

HULMEVILLE MUNICIPAL WATER AUTHORITY

Meeting Minutes

March 24, 2025

The regular monthly meeting of the Hulmeville Municipal Water Authority was held on the above date at the Borough Hall, 321 Main Street.

Authority Member's Present

Doug Harris, President

Joe Nocito

Mike Wasson

Staff in Attendance

Dorothy Omietanski, Borough Secretary

Sheri Wheeler, Water Meter Reader

Bill Wheeler, Borough Manager

Mike Whitaker, Licensed Water Operator

Authority Members Absent: Dennis Mitchell and Patricia Taggart, Vice President

Staff Absent: Pat Slater, Water & Sewer Clerk

Authority Members Late to Arrive: none

Guests in Attendance: Nick Lodise and Tom Wheeler

Call to Order: Mr. Harris called the meeting to order at 7:02 pm; all those present joined the Pledge of Allegiance.

Public Comment: none

Minutes:

Motion made by Mr. Wasson seconded by Mr. Nocito to approve the minutes of February 24, 2025; Motion passed with all in favor 3-0-0.

Water and Sewer Clerk:

- Delinquent Accounts – As of last meeting three accounts were going to be sent shut off notices but since then one paid in full. Our solicitor recommended not shutting off until March 31, so Bill Wheeler held off on the postings. Bill Wheeler talked to John Baran, and he is available to assist Saturday in completing the postings. Bill Wheeler plans to knock on the door, verbally explain the situation and hand them the information. Ms. Wheeler can contact BCWSA to complete the shut offs. BCWSA does charge a fee for turning off and turning back on the water which will be passed onto the customer.

Water Meter Reader:

- Meter Reading – Ms. Wheeler is still having issues with the new meter reading program. She imported the files again from MuniBilling and the document she received had four errors. She called Rio and they confirmed that it was in the MuniBilling file they sent.

Bill Wheeler wonders if it is something that Pat Slater is doing that is messing it up. Now Ms. Wheeler is waiting on MuniBilling to correct the file.

- Meter Replacement – A customer had a leaking meter replaced today and was not happy with the situation nor was she very cooperative. Rio is supposed to refund the Authority for all broken meters. Bill Wheeler would like to know if Rio are also refunding the Authority for when a repair is made to the meter. Ms. Wheeler needs to get into the shed and count all the meters and determine how many new and how many old meters are in inventory. Bill Wheeler asked if we could secure a local plumber to fix meters for us instead of relying on BCWSA. Mike Wasson mentioned Bob Tess, a part-time plumber, might be interesting in handling the meter repairs. Mike Whittaker did say it would be easy to scrap the old meters. There are several scrap companies that would take them.
- Settlement Account – The property at 404 Main St needs a reading on Thursday for a final bill. Ms. Wheeler will have to do the reading manually.

Water Operator Report:

- Cooper Lead Testing – This is a cooper and lead testing year. He will coordinate with MJ Reiter regarding the testing.
- Year End Reports – Mr. Whittaker is completing all the year end reports.

Treasurer's Report: Treasurer's Report for March 24, 2025, was made available for inspection:

- **Sewer Fund** Balance as of February 24, 2025: \$111,670.18
Expenses Totaled: \$21,774.19
Income Totaled: \$9,740.06
Sewer Fund Balance as of March 24, 2025: \$99,636.05
- **Sewer PLGIT Fund** as of February 24, 2024: \$270,300.94
Expenses Totaled:
Income Totaled: \$870.15
Sewer Fund Balance as of February 24, 2025: \$271,171.09

Bills: Mr. Harris presented twelve bills to be paid for March.

Motion made by Mr. Wasson and seconded by Mr. Nocito to pay the bills dated 3/21/25; motion passed with all in favor 3-0-0.

Correspondence: none

Unresolved Business:

- Sewer Cap Replacement Program – Mr. Harris is going to wait to see how the rainy weather is affecting the numbers. Mr. Harris suggested tabling the discussion.
- Water/Sewer Billing Analysis – The Authority appears to be paying for twice as much water as they are billing customers for. Bill Wheeler is hoping the new meter reading

will affect the numbers. Bill Wheeler cannot explain the water discrepancy. Mike Whittaker is confident that the main meters match BCWSA billing numbers. The Authority is overbilling on sewer, which is helping to balance the overall numbers. More information needs to be collected.

New Business:

- Safe Digging Month – A request was received from Pennsylvania One Call to pass a resolution to support safe digging month. Two years ago, the council passed the resolution, but Bill Wheeler thought it made more sense to come from the Authority since the Authority uses the services more.

Motion made by Mr. Wasson and seconded by Mr. Nocito to authorize a resolution to support Pennsylvania One Call Safe Digging Month; motion passed with all in favor 3-0-0.

- PA DEP Chapter 94 Wasteload Management Annual Report – Mr. Harris reviewed the report. It is an annual report prepared by Carroll Engineering. Mr. Harris signed the document, and Ms. Omietanski will email the signature page to Mr. Hartman.

Motion made by Mr. Wasson and seconded by Mr. Nocito to accept the Wasteload Management Report and authorize Mr. Harris to sign the report; motion passed with all in favor 3-0-0.

The meeting was adjourned at 8:02 pm; the motion made by Mr. Wasson, seconded by Mr. Nocito; carried 3-0-0.

Respectfully Submitted

Dorothy Omietanski
Hulmeville Borough Secretary