

**Work Session Meeting Minutes
August 16, 2022**

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present: Thomas Wheeler, President, Judy Coleman, Nickolas Toth, Jim Pio and Doug Harris

Councilmembers Absent: Nick Lodise and Dan Mandolesi, Vice President

Councilmembers Late: none

Others in Attendance: Solicitor, Robert DeBias, Secretary, Dorothy Omietanski, Fire Marshal/Borough Manager, Bill Wheeler and Mayor Mahon

Absent: Authority President, Kurt Ludwig

Call to Order: Mr. Wheeler called the meeting to order at 7:33 pm; all those present joined in the Pledge of Allegiance.

Public Comment: none

Solicitor:

- Act 167 Stormwater Management Ordinance – Amanda from Gilmore contacted Mr. DeBias regarding an email she received from the DEP asking that the Borough adopt amendments they are providing to Act 167. The goal is to have the amendments voted to advertise tonight for adoption at the 9/12 council meeting. Mr. DeBias has not received the amendment information from Amanda yet. Council agreed to vote to advertise now without seeing the amendments and when they are made available if council does not agree with the proposed changes, they can table the vote until 9/20 work session.

Motion made by Mr. Harris and seconded by Mr. Toth to advertise the ordinance adopting amendments to Act 167 Stormwater Management Ordinance to be considered at the September 12, 2022 council meeting; motion passed with all in favor 5-0-0.

- AED Equipment – Mr. DeBias is still waiting on one AED to arrive before he can submit the expenses to the RDA for reimbursement.
- Shore Club Amusement Tax – Ms. McKairnes received confirmation from Berkheimer that the amusement tax for May and June should be received by the end of the month.
- Class Action Law Suit – Mr. DeBias made council aware of a class action lawsuit that the Borough is being considered a part of against the company Monsanto for PCB's in the Neshaminy Creek water. Mr. DeBias is recommending council stay in the suit.

- 150th History Book – Bensalem Historical Society has invited Mr. DeBias and Mr. Coleman to their meeting. They would like Mr. Coleman to talk about his book and make it available for sale to their members.
- RDA Grant Application – RDA Grant applications opened today and are due by 9/30. Suggestions that were made for this year’s application are: bathroom for the park containing 4 unisex stalls, paving roads at an estimated cost of \$89,000 provided by Gilmore, a new heating and air-conditioning system for William Penn Fire Co. at an estimated cost of \$20,000 and an audio-visual system for the council chambers. Bill Wheeler will contact Gilmore for an updated cost of paving the roads and will have an audio-visual company provide an estimate.

Executive Session was called at 8pm to 8:15pm to discuss a real estate matter.

Borough Manager

- Traisr – Bill Wheeler is recommending discontinuing Traisr now that the Borough has SharePoint. Both Bill Wheeler and Ms. Omietanski prefer to proceed with SharePoint for electronic filing. SharePoint will provide generally the same ability and is more user friendly. We will still have control over who has access and editing capabilities.

Motion made by Mr. Pio and seconded by Mr. Harris to cancel Traisr and utilize SharePoint for electronic filing; motion passed with all in favor 5-0-0.

- Quick Books Webinar – There will be a Quick Books webinar on 8/25 from 10-11:30 at Borough Hall. Bill Wheeler will record the presentation.
- Air Tech Service – Air Tech came to service the unit at Borough Hall and discovered 1 bad compressor. They did comment that they were not happy with how the unit was installed. They will be submitting a report of their findings.

EMC:

- EMC Webinar – Bill Wheeler attended a webinar highlighting the changes the state made to the EMC positions as of July 5, 2022. The state has made the changes; however, they are not yet requiring municipalities to abide by the changes. When the state does mandate the changes as stated Bill Wheeler will be stepping down as the EMC. The changes in Bill Wheelers and many other people’s opinion are extreme. The new requirements consist of requiring recertification every 5 years, which includes 75 hours of continued education training in at least 6 categories, plus having a document printed in a publication, as well as attend meetings. There is another meeting next week where the counties will be sitting down with the state to discuss these changes.

Mayor:

- Use of Parking Lot – Neshamony Methodist asked to use the Borough parking lot for a Tea event on 11/12 or 13.
- Applications – The Police Department is updating their applications.
- 150th Committee – Mayor Mahon stated that she has received 60 RSVPs for the 150th Gala event and she is now going to send more invitations to people outside the community like commissioners and local government officials. She will have sent 600 invitations when she is done. Mayor Mahon is asking for deposit payments for the DJ and Newtown Party Rental. Mayor Mahon also mentioned the 150th committee will be cleaning up the fire department's planters and flagpole.
- PA Fish and Boat Commission – Mayor Mahon contacted the PA Fish and Boat Commission and spoke to Michael Blair. He was aware of Hulmeville Falls and explained that their organization has a very small staff that covers a very large area. However, he also confirmed that the local police departments as well as the park rangers do have jurisdiction over the area and can act. Mr. Blair will be sending a summary of his discussion to Mayor Mahon.

Finance:

- Finance Meeting – Mr. Harris scheduled a finance meeting for Thursday 8/25 at 7pm.
- Fireman's Workers Comp – Middletown Township has agreed to pay the Fireman's Workers Comp which means Hulmeville Borough will be responsible to pay a portion of the bill, roughly \$2,000, to which they will no longer be reimbursed. Middletown Township may also ask each Borough to pay a portion of their paid firefighter department that works 5 days a week.

Code Enforcement:

- Buffer – Bill Wheeler did have a discussion with Dave Preston regarding replanting in the buffer zone. Bill Wheeler did explain that he had thirty days to plant. Mr. Preston did clean up the property. Mr. Pio still questions a blue tarp in the buffer zone that should be included in the clean-up. Bill Wheeler explained that the blue tarp is covering equipment and according to the code enforcement officer would not be an issue. Mr. Preston's thirty-day notice is up in 3 days. If he does nothing Bill Wheeler will contact the code enforcement officer and have them send him a letter stating he is in violation.

Treasurer Report:

- Bills – Ms. McKairnes presented sixteen bills to council to authorize payment; A copy of the bills are attached.

A motion made by Mr. Pio seconded by Mr. Harris and carried unanimously to approve the bills presented by Ms. McKairnes; Motion carries 5-0-0.

Correspondence:

- Thank You – Council received a thank you card from the family of the late Mayor of Bristol Borough for the flowers sent.

Old Business:

- Land Development Update – There is no new news to report with regards to the land development. There has been surveying of the property being conducted and they are currently working on the zoning application.
- Personnel – The personnel committee needs to meet to interview for two solicitors.
- Penndel Langhorne Bridge – The Penndel Langhorne bridge is scheduled to reopen on Friday.

New Business:

- Meetings in 2023 – Tom Wheeler recommended that council consider having the work session meetings in 2023 be published “as needed”. Bob DeBias is going to be retiring and the new solicitor fees will be a lot more costly. In order to reduce the new solicitor fees having one meeting a month may be a better way to manage the costs.
- Zoning Hearing Board – Rodger Hedemann has expressed his desire to step down as member of the Zoning Hearing Board.

There being no further official business the meeting was adjourned at 9:45pm; motion made by Mr. Pio and seconded by Mr. Harris; carried 5-0-0.

Respectfully Submitted

Dorothy Omietanski
Secretary Hulmeville Borough