

HULMEVILLE BOROUGH COUNCIL
Meeting Minutes
December 3, 2012

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmember's & Mayor Present: Thomas Wheeler, President (arrived 8:20), Raymond Johnson, Vice President; Judy Coleman, Dale Walton (arrived 8:03), Debbie Mahon, Dan Mandolesi and Mayor Harris.

Councilmember's Absent: Nick Lodise.

Other's in Attendance: Solicitor Robert DeBias, Police Chief Tom Walton, Treasurer Diane McKairnes, Authority Manager Roberta Turner, Water & Sewer Clerk Pat Slater, Meter Reader Sheri Wheeler, Fire Marshall William Wheeler, and Secretary Patricia Boyle.

Guests in Attendance: Eric Schmidt and Patricia Taggart

Call to Order: Mr. Johnson called the meeting to order at 7:35 pm; all those present joined in the Pledge of Allegiance.

Minutes: A motion was duly made by Mrs. Mahon seconded by Mr. Mandolesi and carried unanimously, to approve the minutes of November 5, 2012 and November 20, 2012.

Police Report: Mr. Johnson reviewed the Police Report of November 2012: 7 Incidents, 12 Traffic, 6 Parking, 1 Accident, 3 Assists, 0 Summary, 0 Criminal, 10 District Court, 1 County Court and 0 EMS Call; 199 total hours worked; for a combined salary \$3,832.41.

- Mrs. Mahon thanked the police for their assistance during the tree lighting.
- There was discussion about the parameters for day time curfew.

Public Comment: None

Boro Property:

- Mr. Mandolesi noted that the computer router was moved into the Secretary Office.
- Mrs. Mahon noted that Boon Landscaping cleared the debris and leaves from the Memorial Park.

Trash: Mayor Harris indicated that several property owners that have been placing their trash out well in advance of the trash pickup time; he will speak with Mr. Lewis about possible notification being made with the residents.

Personnel:

- A motion was duly made by Mrs. Mahon seconded by Mrs. Coleman and carried unanimously, to adopt the Whistle Blowers Policy.
- A motion was duly made by Mrs. Mahon seconded by Mrs. Coleman to appoint Mr. Mandolesi as the Compliance Officer; 3-1(Mr. Mandolesi abstained)-0.

- Mr. Johnson noted that there are currently several positions vacant on the Authority. Ms. Patricia Taggart noted that she might be interested in filling one of the open positions. The matter was referred to the Personnel Committee.

Finance: A motion was duly made by Mrs. Coleman seconded by Mrs. Mahon and carried unanimously to approve the 2013 budget: \$311,969.72, Combined tax millage 9.97 (9.22 mills real estate & .75 mills fire tax), Per Capita \$5.00, Refuse Collection Fee \$274.89.

A motion was duly made by Mrs. Mahon seconded by Mrs. Coleman and carried unanimously to increase the Tax Collector salary to \$2640.00 effective January 1, 2014.

Authority Report: Mr. Walton arrived 8:03pm

- There was discussion about the fees for televising the sewer lines; no decision made.
- **A motion was duly made by Mrs. Mahon seconded by Mr. Walton and carried unanimously to authorize Nells Shugar to calibrate the four meters not to exceed \$300.00 per meter.**
- Ms. Turner will provide Council with a written quote for the calibration.

8:17 Mr. Bill Wheeler arrived

8:20 Mr. Thomas Wheeler arrived

Emergency Management Coordinator: Mr. Bill Wheeler received a request for the Borough to sign a radio agreement between the Borough and Bucks County; Mr. Wheeler will circulate the agreement to Council for review.

Solicitor Report:

- Mr. DeBias noted that there are no established times set for putting out trash; he recommended that a time be set.
- Mr. DeBias noted that the Borough was awarded a Municipal Grant in the amount of \$197,142.00 from the Redevelopment Authority of Bucks County (RDA) for the Main St. Bridge and Culvert Restoration.
- **A motion was duly made by Mrs. Mahon seconded by Mr. Mandolesi to authorize the Borough to apply to the RDA to purchase \$1457.00 in Motorola radio accessories.**
- **A motion was duly made by Mr. Walton seconded by Mrs. Mahon to adopt Ordinance #258 accepting dedication of Michele Court; motion carried 5-1 (Mr. Mandolesi abstained)-0.**
- Mr. DeBias noted that the site plan maps from Michele Ct. will be sent to PennDOT.
- Ms. Patricia Taggart questioned if the current architectural designs on the Main Street Bridge will be duplicated when the bridge is restored; members were unsure.

Mayor Report: Mayor Harris apologized that he did not introduce the Council member who were in attendance at the tree lighting.

Treasurer's Report: Treasurer's Report of December 3, 2012 was made available for inspection:

- **General Fund Checking** Balance as of November 1, 2012: \$ 37,781.86
Expenses Totaled: - \$ 38,470.35
Income Totaled: \$ 6462.04
General Fund Checking Balance as of November 30, 2012: **\$ 5773.55**

- **Sewer Fund Checking** Balance as of November 1, 2012: \$ 139,832.35
Expenses Totaled: - \$ 14307.85
Income Totaled: \$ 11661.10
Sewer Fund Checking Balance as of November 30, 2012: **\$ 137,185.60**

- **Sewer Fund PLGIT** Balance as of October 1, 2012: \$360,545.09
Interest/ October \$ 8.71
Sewer Fund PLGIT Balance as of October 31, 2012: **\$360,553.80**

- **Highway Aid PLGIT** Balance as of October 1, 2012: \$ 29,312.62
Interest/October \$.71
Highway Aid PLGIT Balance as of October 31, 2012: **\$ 29,313.33**

- **General Fund PLGIT** Balance as of October 1, 2012: **\$ 43,493.75**
Interest/October: \$ 1.05
General Fund PLGIT Balance as of October 31, 2012: **\$ 43,494.80**

Bills: A copy of the bill list dated December 3, 2012 was provided to Council and offered for review by the public:

- **General Fund** beginning balance as of December 1, 2012: \$ 4,636.96
ending balance as of December 3, 2012: \$ 24,848.68

- **Sewer & Water** beginning balance as of December 1, 2012: \$ 136,765.31
ending balance as of December 7, 2012: \$ 123,920.36

- **Highway Aid** beginning balance as of December 3, 2012: \$ 28,930.34
ending balance as of December 3, 2012: \$ 27,895.34

A motion was duly made by Mr. Mandolesi seconded by Mrs. Mahon and carried unanimously to approve the bill list dated December 3, 2012, with the addition of \$49.23 for Verizon; General Fund.

Communications: Proof of Publication received from Bucks County Courier Times; November 9, 2012 Dedication of Michele Court; November 9, 2012 2013 Proposed Budget Tax Ordinance #257; November 9, 2012 Hulmeville Borough 2013 Meeting Notice.

Meeting adjourned to Executive Session at 8:48 to discuss litigation matters. There being no further official business the meeting was adjourned at 9:40 pm; motion made by Mr. Mandolesi seconded by Mrs. Mahon.

Respectfully Submitted

Tricia Boyle,
Hulmeville Borough Secretary

**HULMEVILLE BOROUGH COUNCIL
Work Session Meeting Minutes
December 18, 2012**

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present: Thomas Wheeler, President, Raymond Johnson, Vice-President, Judy Coleman, Debbie Mahon, Dan Mandolesi and Mayor Harris

Councilmember's Absent: Dale Walton and Nick Lodise.

Other's in Attendance: Solicitor Robert DeBias, Fire Marshall William Wheeler, Zoning Officer Frank Lewis and Secretary Patricia Boyle.

Guests in Attendance: None

Call to Order: Mr. Wheeler called the meeting to order at 7:35pm; all those present joined in the Pledge of Allegiance.

Solicitor Report:

- Mr. DeBias and Mr. William Wheeler briefly mentioned the emergency management agreement; members agreed to sign the agreement at the January meeting.
- It was noted that Pickering, Corts and Summerson was given authorization to proceed with a wetland investigation as it relates to the Main Street Bridge Replacement and Road Reconstruction Project (letter dated 12/03/12).

Fire Marshall Report:

- Mr. William Wheeler noted that he received a request from a business owner to install a Knox Box, which is an emergency lockbox for police and fire departments. Mr. Wheeler noted that he has prepared a letter to send to all Borough businesses recommending that they consider installing the box. Members discussed the possibility of requiring businesses in the future to install the Knox Box system; no action taken.

Authority:

- Mrs. Mahon noted that she and Mr. Mandolesi met with representatives from the Bucks County Water & Sewer Authority to discuss options for the Borough water & sewer systems.
- After some discussion, Mrs. Mahon noted that she will advertise for the water operator position.
- Mr. DeBias reminded members that there are currently four positions vacant on the Authority.

- Mr. DeBias reviewed with members the Application of Jeffrey Lavin/Hulmeville Enterprise/Lavin Partnership; Lease of Property along Water Street in which Mr. Lavin has applied to PennDOT for the lease of property along Water Street (Hulme Street) for the use of parking spaces (TMP #16-001-017). Mr. DeBias advised members that they have the ability to object to the application; Mr. Lewis noted that Mr. Schmid (TMP#16-001-001) who is the adjacent property owner of the Olde Mill is aware that a Lease of Property Application was filed by Mr. Lavin.

There being no further business the meeting was adjourned at 8:45; motion made by Mr. Mandolesi seconded by Mrs. Mahon.

Respectfully Submitted

Tricia Boyle
Hulmeville Borough Secretary