

HULMEVILLE BOROUGH COUNCIL
Meeting Minutes
April 1, 2024

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present

Rebecca Krause, Vice President
Dan Mandolesi
Jose Gonzalez
Nick Lodise
Judy Coleman
Jim Pio
Naz Atabas, Junior Councilmember

Staff in Attendance

Debbie Mahon, Mayor
Diane McKairnes, Treasurer
Dorothy Omietanski, Secretary
Bill Wheeler, Borough Manager
John Baran, Chief of Police
Michael Luongo, Solicitor

Councilmembers Absent: Thomas Wheeler, President

Councilmembers Late to Arrive: none

Staff Absent: none

Guests in Attendance: Ed Dutill, Trisha Boyle, Sandy Carroll, Martin Bradley, Mary Johnson, Patricia Taggart, Mike Wasson, Joe Williams, and Amanda Gonzalez

Call to Order: Rebecca Krause called the meeting to order at 7:00 pm; all those present joined the Pledge of Allegiance.

Minutes:

Motion made by Mr. Lodise seconded by Mr. Pio to approve the minutes of March 4 & 19, 2024; Motion passed with all in favor 6-0-0.

Public Comment:

- Mary Johnson – Ms. Johnson observed work being done on the house on Main Street that the Borough was requiring to change the siding at the back of their home. She also wanted to announce that the Hulmeville Historical Society is celebrating their 50th birthday. They are celebrating at Johnson’s Hall Coffee Shop Wednesday 4/10 at 7pm.
- Potholes Green St – Mr. Dutill came to report three potholes on Green Street that need to be patched. Bill Wheeler explained that RDA Grant this year will be going toward street paving in the borough and Green Street is on the list. The paving project is soliciting bids right now.

Mayor:

- Earth Day Event – The Earth Day event will be held on Saturday April 27, 2024, from 11am to 2pm at Core Creek Park, Tollgate Road park entrance. Rain or shine event.

Public Safety:

- Police Report – Mayor Mahon read the report for the month of March 2024:

Incident reports	10	Summary citations	1
Accident reports	1	Traffic citations	25
Assists	6	Criminal arrests	0
EMS calls	0	Parking ordinance	5
Court – local	6	Court – Doylestown	0
Hours worked	220	Salary	\$7,094.34

Note Chief worked extra/open shifts for a total of 15 hours Open shifts on 3/22, 3/23 and 3/24.

- Easter Egg Hunt – The Easter egg hunt was held on March 30th and was another great success thanks to Chief Baran and all the volunteers that helped before, during and after the event. They had 64 children collect 1,600 eggs in 8 minutes time. Mary Johnson wanted to thank the Easter bunny who did an amazing job.
- Drug Take Back Event – The drug take back event will be held on April 27, 2024, from 10-2 pm. It will be a drive thru event and will take syringes, and pet meds.
- Run for the Fallen – Run for the Fallen will be held on Sunday April 28, 2024, starting at 8:30am. There will be temporary road closures.
- Shred Event – There is a shred event scheduled in Langhorne Borough on 4/13. Chief Baran has offered to volunteer at the event for three hours helping direct traffic. He will also be dropping documents from the Borough to be shredded.

Storm Water/Floodplain/MS4:

- Update Gilmore and Associates – Samantha Brinker is no longer with Gilmore and Assoc. Amanda Fuller will keep the borough updated on who will be the contact regarding water matters.
- Newsletter – The quarterly newsletter went out last week.

TMDL / BMP's: Permit years 2018-2022 – DEP will be doing permit inspections. Gilmore and Associates will keep us informed of that inspection. Due to Covid-19, this has been postponed.

- TMDL No1: encouraged riparian forest buffers for all residents along the creek.
- TMDL No 2: conduct site inspections to encourage storm water control measures.
- TMDL No 3: installation of 2 deciduous trees in open space or within the borough proper
- TMDL No 4: reduce infiltration.

- TMDL No 5: modify basins for increased infiltration reduction.
- TMDL No 7: encouraged homeowners to install rain barrels.
- TMDL No 8: additional provisions:

Borough Property:

- Mowing Service – Consideration to hire a landscaping company for 2024 mowing service. Mr. Mandolesi received three bids for the mowing service. They are as follows:

Powerplay Landscaping - \$240/cut and \$250 for park cleanup for a total of \$7,450.

J & J Landscaping - \$305/cut and \$700 for park cleanup for a total of \$9,950.

K & S Landscaping - \$165/cut and \$800 for park cleanup for a total of \$5,650.

The council decided to choose Powerplay. The company has done the lawn care for the borough for the past two years and have done a good job. The purposed contract is for one year. Mr. Mandolesi would like the contract for next year to be for at least for two years. Ms. Coleman also pointed out it should contain verbiage about limb removal as well.

Motion made by Mr. Pio and seconded by Mr. Mandolesi to contract with Powerplay Landscaping for the 2024 lawn maintenance for the price of \$240 per cut, plus additional services to clean Memorial and Heritage Parks, for an expected total cost of \$7,450; motion passed with all in favor 6-0-0.

Finance:

- Budget - Reviewing the budget year to date results and a few action items.

IT:

- Meeting next Tuesday at 6:30pm
- Borough Magazine – Mayor Mahon recommended that the IT group read an article in the April edition of the Borough Magazine about ransom wear.

Personnel: no report

Public Works:

- Potholes Neshaminy St – Mr. Mandolesi contacted PennDOT regarding potholes on Neshaminy St.
- Leaf Pick Up – Leck will be picking up leaves now through the second week of December.

Ordinances: no report

Borough Manager:

- Disposal of Documents – Resolution to dispose of documents for police department records dating from 2012 to 2016 and Borough documents from year 2013.

