Outfall 6 located on Green Street debris needs to be removed to the ends of the wing walls
  3. Outfall 7 on McCarthy Dr. the joint upstream of the pipe end has separated and needs repair.

Mr. Walton offered to clean out Green Street Outfall 6 and will take a picture of the outfall when the work is completed. A call will be made to BCWSA to get a price on completing the work on Outfalls 3 & 7. During this discussion Ms. Mahon brought to council's attention a question she has directed to Mario in the past but never received a response. Her question is who maintains the inlets along the state roads? Is it the boroughs responsibility or the state? Mr. DeBias said he would look into finding an answer to the question.

Note Mr. Johnson arrived at 7:42pm

- Cubernot – A notice went out to all lien holders regarding the May 13, 2016 11 am sale of his property. Hulmeville Borough was at the top of the list and did receive the notice.
- Kiss Electric – Kiss Electric accepted the letter of approval with all the conditions council made. Now a developer's agreement must be submitted and escrow amounts need to be finalized. Kiss Electric also submitted an itemized list, totaling \$143,582.00, which Mario will need to approve.
- Ms. Mahon's ID – Mr. Walton did order Ms. Mahon's ID for storm water
- TMDL (Total Maximum Daily Load) Plan Timeline – Mr. DeBias distributed the timeline for the TMDL plan. April 25 Mario will provide council with a draft electronically of the TMDL plan for their review. On May 2<sup>nd</sup> council will approve the draft and authorize the plan for public comment. On May 3<sup>rd</sup> Ms. Omietanski will forward the advertisement to the Courier Times so the public will have 29 days to review the plan. At the June 6<sup>th</sup> meeting public comments will be taken and the goal is to have the plan revised if necessary by June 24<sup>th</sup>. The final deadline for submission of the plan is June 30<sup>th</sup>.

- Snow Parking Ordinance – Mr. DeBias distributed a copy of the proposed snow ordinance for councils review. Council did decide to change the fine amount from the proposed \$50 to the maximum amount of \$300.00. Mr. DeBias would like to submit the ordinance for consideration and advertisement on May 2<sup>nd</sup> and vote on the ordinance at the June meeting.

**MS4:**

- Meet and Greet – The meet and greet went well. The McKairnes won the rain barrel. Ms. Mahon is submitting bills for the purchase of two rain barrels at a cost of \$45. Once residents install the rain barrels they will need to be inspected annually to make sure they are working properly. Ms. Mahon still needs to collect the addresses of all residents in flood plain so that she can complete a mailing providing them with important information they need to be made aware of living in flood plain.
- Earth Day Event – The earth day event is being held at Core Creek Park on April 30<sup>th</sup>. Middletown’s Publications have been advertising the event and have highlighted that Hulmeville Borough is giving seeds and Hulmeville Garden club is giving out plants.
- Towne Crier – Ms. Mahon wanted to bring up her concern with using the Towne Crier as a source of communicating important information to the residents of Hulmeville. The flyer does not seem to reach everyone in the community and is an inconsistent mailing source. She would like to consider placing flyers in the water bills. A mailer will need to be done soon to all residents.

Ms. Coleman arrived 8:29pm

- Webinar Flood Plain Insurance - There is going to be a free webinar on April 26<sup>th</sup> at 1:30pm. Ms. Mahon cannot attend the webinar and asked if anyone else on council could listen in to the presentation. They will be reviewing flood plain insurance.
- Debris Along Main Street – Mr. Johnson updated Ms. Mahon on the debris issue at 348 Main Street. The owner was very agreeable. He cleaned up the back yard and placed a dumpster on site.

**Fire Marshal:**

- Snow Storm January - Fire Marshal Wheeler updated council on the submission of cost for the snow storm in January. He submitted a bill for \$7,000 back in February. He has been asked to an interview on May 13<sup>th</sup> with the Emergency Management Agency regarding his submissions.
- County Assessment on Power Needs – Thursday April 21<sup>st</sup> at 9:00am Fire Marshal Wheeler will be meeting with someone who is assessing the power needs for the William Penn Fire Department and Hulmeville Borough. Neither building currently has generators.

**Mayor:** no report

**Floodplain:** no report

**Old Business:**

- Mr. Walton wanted to bring to council’s attention the unresolved issue at the end of Washington St. The wood fence is falling down and should be removed. Council agreed to remove the fence. Dale and Dan will schedule a time to meet and remove the wood.
- Wall at Borough Hall – Mr. Mandolesi did contact the mason and he is about 3 weeks away from being able to start work on the wall.
- Police Report – Mr. Johnson wanted to bring to council’s attention that there have been some errors made to the calculations of the policemen’s salaries. He will be reviewing the police

reports more carefully moving forward. Ms. Coleman requested a copy of the reports from the start of the year.

- Memorials – Mr. Johnson received several requests for names to be added to the memorials. He reviewed the names and checked them against what is currently there and some of the names requested are already on the memorial. He does have two names that do need to be added Edward Tracy – Korean War and Richard Goodwin Vietnam War. He will forward these names to the Historical Society. Mr. Johnson also feels some work needs to be done to repair the memorials. Mr. Mandolesi will contact his mason and have him provide a price for repointing and repairs to the steps.
- Bleachers – The bleachers do need to be replaced at the fields. Council is hoping this could become an Eagle Scout Project. Home Depot will donate materials needed.
- RDA Check – Mr. Johnson did pick up a check from RDA for the police car. The check was for \$39,929.34 and will be given to Ms. McKairnes for deposit.
- Street Sweeping – The street sweeping is scheduled for May 19<sup>th</sup>.
- Kiss Electric Request for Land – Kiss Electric is asking if the borough would consider selling him the 1 acer of land they own that is next to the property he owns along Main Street. Mr. Wheeler wanted council to know that he has already sold his 2 acers along Main Street to Kiss Electric. Mr. Wheelers land is on the other side of the borough property. In order to sell the property council would need to put it out for bid. They would also need to get the land appraised. Mr. Wheeler paid \$600 to get his property appraised. Council asked if Mr. Mandolesi could investigate how much it would cost to get the land appraised.
- Service for John Woods – A service will be held on May 7<sup>th</sup> at Pennswood Village for John Woods. Council agreed to donate \$50 in memory of Harriett to the Historical Society, \$50 in memory of Ferd to William Penn Fire Co and \$50 in memory of John to Bartram Association.
- Borough Manager – Mr. Wheeler wanted to bring to council's attention that the Mayor is asking that council considers the possibility of hiring a part time borough manager. If a manager would be hired the EIT tax would need to be imposed. Council should be prepared to start considering the increase now so the residents have enough warning. More discussion will follow regarding this proposal.

There being no further official business the meeting was adjourned at 9:56 pm; motion made by Mr. Mandolesi seconded by Ms. Mahon.

Respectfully Submitted

Dorothy Omietanski,  
Hulmeville Borough Secretary