

**Work Session Meeting Minutes
April 22, 2015**

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present: Thomas Wheeler, President, Dan Mandolesi, Debbie Mahon, Judy Coleman, and Mayor Harris

Councilmember's Absent: Nick Lodise, Dale Walton Jr and Raymond Johnson, Vice President

Other's in Attendance: Solicitor Robert DeBias, and Secretary Dorothy Omietanski

Guests in Attendance: none

Call to Order: Mr. Wheeler called the meeting to order at 7:42 pm; all those present joined in the Pledge of Allegiance.

Solicitor Report:

- Main Street Bridge – Mario is working with Brightline to fix the cement issue on the curbs.
- BCWSA Contract – Bob received the agreement and will present it for approved at the next meeting. One note a sanitary sewer assessment needs to be completed by 10/01/15 and after 2018 we are required to notify BCWSA of any new connections.
- Emitter RDA Grant – Mr. DeBias is encouraging council to start moving forward on the project.
- Armor Electric – To date Mr. Lodise has reported three street lights that are in need of bulb replacement. Council should have the lights fixed under the current contract before considering switching over to an as needed contract. Mayor Harris also brought to council's attention that there is grant money available if the borough should be interested in converting all street lights to LED lighting. Switching over should reduce the electric bill by 60% and the bulbs would not need replacement for at least 10 years which would reduce maintenance fees. Mr. Wheeler also brought to council's attention that he was contacted by Ray Sizer from National Energy Biz who is currently working with Penndel on the LED conversion. He would like to meet with Mr. Wheeler to discuss a price for converting Hulmeville's lights to LED. Mr. DeBias also pointed out that the RDA in the past has provided funding for LED lighting.
- Republic – Republic has been contacted by Mr. DeBias as well as Mr. Lodise regarding the mailer that needs to go out to all residents. Republic has a mailing list and corrections were made to several addresses so they should be ready to send it.

Mayor:

- Portals – Mayor Harris has been in discussion with Comcast to add three portals to borough hall. One portal will be located in the police station, another in the secretary office and the third in the meeting room. Council agreed that the portal in the meeting room should be located on the wall adjacent to the secretary's room.

Budget – Mr. Wheeler wanted to point out to Ms. Coleman that she needs to start working on the budget numbers for 2016 earlier this year. Mr. Wheeler is recommending she start mid-July because of the anticipated tax increase that will be necessary to cover costs. Mr. Wheeler is also proposing council find a way to poll residents on the best way to increase the tax. One way the borough can increase taxes which may not impact the residents all that much is by adding E.I.T. (earned income tax). If most residents are paying EIT where they work Hulmeville should start collecting the tax and take advantage of money already being paid out. The most anyone will pay out for EIT is `1% and the moneys are collected from Keystone Collection Services for a fee. The other alternative is increasing property tax. Mr. Wheeler also pointed out that the governor is allowing the FEMA costs to be placed under stormwater authority. Shifting the expenses of FEMA could help reduce costs in the general budget.

Storm Water:

- Earth Day – Ms. Mahon is preparing for the Middletown Earth Day this Saturday April 25 at Core Creek Park from 10am to 2pm. This event will satisfy the best management practices for both NPDES and MS4 requirements Act 167. She will have a table set up along with another table for the garden club. The first 400 families will receive a free sapling and a packet of seeds. Ms. Mahon requested that the event be posted at the firehouse. She is planning to distribute information on what you cannot store on floodplain areas, facts about fertilizing, mowing your lawn and dog waste. She is in need of help and it was brought to her attention that Maple Point Honor’s Society may have children in need of community service hours. Ms. Omietanski will email Ms. Mahon the teacher contact for the honor society so that she may reach out to the students.
- Floodplain Issue – Ms. Mahon is currently working on an issue at 504 Main Street regarding flood plain insurance dispute. She is waiting to hear back from FEMA district 3 and is trying to secure a letter of final determination for the property.

Maintenance Borough Hall:

- Lawn Care - Mr. Mandolesi received the 2015 lawn agreement. The price per cut was \$190 last summer and this year is quoted at \$195. The company also agrees to do a better job at invoicing every month. Mr. Mandolesi will contact them to clarify that they will provide three clean ups – before Memorial Day for the parade, before the flea market on 9/26/15 and before the tree lighting on 11/27/15. Mr. Mandolesi will present the contract at the next council meeting to be voted on.
- Sign Request – Mr. Mandolesi tried to handle a sign request for Preston’s garage. They would like to put up a sign for baseball pitching classes. The request was too complicated so he forwarded it to Debra Juno.
- Mr. Wheeler will set up street sweeping to be completed before the Memorial Day parade.

Old Business:

- Johnson Hall – Mr. Wheeler is meeting with the owner in two days to collect payment.
- Cell Tower – The cell tower’s placement at the firehouse was voted down. Mr. Wheeler asked council if they think he should contact Verizon and see if they will now consider the location at the end of town. Council agreed that this would be worth pursuing.

There being no further official business the meeting was adjourned at 9:23 pm; motion made by Ms. Mahon seconded by Ms. Coleman.

Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary