

**Work Session Meeting Minutes
February 17, 2015**

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present: Thomas Wheeler, President, Raymond Johnson, Vice President, Dan Mandolesi, Debbie Mahon, Judy Coleman, Dale Walton Jr. and Mayor Harris

Councilmember's Absent: Nick Lodise.

Other's in Attendance: Fire Marshal Bill Wheeler, Solicitor Robert DeBias, and Secretary Dorothy Omietanski

Guests in Attendance: none

Call to Order: Mr. Wheeler called the meeting to order at 7:37 pm; all those present joined in the Pledge of Allegiance.

Zoning Report:

Ms. Juno submitted a report for December and January activity on February 8th. Her total hours worked was 5.75 hours. She spent a half hour checking for cars parked on grass areas, responded to a request for a permit from Straight Forward Fence Co and from H&H Settlement Services for a residential resale. She also reviewed an addition permit packet from 612 Main Street and delivered it to BIU, emailed correspondence with Maser Consulting with regards to Verizon and Subdivision & Land Development Regulations. Ms. Juno also reviewed the packet from Verizon and responded to emails regarding the Verizon Impact Study and Kiss Electric construction proposal.

Solicitor Report:

- Zoning Meeting – The zoning meeting was postponed until Wednesday February 25, 2015. The meeting will start at 7:30pm and Kiss Electric is scheduled to go first and Verizon second. Mr. Walton wanted to make council aware that he received several complaints regarding a flyer that was distributed to the community regarding Verizon. They did not like that the flyer was placed in their mailboxes.
- Snow and Ice Contract – The contract is due to expire in April and a new contract will need to be signed by October. Mr. DeBias requested that council provide guidance regarding length of contract. The last contract was advertised for one, two and three years and council signed a three year contract. Also if anything needs to be added to the contract now is the time to do that. One item that will be added to the new contract is Hulmeville will provide the salt. It will be a huge savings to purchase the salt through Middletown.
- Zoning Ordinance Amendments – Council needs to move forward on the amendments to the zoning ordinance. Mr. Mandolesi and Mr. Wheeler will meet and discuss the amendments and make their recommendation at next meeting or work session. Mr. Mandolesi also stated

that there needs to be a \$25 permit fee added to the fee schedule for installing a fence. A resolution will need to be made to require a permit for any fence installation.

- BCWSA – Mr. DeBias contacted the lawyer for BCWSA regarding the letter that Mr. Clark received. The lawyer said the paperwork is at BCWSA and needs to be approved before they can send it out to Mr. Clark for signature. This conversation took place two weeks ago and no paperwork has been received. Mr. DeBias will make another call to the lawyer to confirm the status of the documents.
- FEMA: Mr. DeBias has not heard back from FEMA which he is told is a good sign that they are going to approve the new ordinance. On a sad note Mr. Canales father passed away 10 days ago.

Fire Marshal:

- Mr. William Wheeler will email council the international building code for pools to use as a guide when updating the zoning ordinance on pools.
- Mr. William Wheeler received a letter from the Bucks County Planning Commission regarding a meeting they are holding to discuss updating disaster planning or Hazards Mitigation Plan. They strongly encourage participation from the borough. If the borough is not represented at the meetings the borough will not be eligible for disaster relief funds in the future. Mr. Wheeler will be out of the country for this meeting so Mayor Harris has offered to attend. The meeting will be held on March 3, 2015.
- Mr. William Wheeler informed council that he has emailed everyone a link to information regarding home fire sprinkler systems. He would like everyone to read the information. The home sprinkler systems have been adopted by the international building code but Pennsylvania home builders association decided to waive it.

Mayor: The police committee met last week and Chief Walton recommended Sargent Juno for the position of Chief. The next meeting is scheduled for March 2, 2015 and the committee would like to have a recommendation. Right now Chief Walton is salaried but the committee feels that compensation should be switched to an hourly rate. Council agreed with the recommendation to move to an hourly rate. After some deliberation council came to the consensus to offer Sergeant Juno the position of Chief at an hourly rate of \$21.50, and hours worked monthly totaling 70. The amount agreed to will provide Sargent Juno monetary and hourly increases while still keeping within the borough's budget already set for the year.

Detour: Mayor Harris is trying to push to receive extra funds for police during the bridge construction. He is also requesting a sign be placed at Main Street and Trenton Rd which would prohibit left turns to hopefully lesson accidents. The detour will start March 2, 2015 and is expected to last 9 months. Ms. Davis did send Mr. Wheeler information regarding the detour. He has not had a chance to look at the packet but will review it before the next meeting.

Building Maintance:

- Code Infraction: A call came in from a tenant who resides on 103 Green Street. She just came home from the hospital and required nursing care. The nursing staff refused to enter her residence due to the fact that they viewed the rental unit unsafe. The house has a whole in the roof and water is leaking in which has caused mold to grow. The rental also is lacking

any fire alarm system. Ms. Juno visited the rental unit and cited Jeff and Amy King with violation of Ordinance number 231 Section 1. She drafted a letter on February 14, 2015 to the owners explaining what they are in violation of and giving the owner 10 days to remedy all issues.

- Flag Light – The circuit breaker popped on the line that powers the light to the flag. Mr. Mandolesi is recommending that a proper light fixture be installed. The fixture that is currently in place is not meant for this use and water is getting into the fixture causing the circuit breaker to pop.
- Emergency Lighting Fixture – The emergency lighting located in the ladies room was broken and making a noise. The relay was broken and Mr. Mandolesi replaced the broken part.

Citizen Complaint: Debbie Williams who resides on 107 Green Street wrote a letter to Kevin Johnson the tax collector and requested that the letter be brought before council. The letter is regarding late fees Ms. Williams is being charged on her school taxes. Ms. Williams' claims she submitted payment and has a cancelled check for taxes paid in 2014. The payment was recorded as not being received and a late charge was sent to Ms. Williams. She was given no warning that her payment was not received. She feels the late fee should be waived and is very frustrated with how everything was handled. She has made payment of the tax and late fees and is currently in good standing. She would like a notice to be sent to her in the future should a payment not be received so that she may rectify the matter before late charges are issued. Mayor Harris will contact Ms. Williams and discuss the matter with her further.

There being no further official business the meeting was adjourned at 9:05 pm; motion made by Mr. Mandolesi seconded by Mr. Johnson.

Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary