

HULMEVILLE BOROUGH COUNCIL
Meeting Minutes
January 5, 2015

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmember's Present

Thomas Wheeler, President
Raymond Johnson, Vice President
Judy Coleman
Dan Mandolesi
Mayor Dave Harris
Dale Walton Jr.
Nick Lodise

Staff in Attendance

Solicitor Robert DeBias
Secretary Dorothy Omietanski
Treasurer Diane McKairnes
Police Chief Tom Walton
Water & Sewer Clerk Pat Slater
HHS President Marce Heald
Authority Chair Jim Clark
Fire Marshal Bill Wheeler

Councilmember's Absent: Debbie Mahon

Staff Absent: none

Guests in Attendance: Doug Edge

Call to Order: Mr. Wheeler called the meeting to order at 7:45pm; all those present joined in the Pledge of Allegiance.

Minutes: Motion made by Mr. Mandolesi seconded by Mr. Lodise to approve the minutes of December 1, 2014; Motion passed with all in favor 6-0-0.

Review of Positions and Reappointment:

The following positions are reappointed:

1. Police Chief – Thomas Walton
2. Solicitor – Robert DeBias
3. Secretary – Dorothy Omietanski
4. Treasurer – Diane McKairnes
5. W&S Clerk – Patricia Slater
6. Zoning Officer – Debra Juno
7. Boro Engineer – Pickering Corts
8. Building Inspector – Building Inspector Underwriters
9. Fire Marshall EMC – Bill Wheeler
10. Paper of Record – Bucks County Courier Times
11. W&S Engineer – Glace Associates, Inc
12. President Pro Tem – Debbie Mahon
13. Planning – Ray Johnson & Dan Mandolesi
14. Zoning Hearing – Rodger Hedeman (2017)
15. Water Authority – Eric Schmid (2019)

16. Recreation – Mary Johnson (2019)

- **Motion made by Mr. Lodise seconded by Mr. Mandolesi to accept the slate for 2015; Motion passed with all in favor 6-0-0.**

The following positions need to be filled:

1. Chairman of Vacancy Board – currently held by Doug Harris
 2. Meter Reader – currently held by Sheri Wheeler
 3. Water Authority – currently held by Valerie Myers
- **Motion made by Mr. Lodise seconded by Mr. Walton to appoint Marce Heald as new Chairmen of Vacancy Board ; Motion passed with all in favor 6-0-0.**
 - **Motion made by Ms. Coleman seconded by Mr. Mandolesi to appoint Sheri Wheeler as Meter Reader; Motion passed with 5-1-0 note Mr. Wheeler abstained from voting due to his relationship with Ms. Wheeler.**
 - **Motion made by Mr. Lodise seconded by Mr. Johnson to appoint Jason McKarines to Water Authority position; Motion passed with all in favor 6-0-0.**

Zoning:

- The zoning hearing board meeting was cancelled last month due to Verizon's request for a continuance.
- A suggestion was made to the zoning board to add more members so that there would be enough members to hold meetings.

Motion made by Mr. Lodise seconded by Mr. Mandolesi to create an alternate position for the zoning board and appoint an alternate member for a three year term. The member recommended to appoint to the position is Frank Lewis; Motion passed with all in favor 6-0-0.

Police Report:

- Mr. Johnson read the report for the month of December 2014: 13 Incidents, 6 Traffic, 6 Parking, 0 Accidents, 7 Assists, 0 Summary, 0 Criminal, 4 District Court, 0 County Court, 1 EMS for a total hours worked: 204.0, Total Salary \$4,329.66.
- Mayor Harris read a letter of resignation given to him by Chief Walton. The letter announced Chief Walton's retirement as of 4/6/15. Chief Walton has served Hulmeville borough for 35 years.
- Police committee will need to meet and discuss Chief Walton's replacement.
- Chief Walton said that December was a very quiet month in the borough.

Public Comment: none

Water and Sewer:

- The meeting to discuss the supplemental agreement with BCWSA was held on 12/4/14 and the meeting lasted about 1 hour. They answered questions council had and agreed to make changes to some of the wording in the agreement. One of the biggest concerns discussed was the accuracy of the meters. There is a concern with fines attached to overages which are dependent upon accurate meter readings. BCWSA reassured the committee that the meters are regularly maintained and that the meters work most efficiently when there is a flood condition. BCWSA feels strongly that there will never be an issue with meters not recording data correctly. BCWSA agreed to rework the agreement and will send a new draft to Mr. DeBias. Mr. Clark will send Mr. DeBias the contact information at BCWSA so that he can follow up on the revised paperwork.
- Water and Sewer has started to incorporate a plan for the inspection of laterals, sub pumps and filming. They have received information from BCSWA on how to do lateral inspections and may consider using the authority to complete the inspections for the borough. They are also discussing the cost involved to the homeowners for the inspections and how they may be able to alleviate the costs.
- Munibilling had planned to move toward electronic billing come the New Year. To date the borough is still receiving the bills through the mail.
- BCWSA requested an assessment letter, in response Mr. Clark mailed them a copy of Act 537 and told them to contact him if they had any questions. To date he has not heard back from them.

Fire Marshal: The fire Marshal would like to propose an ordinance for Hulmeville requiring sprinkler systems in all new or modified homes. Six municipalities in Bucks County have an ordinance for sprinkler systems in residential homes. Two of the municipalities are Buckingham and Ivyland. There is a coalition web site that has documented studies of the benefits of sprinkler systems. Sprinkler systems have been proven to save lives. The cost of installing a system ranges from .51 to \$1.35 a square foot. Council will consider the proposal and have requested that Mr. Wheeler email everyone on council the link to the coalition web site.

Maintenance on Borough Hall:

- Two people have looked at the apartment. One of the two interested parties said they would be submitting their application this week and would like to move in 2/1/15. To date the application has not been received.
- **Motion made by Mr. Mandolise seconded by Mr. Lodise to ratify the instillation of the damper for a cost of \$659; Motion passed with all in favor 6-0-0.** Mr. Mandolise had hoped the work would have been completed by now but the parts took some time to arrive and the work should be completed in the next couple of weeks.
- Mr. Wheeler found a bill from last June for work done to the police stations AC compressor. **Motion made by Mr. Lodise seconded by Mr. Johnson to make payment to John Headley for the repairs made to the police stations AC compressor; Motion passed with all in favor 6-0-0.**
- Tina Davis told Mr. Wheeler that renting office space at borough hall would not provide her enough space. She is very interested in the rental unit on Reetz and is working toward that being her main office.

Trash:

- Republic emailed the contract and mailed their bond. Mr. DeBias reviewed the contract and it is complete
- **Motion made by Mr. Walton seconded by Mr. Lodise to sign the contract with Republic for \$526,815 for a five year term; Motion passed with all in favor 6-0-0.**
- Mr. DeBias has requested that Republic overnight to him a hard copy of the contract
- According to Dominic Fulginiti nothing is going to change as far as what Republic will collect and they are waiting on a mailing list to mail out requirements for collection to all Hulmeville residence.
- Mr. Mandolesi noticed that Republic is using an arm for trash collection. Mr. Lodise will call Dominic and confirm whether an arm or man power will be utilized for collection.
- Ms. Heald will email Mr. Wheeler her mailing list for Republic to utilize for their mailing.

Streets:

- Ms. Davis mentioned to Mr. Lodise that she could recommend contractors to use for LED light instillation and possible grant opportunities. Mr. Lodise will follow up with her regarding these contacts.

Finance:

- The treasurers' report is showing a -\$1,528.09 balance. The treasurer is waiting on a check for \$26,000 from the firehouse.
- Ms. Coleman will contact the tax collector regarding updated numbers for assessment and will provide this information to Ms. Omietanski.

Mayor:

- The mayor suggested we have a plaque made for Chief Walton for retirement.
- **Motion made by Mr. Johnson seconded by Mr. Lodise to spend money to have a plaque made for Chief Walton; Motion passed with all in favor 6-0-0.**

Solicitor Report:

- **Motion made by Mr. Walton seconded by Mr. Lodise to have the FEMA ordinance authorized to advertise for adoption on 2/2/15; Motion passed with all in favor 6-0-0.**
- A copy of the ordinance has been given to the secretary as well as all council members.
- Verizon and Kiss Electric variances will be discussed on 1/22/15 at the next zoning board meeting
- The RDA contract for the preemption device has been completed. Mr. DeBias is still waiting on Pennndel's lawyer to draft a contract that states they will be responsible for all paperwork on their project with RDA.

- **Motion made by Mr. Lodise seconded by Mr. Mandolesi to authorize the president and secretary to sign the contract for the municipal grand program for \$9,247 for a preemption device; Motion passed with all in favor 6-0-0.**
- **Motion made by Mr. Lodise seconded by Mr. Walton to appoint Mr. Mandolesi and Mr. Wheeler as authorized signers for all documentation for RDA; Motion passed with all in favor 6-0-0.**

Treasurer's Report: Treasurer's Report of January 5, 2015 was made available for inspection:

• General Fund Checking Balance as of December 1, 2014:	\$ 10,816.07
Expenses Totaled:	\$ -28,511.26
Income Totaled:	<u>\$ 16,167.10</u>
General Fund Checking Balance as of December 31, 2014:	\$ -1,528.09
• Sewer Fund Checking Balance as of December 1, 2014:	\$121,500.78
Expenses Totaled:	\$ -21,293.18
Income Totaled:	<u>\$ 11,497.31</u>
Sewer Fund Checking Balance as of December 31, 2014:	\$ 111,704.91
• Sewer Fund PLGIT Balance as of November 1, 2014:	\$380,715.88
Interest November	\$ 3.57
Deposit	\$ 0
Expense	<u>\$ - 0</u>
Sewer Fund PLGIT Balance as of November 31, 2014:	\$380,719.45
• Highway Aid PLGIT Balance as of November 1, 2014:	\$ 26,045.97
Interest November	\$.24
Deposit	\$ 0
Expenses	<u>\$ -36.87</u>
Highway Aid PLGIT Balance as of November 31, 2014:	\$ 26,009.34
• General Fund PLGIT Balance as of November 1, 2014:	\$ 18,336.06
Interest November	\$.17
Deposits	\$ 0
Expenses Total:	<u>\$ 0</u>
General Fund PLGIT Balance as of November 31, 2014:	\$ 18,336.23

Bills: A copy of the bill list dated January 1, 2015 was provided to Council and offered for review by the public. Note four bills were added at the meeting for bonds, Domain Name Armour and Sons and MJ Reider.

• General Fund beginning balance as of December 29, 2014:	\$ 2,036.15
ending balance as of January 5, 2015:	\$ -23,615.98
• Sewer & Water beginning balance as of December 1, 2014:	\$ 113,639.17
ending balance as of December 12, 2014:	\$ 96,738.12

- **Highway Aid** beginning balance as of October 14, 2014: \$ 26,024.89
ending balance as of October 14, 2014: \$ 26,024.89

A motion was duly made by Mr. Mandolesi seconded by Mr. Lodise and carried unanimously to approve the bill list dated January 5, 2015; motion carries 6-0-0.

Elections:

- This year there will be four positions open for reelection – Debbie Mahon, Dan Mandolesi, Ray Johnson and Kevin Johnson

Fence Application:

- Mr. Mandolesi received a permit application for a fence installation. Mr. Mandolesi gave the ok to the homeowner to go ahead and install the fence however he was unsure of the fee to charge the homeowner. He thinks Ms. Juno provided them the permit and if so the fee will need to cover her cost of service. Mr. Mandolesi will contact Ms. Juno and confirm her fee and will contact the homeowner and inform them of the fee. The fee should be around \$25.

The meeting was adjourned at 9:17pm; motion made by Mr. Walton seconded by Ms. Coleman.

Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary