

## HULMEVILLE BOROUGH COUNCIL

### Meeting Minutes

July 7, 2014

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

#### **Councilmember's Present**

Thomas Wheeler, President  
Raymond Johnson, Vice President  
Dan Mandolesi  
Debbie Mahon  
Dale Walton Jr.  
Mayor Dave Harris  
Nick Lodise  
Judy Coleman

#### **Staff in Attendance**

Solicitor Robert DeBias  
Sargent Bob Juno  
Police Chief Tom Walton  
  
Authority Chair Jim Clark  
Treasurer Diane McKairnes  
HHS President Marce Heald  
Water & Sewer Clerk Pat Slater

**Councilmember's Absent:** none

**Staff Absent:** Secretary Dorothy Omietanski

**Guests in Attendance:** William Kirk, Kurt Ludwig, Eric Schmid, Patricia Taggart, Kyle Smyth, Ron Best.

**Call to Order:** Mr. Wheeler called the meeting to order at 7:35pm; all those present joined in the Pledge of Allegiance.

**Minutes:** Motion made by Mrs. Mahon seconded by Mr. Lodise to approve the minutes of June 2, 2014.

**Police Report:** Mr. Johnson read the report for the month of June 2014: 15 Incidents, 12 Traffic, 8 Parking, 1 Accidents, 6 Assists, 0 Summary, 0 Criminal, 5 District Court, 0 County Court, 1 EMS for a total hours worked: 230.0, Total Salary \$4838.41.

- Chief Walton informed council that John Baran will be hired as part time officer on an as-needed basis. He is a highly trained experienced officer, lives in town and will be available when needed.
- Chief Walton said that all was quiet this past month. During the month of June there was an accident at Trenton Rd involving a young boy crossing on an electric dirt bike. Reports of ATV's on road ways, police will not chase, but if caught they will be cited. Everyone should wear helmets when you ride. Keep your cars locked and windows up; if you have any concerns call the Police department.
- Deb Mahon asked if there is a citation on the Borough Books, does the State over ride us. Tom Walton replied yes.
- Mayor David Harris informed of people drifting through stop signs.
- Mr. Johnson commented on the cars parked on the sidewalk on Bellevue Ave. will be addressed. Chief Walton informed council they will be warned and then cited.

**Public Comment:** Mr. Eric Schmid read a certified letter he received on July 3, 2014 to cease and desist of any activity at the old mill. Mr. Schmid needs to apply for an occupancy permit before he is able to continue using the building. Mr. Wheeler explained that the council needs to be informed on the purpose of the building. If it is zoned residential it needs to be lived in. Mr Schmid wants to change the zoning from commercial to residential. Mr. DeBias replied it is zoned R1. If you are to have a Home based business you have to live there. Mr. Schmid would still like to open a coffee shop with vendors. Mrs. Mahon suggested he contact the DEP about meeting the needs of the flood zone and the soil that will be disturbed. Mr. DeBias reminded Mr. Schmid that he needs permits.

Mr. Schmid asked what needs to be done in order to finish his project. He asked if there is a way to get approval for one day to finish. Mr. DeBias advised Mr. Schmid that he needs to go through the proper channels. He needs to provide the council with ways of controlling parking and noise control. A temporary permit can be issued

but they still need to apply with zoning officer, and possibly the zoning board. Mr. Mandolesi recommended Mr. Schmid be allowed the finish and then move forward with the commercial use of the building.

Mrs. Slater recommended the annual letter be sent out to remind the owner of Johnson Hall that he needs to trim the weeds on his property. The barrier at the end of Washington Ave needs to be repaired.

Mr. Kirk followed up on decision from last meeting and asked what is happening with the rental ordinance. Can the ordinance be only for vacant apartments? Mr. Wheeler replied we are still working on the rental ordinance and making some changes. We are tabling it until September. We need to make it safe for the apartment dwellers. Mr. Mandolesi stated that there certain guidelines that have to be meet. We will set up appointments well in advance for inspection.

Mr. Best doesn't want intruders in his home. Mr. Best has requested a list of what the inspector will be looking for.

Mr. Barney Wheeler reported there are stones in the creek were the Main Street bridge was constructed and is causing the water to not flow properly. Mr. Tom Wheeler will look into it.

**Motion made by Mr. Walton seconded by Mr. Lodise to table the proposed rental ordinance until September. All in favor: motion carries 6-1-0.**

### **Authority:**

- The ACT 537 plan of study report is finished. A letter and a copy need to be sent to Kelly. Mr. Clark will write letter and Mrs. McKairnes will send it. We need to roll into the next assessment. We need to make sure the water and sewer, septic tanks and maintenance programs are up to date. Mrs. Mahon wants to include a pamphlet to be sent to residents in the next water and sewer billing cycle about the lateral insurance.
- Mr. Clark has informed us that it is time for the budget. A new person has been chosen to replace water meters.
- Mr. Mandolesi will approach the Shore Club to inform them that they need a permit to fill their pool.
- Mr. Clark reported the BCWSA wants a signed document for the fee schedule. He had some questions and concerns. He will get the answers and then will prepare the information.

### **Storm Water:**

- Ms. Mahon MS4 permit is written 2013-2015

### **Maintenance on Borough Hall:**

- An LED light was Replaced
- Mrs. Heald reported the front door of the borough hall needs to be painted.
- Ms. Mahon Asked if anyone has a spare ladder for the Borough Hall

### **Zoning:**

- Met with Mr. Buchoffer, he will do Borough inspections. There is paving taking place on the shoulder on Water Street. Mr. Mandolesi will send Ms. Juno to the site to make sure they are not paving on a floodway.
- Mr. Mandolesi submitted Ms. Juno's May 2014 monthly report totaled 9.5 Hours. Ms. Coleman requested a more detailed report of her activities.
- Mr. Walton will propose an ordinance for large vegetation such as bamboo. Ms. Juno will look into Bristol Borough ordinance about this issue.

## Streets:

- Mr. Lodise provided a spread sheet of inventory of the street signs which still need to be replaced. Twenty-two still need to be replaced.
- The Main Street Bridge Grand opening was a huge success. There was a very good turnout.
- Mr Walton asks that a bill be sent to the Shore Club for the water that is used to fill their swimming pools.
- Mr. Lodise will look into repainting the traffic speed timing lines.
- Mr. Lodise mentioned that Frank Lewis offered to replace the street signs. Mr Wheeler will call Middletown township to get price for replacing signs on state roads.

## Solicitor Report:

- The account at First National Bank used by Kay Nicastro was closed out.
- RDA Audit is to be completed and sent out. The quarterly report for the RDA is due by July 31st.
- Neshaminy Shore Picnic – Mr. Dawson has not submitted any amusement tax. Berkheimer will collect all returns filed by Mr. Dawson. Mr. Dawson payment is due on the 10th of the month. Ms. Omietanski is to call Tammy at Berkheimer around the 20<sup>th</sup> of every month if returns are not received in the office.

## Mayor's Report:

- Mr. Harris approached a neighbor about the trash along the sidewalk. He inform him that he can no longer do this. Mrs. Taggart asked if there is a time when the trash can be placed at the curb. Suggestion was as soon as it is dark.
- Mayor Harris officiated his last two weddings.

## Treasurer's Report: Treasurer's Report of June 1, 2014 was made available for inspection:

- **General Fund Checking** Balance as of June 1, 2014: \$ 128,980.26  
Expenses Totaled: -\$ 53,840.05  
Income Totaled: \$ 5,523.23  
General Fund Checking Balance as of June 30, 2014: \$ **80,663.44**
- **Sewer Fund Checking** Balance as of June 1, 2014: \$ 93,844.52  
Expenses Totaled: -\$ 20355.90  
Income Totaled: \$ 5,013.77  
Sewer Fund Checking Balance as of June 30, 2014: \$ **78,502.39**
- **Sewer Fund PLGIT** Balance as of June 1, 2013: \$350,687.79  
Interest June \$ 3.11  
Deposit \$ 0  
Expense -\$ 0  
Sewer Fund PLGIT Balance as of June 30, 2014: \$ **350,690.90**
- **Highway Aid PLGIT** Balance as of May 1, 2014: \$ 27,217.84  
Interest May/ June \$ .53  
Deposit \$ 0  
Expenses -\$ 150.11  
Highway Aid PLGIT Balance as of June 30, 2014: \$ **27,068.26**
- **General Fund PLGIT** Balance as of June 1, 2014: \$ 10,888.30

Interest June	\$ .10
Deposits	\$ 238.23
Expenses Total:	-\$ 0
General Fund PLGIT Balance as of June 30, 2014:	<b>\$ 11,126.63</b>

**Bills:** A copy of the bill list dated July 7, 2014 was provided to Council and offered for review by the public:

- **General Fund** beginning balance as of July 1 2014: \$ 105,180.66  
ending balance as of July 07, 2014: \$ 47,930.06
- **Sewer & Water** beginning balance as of July 1, 2014: \$ 74,977.94  
ending balance as of July 11, 2014: \$ 51,215.86
- **Highway Aid** beginning balance as of July 1, 2014: \$ 8,242.57  
ending balance as of July 7, 2014: \$ 7,416.67

**A motion was duly made by Mr. Mandolesi seconded by Ms. Mahon and carried unanimously to approve the bill list dated July 2, 2014; motion carries 8-0-0.**

The meeting was adjourned at 10:46pm; motion made by Mr. Wheeler seconded by Mr. Walton.

Respectfully Submitted

Diane McKairnes  
Hulmeville Borough Treasurer