Motion made by Mr. Lodise and seconded by Mr. Gonzalez to approve a resolution to authorize the Borough secretary to dispose of non-permanent borough records for the year 2013, and the police department records for the years 2012-2016 in accordance with the PA Municipal Records Act; motion passed with all in favor 6-0-0.

- Stucco Repair Project – Bill Wheeler has had difficulty getting reimbursed from the state for the stucco repair project. The state (Labor and Industry) has not accepted our evaluation that the work completed was maintenance, as defined by the prevailing wage act. The borough did not pay prevailing wages because the project was a maintenance project. Ms. McKairnes will keep an eye out for the check should it come in the mail.
- Road Repaving Bids – Gilmore placed the same ad as last year for road repaving bids updating the dates for 2024. The bids are due by 4/26. The roads scheduled to be paved are Catherine, Green and McCarthy. The bid will have a bid base with 2 options, so the borough has the flexibility to add or delete based on cost.

Fire Marshal/EMC:

- Webinar – Bill Wheeler sat in on a webinar for EMC’s. He did discuss his concerns with the fire commissioner regarding the change in requirements for the EMC position. Bill Wheeler will not be qualified, nor will many others in the state, should the new requirements for EMC’s take effect. No one seems concerned about the matter.

Zoning/ Code Enforcement:

- No current activity, the one issue regarding impervious surface will be sent to Gilmore.

Water and Sewer:

- Delinquent Accounts – The Authority is working on addressing delinquent accounts.
- Meter Replacement – Half of the meters have been replaced. The Authority had to put a hold on replacement to allow Ms. Wheeler time to read the meters for the quarter. Now Ms. Wheeler will need to reach out to the company to start meter replacement again. If people do not respond to the second request for meter replacement, then the Authority will threaten to shut the water off.

Solicitor Report:

- Ratify Action Taken – Mr. Luongo recommended the council ratify actions taken during the March 2024 work session.

Motion made by Mr. Lodise and seconded by Ms. Coleman to ratify actions taken at the 2/20/24 work session; motion passed with all in favor 6-0-0.

Treasurer’s Report: Treasurer’s Report for April 1, 2024, was made available for inspection:

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| • General Fund Checking Balance as of March 1, 2024: | \$ 238,386.11 |
| Expenses Totaled: | \$ -90,091.53 |
| Income Totaled: | <u>\$ 29,906.78</u> |
| General Fund Checking Balance as March 31, 2024: | \$ 172,201.36 |

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| • Sewer Fund PLGIT Balance as of March 1, 2024: | \$ 145,133.12 |
| Interest Totaled: | \$ 622.80 |
| Deposit Totaled: | \$ 0 |
| Expense | \$ 0 |
| Sewer Fund PLGIT Balances as of March 31, 2024: | \$ 145,756.22 |

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| • General Fund PLGIT Balance as of March 1, 2024: | \$ 1,181,314.65 |
| Interest Totaled: | \$ 5,318.19 |
| Deposit Totaled: | \$ 0 |
| Expense Totaled: | <u>\$ 0</u> |
| General Fund PLGIT Balances as of March 31, 2024: | \$ 1,186,632.84 |

Bills: A copy of the bill list dated March 28, 2024, was provided to Council and offered for review by the public.

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| • General Fund beginning balance as of April 1, 2024: | \$ 146,106.65 |
| ending balance as of April 10, 2024: | \$ 127,581.05 |

A motion made by Mr. Mandolesi seconded by Mr. Lodise and carried unanimously to approve the bill list dated March 28, 2024; Motion carries 6-0-0.

Correspondence: none

New Business:

- Birthday – Ms. McKairnes asked if everyone could send birthday cards to June Robinson of 3 Park Ave who will be turning 99 on 4/24.
- Borough Steps – Ms. Taggart suggested the council consider a future RDA grant to fix the front steps at Borough Hall.

Unfinished Business:

- Guest Speaker March Work Session – Judy Coleman followed up on the presentation by Pat Mervine from the Bucks County African American Museum at the March work session. Ms. Mervine is asking for any support for the refurbishment of the building to be used for the museum. Mr. Luongo explained to the council that the borough has never used taxpayer funds for private donations. Ms. Coleman will talk to other boroughs to see if and how they are supporting the cause. Bill Wheeler warned against contacting any townships. From his experience townships run under very different rules than boroughs. The County has also donated so Ms. Coleman will also investigate where those funds came from. Ms.

Coleman has asked to table the discussion until she can gather more information. Mayor Mahon has suggested donating through the Hulmeville Historical Society. The Hulmeville Historical Society will discuss it at their next meeting. They will also have information on display at the birthday celebration.

- Bloom - Ms. Buras a resident of Hulmeville is starting a youth fitness program called Bloom and has requested use of the recreation fields for her program. She would be using the field in the month of August on Tuesdays and Thursdays from 6:00pm to 7:30pm. Mary Johnson, who has overseen activities in the field, was never notified of this request and asked for more information. The Hulmeville Soccer Club was a lot to manage, and Ms. Johnson had many issues with the parents.

Motion made by Mr. Lodise and seconded by Mr. Gonzalez to allow Bloom Fitness Clinic to use the borough recreation field for a youth fitness program, in August of 2024, subject to signing an agreement with the Borough outlining the conditions for the use of the field, including providing an insurance certificate naming the borough as an additional insured; motion passed with all in favor 6-0-0.

- The Mill – The Mill complies with all zoning ordinances. The owner has not put the property up for sale yet.

Motion made by Mr. Pio and seconded by Mr. Lodise to cancel the April work session due to no agenda; motion passed with all in favor 6-0-0.

The meeting was adjourned at 8:19 pm; motion made by Mr. Pio seconded by Mr. Lodise.

Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary