

HULMEVILLE BOROUGH COUNCIL
Meeting Minutes
November 5, 2012

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmember's & Mayor Present: Thomas Wheeler: President, Judy Coleman, Nick Lodise, Debbie Mahon, Dan Mandolesi, Dale Walton and Mayor Harris.

Councilmember's Absent: Raymond Johnson

Other's in Attendance: Solicitor Robert DeBias, Police Chief Tom Walton, Treasurer Diane McKairnes, Authority Manager Roberta Turner, Historical Society Chair Marce Heald, Water & Sewer Clerk Pat Slater and Secretary Patricia Boyle.

Guests in Attendance: Brian Holt with Republic Services

Call to Order: Mr. Wheeler called the meeting to order at 7:35 pm; all those present joined in the Pledge of Allegiance.

Minutes: A motion was duly made by Mr. Mandolesi seconded by Mr. Lodise and carried unanimously, to approve the minutes of October 1, 2012 and October 16, 2012.

Trash: Brian Holt with Republic Services addressed questions and concerns with regard to the trash pickup service. Mrs. Mahon questioned whether Republic would pick up branches and yard waste after the recent storm; Mr. Holt noted that they would arrange to have the debris picked up. It was noted that there are 3 yard waste pick up dates remaining: November 14, 28 and December 12th.

Police Report: Mayor Harris reviewed the Police Report of October 2012: 4 Incidents, 11 Traffic, 5 Parking, 1 Accidents, 2 Assists, 10 Summary, 0 Criminal, 9 District Court, 0 County Court and 1 EMS Call; 333 total hours worked; for a combined salary \$5,854.66.

- Mayor Harris noted that he declared a State of Emergency on October 29, 2012 due to Hurricane (Superstorm) Sandy.
- The police department worked an extra 48 hours during the storm.
- Ms. Turner thanked the police department for their presence during the storm; she asked that Chief Walton convey to the officers how much they are appreciated.
- It was noted that Halloween was postponed a week until November 7th due to the storm. Since there were still a significant amount of homes within the Borough without power and still the threat of falling branches and power lines the decision to postpone Halloween was made.

Finance: A motion was duly made by Mrs. Coleman seconded by Mr. Lodise and carried unanimously to advertise the 2013 budget: \$311,969.72, Combined tax millage 9.97 (9.22 mills real estate & .75 mills fire tax), Per Capita \$5.00, Refuse Collection Fee \$274.89.

Boro Property:

- Mr. Mandolesi advised that the alarm company for 114 Trenton Ave has indicated that they might require a \$300 activation fee for the alarm system.
- Mrs. Mahon noted that she spent approximately 4 hours at the Memorial Park clearing debris after the storm. She indicated that there are many branches that need to be removed: Mrs. Mahon will contact Boon Landscaping for an estimate to clear the branches.

Authority Report:

- Ms. Turner noted that she will be meeting with BCW&SA to pump out the vaults. She asked that a member of Council join them; Mr. Lodise and Mr. Walton said that they would attempt to be available.
- Ms. Turner noted that she is still concerned that the 2 inch meter is not reading correctly; Mrs. Mahon will speak with BCW&SA.
- Mr. Wheeler noted that the DEP is now requiring that the Borough furnish outfall maps locating where the storm drains lead to; Borough engineer will investigate further.

Public Comment: Mrs. Heald reminded members that the Annual Tree Lighting will take place on Friday, November 23rd.

Solicitor Report:

- Mr. DeBias noted that the RDA has asked whether the Borough would consider the Main Street Bridge grant in phases. Mario Canales with Pickering, Corts & Summerson provided a cost estimate for consideration. The RDA will meet on November 16th to finalize their decision.
- Mr. DeBias provided members with copies of the proposed Whistle Blowers Policy for review. The members will discuss further at the work session meeting.
- Mr. DeBias noted that Mr. Cubernot has dropped his appeal with the district court to have his fines reduced.
- **A motion was duly made by Mr. Walton seconded by Mr. Lodise and carried to advertise an ordinance for adoption accepting dedication of Michele Court; Mr. Mandolesi abstained from the vote; 5-0-1.**
- **A motion was duly made by Mr. Lodise seconded by Mrs. Mahon and carried unanimously to approve a resolution authorizing signature of the contract with CDU for snow removal.**

Mayor Report: Mayor Harris noted that a meeting was held with the Fire Chief Andy Boyle, Police Chief Tom Walton, Mr. Wheeler and Mrs. Mahon on October 28 to prepare for potential flooding, road closures and fallen trees as a result of Hurricane Sandy which affected the Borough on October 29th. Hurricane Sandy was a category 1 storm which had 60+ mph winds and caused power outage for most of the borough for several days.

Treasurer's Report: Treasurer's Report of November 5, 2012 was made available for inspection:

- **General Fund Checking** Balance as of October 1, 2012: \$ 61,341.71
Expenses Totalled: - \$ 28,747.93
Income Totalled: \$ 5,188.08
General Fund Checking Balance as of October 31, 2012: **\$ 37,781.86**

- **Sewer Fund Checking** Balance as of October 1, 2012: \$ 118,324.03
Expenses Totalled: - \$ 16,463.25
Income Totalled: \$ 37,971.57
Sewer Fund Checking Balance as of October 31, 2012: **\$ 139,832.35**

- **Sewer Fund PLGIT** Balance as of September 1, 2012: \$360,540.47
Interest/ September \$ 4.62
Sewer Fund PLGIT Balance as of September 30, 2012: **\$360,545.09**

- **Highway Aid PLGIT** Balance as of September 1, 2012: \$ 29,347.66
Interest/September \$.38
Expenses Totalled: -\$ 35.42
Highway Aid PLGIT Balance as of September 30, 2012: **\$ 29,312.62**

- **General Fund PLGIT** Balance as of September 1, 2012: **\$ 36,704.24**
Deposits Totalled: \$ 6,789.01
Interest/September: \$.50
General Fund PLGIT Balance as of September 30, 2012: **\$ 43,493.75**

Bills: A copy of the bill list dated November 5, 2012 was provided to Council and offered for review by the public:

- **General Fund** beginning balance as of November 1, 2012: \$ 36,645.27
ending balance as of November 29, 2012: \$ 20,976.19

- **Sewer & Water** beginning balance as of November 1, 2012: \$ 139,412.06
ending balance as of November 9, 2012: \$ 118,610.44

- **Highway Aid** beginning balance as of November 5, 2012: \$ 28,989.96
ending balance as of November 5, 2012: \$ 28,969.49

A motion was duly made by Mr. Mandolesi seconded by Mrs. Mahon and carried unanimously to approve the bill list dated November 5, 2012, absent of the Mark Boon Landscaping bill in the amount of \$1295.00.

Communications: Mrs. Boyle read the **2011 Final Tax Collector Report:**

Real Estate Taxes Collected and Returned	\$82,169.35
Interim Taxes Collected and Returned	\$ 496.68
Per Capita Taxes Collected and Returned	\$ 2356.80
Refuse Fees Collected and Returned	<u>\$124730.01</u>
Grand Total Taxes Collected and Returned	\$209752.84

Meeting adjourned to Executive Session at 9:00 to discuss litigation matters. There being no further official business the meeting was adjourned at 9:35 pm; motion made by Mr. Lodise seconded by Mrs. Mahon.

Respectfully Submitted

Tricia Boyle,
Hulmeville Borough Secretary

HULMEVILLE BOROUGH COUNCIL
Work Session Meeting Minutes
November 20, 2012

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present: Thomas Wheeler, President, Raymond Johnson, Vice-President, Debbie Mahon, Nick Lodise, Dan Mandolesi and Mayor Harris (arrived 9:10).

Councilmember's Absent: Dale Walton and Judy Coleman

Other's in Attendance: Solicitor Robert DeBias and Secretary Patricia Boyle.

Guests in Attendance: None

Call to Order: Mr. Wheeler called the meeting to order at 7:35pm; all those present joined in the Pledge of Allegiance.

Solicitor Report:

- Mr. DeBias acknowledged that the Borough was awarded a grant in the amount of \$197,142.00 from the Redevelopment Authority of Bucks County to help pay for the Main Street Bridge. Mr. Wheeler reminded members that the Borough will be responsible for fees associated with professional services. Mr. DeBias noted that the engineer has advised having the project surveyed soon, to which members agreed to proceed.
- Mr. DeBias noted that Pennel Borough has signed the Police Mutual Aid Agreement along with the other Boroughs (Hulmeville, Langhorne and Langhorne Borough); Middletown Township has yet to sign the agreement.
- Mr. DeBias recently sent 22 Notice of Lien letters to customers with outstanding water and sewer accounts.
- A Zoning Hearing Board meeting has been set for December 4, 2012 to discuss the Dawson Appeal.
- Mr. DeBias researched whether paid employees can also serve as members on a Borough Board. It is Mr. DeBias' opinion that there may be a conflict of interest with paid employees serving on boards; he thereby advised Council that they should consider replacing the current paid employees serving on the Authority at the beginning of the year.
- Mr. DeBias recommended that the Borough adopt the Whistle Blowers Policy at the December meeting. Mr. Mandolesi has agreed to serve as the Compliance Officer.
- There was discussion as to whether the Borough should appoint a Board of Appeals with Borough residents or continue to have BUI serve as the Board of Appeals. The matter was tabled as there may be changes to state law which may impact the final decision.

New Business: Mr. Wheeler noted that he received a call from PA One Call advising him that a new telephone pole was being installed along Trenton Ave. There was discussion as to whether it is necessary for Borough officials to be notified when Pa One Call is contacted. No decision was made and the matter will be tabled until a future meeting.

Authority: Mrs. Mahon noted that she and Mr. Mandolesi met with representatives from the Bucks County Water & Sewer Authority to discuss options for the Borough water & sewer systems.

Personnel: 2014 Tax Collector Salary: Mrs. Mahon made a recommendation to increase the Tax Collector salary to \$2640 effective 2014. 9:10 Mayor Harris arrived.

There being no further business the meeting was adjourned at 9:15; motion made by Mr. Lodise seconded by Mrs. Mahon.

Respectfully Submitted

Tricia Boyle
Hulmeville Borough Secretary