

HULMEVILLE BOROUGH COUNCIL

Meeting Minutes

May 2, 2022

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present

Thomas Wheeler, President
Nick Lodise
Judy Coleman
Doug Harris
Jim Pio

Staff in Attendance

Debbie Mahon, Mayor
Diane McKairnes, Treasurer
Dorothy Omietanski, Secretary
Chris Stewart, Assistant Solicitor
John Baran, Chief of Police
Kurt Ludwig, Water and Sewer President
William Wheeler, Fire Marshall/Borough Manager

Council Members on Zoom: Dan Mandolesi, Vice President

Councilmembers Absent: none

Councilmembers Late to Arrive: Nick Toth

Staff on Zoom: Bob DeBias Solicitor

Staff Absent: none

Guests in Attendance: Mike Wasson, Marce Heald, Sandy Carroll, Jackie Carroll, Barney Wheeler, Joseph Schwenoer, Edward Dutill, Patricia Taggart, Carla Helbling and Trisha Boyle.

Call to Order: Tom Wheeler called the meeting to order at 7:30 pm; all those present joined in the Pledge of Allegiance.

Open Bids for Window Replacement Project:

- Helstrom - \$61,800
- Tague Lumber - \$59,000 and \$56,500
- Premier Building - \$99,270
- BZOBG Inc - \$81,000
- MTD Construction - \$88,325

Mr. DeBias will review the two lowest bids and the winner will be awarded the bid on May 17, 2022.

Minutes:

Note: Ms. Coleman had one correction to minutes on page one under Black Property Development Hulmeville secured \$115,000 not \$10,000.

Motion made by Mr. Mandolesi seconded by Ms. Coleman to approve the minutes of April 4 and 19, 2022 with one correction; Motion passed with all in favor 6-0-0.

Public Comment:

- Newsletter Suggestion – Ms. Helbling suggested council consider adding a business ad space to the newsletter to help pay for the cost. They could sell spotlights for \$10. Also Ms. Helbling wanted the community to know she has free firewood in the back of her property. If anyone would like to pick some up just stop by.

Note Nick Toth arrived at 7:44pm

- Main St Sign – Mr. Dutill would like council to place a Main Street sign at the corner of Trenton and Main. The street sign has been missing for some time.
- Thank You – Ms. Boyle wanted to thank everyone involved in coordinating the Easter Egg Hunt this year. She also wanted to thank everyone involved in the 150th celebration events as well.

Police Report:

- Police Report - Mayor Mahon read the report for the month of April 2022: 18 Incidents, 0 Accidents, 5 Assists, 2 EMS, 18 Court, 0 Summary Citations, 44 Traffic Citations, 0 Criminal Arrests, 7 Parking and 0 Court for a total hour worked: 246.5 Total Salary \$6,691.76. Note extra hours worked were for the Easter Egg Hunt, training and 5K run.
- Complaint Form – Mayor Mahon is asking for assistance in creating an online form of the complaint form. She also wanted to confirm people can submit their complaints anonymously.
- Ammunition – The ammunition purchase has been delayed due to lack of availability.
- Easter Egg Hunt – The Easter Egg Hunt held on 4/16/22 was a great success due to the many volunteers that participated in the set-up, event and clean up. A big thank you to the Hulmeville Historical Society. The event had 54 children participate.
- Drug Take Back Event – The Drug Take Back event held on 4/30/22 was a success. The total amount of drugs collected was 32.77 pounds.

Mayor:

- Tree Planting – The tree planting held on 4/23/22 was a great success. The mayor wanted to thank everyone who helped to make the event such a great success. The Borough was able to plant two Autumn Gold Ginkgo trees in memory of Don Haefner and Ira Romberger. Both families were in attendance during the memorial service. There were also three trees, an Exclamation London Planetree, a Green Mountain Maple and a Red Sunset Maple, planted to mark the Hulmeville 150th celebration.
- Hulmeville Garden Club Request – The Hulmeville Garden Club would like permission to install plant material at both the Memorial Park and Heritage Park to mark this year of celebrations especially for the upcoming parade and garden stroll. Mayor Mahon did not want any conflicts between the Garden Club and Parks and Recreation. Ms. Heald told Mayor Mahon her husband would just like a call to let him know what the Garden Club is planning to do so they are both on the same page.

150th Committee:

- Next Meeting – The next meeting will be held at Borough Hall on Wednesday at 7:30pm.
- Golf Carts – Golf carts are being secured for council members who are planning on attending the May 28th Pennel Hulmeville Memorial Day Parade and plan to wear costumes. The golf carts will provide an easy way to display the costumes.
- Garden Walk Stroll – The next 150th event will be the Hulmeville Garden Walk Stroll on Saturday June 11, 2022. There will be 13 gardens to be toured and there will be two gardens where live music will be played.

Storm Water/Floodplain/MS4:

- Act 167 & 537 Follow Up – Gilmore and Assoc is still waiting to hear back from the state.
- Reimbursement – Mayor Mahon is asking for reimbursement for newsletter postage at a cost of \$290.00. Ms. McKairnes will purchase enough postage to cover two newsletter mailings.
- Tree Planting – The five trees recently planted in the Borough will give the Borough credit towards MCM #1 public education and outreach for the DEP PAG-13 NPDES MS4 application requirements.

TMDL / BMP's: Permit years 2018-2022 – DEP will be doing permit inspections. Samantha Brinker from Gilmore and Associates will keep us informed of that inspection. Due to Covid-19, this has been postponed.

- TMDL No1: encouraged riparian forest buffers for all residents along the creek
- TMDL No 2: conduct site inspections to encourage storm water control measures
- TMDL No 3: installation of 2 deciduous trees in open space or within the borough proper
- TMDL No 4: reduce infiltration
- TMDL No 5: modify basins for increased infiltration reduction
- TMDL No 7: encouraged home owners to install rain barrels
- TMDL No 8: additional provisions:
 - Continued with the 4 leaf pick-ups through the fall/winter season
 - Sump Pump inspection enforcement
 - Decide on sediment reduction project
 - Lawn and garden pick up 4/1-12/1 weekly

Borough Manager:

- Managers' Report – Bill Wheeler submitted a Managers Report
- ARPA Grant – Bill Wheeler and Tom Wheeler submitted the first annual report that was due 4/30/22.
- Migration – Migration of the email system has been pushed back to mid-May.
- Rental Inspection Webinar – Bill Wheeler reminded council that there will be three webinars on June 10, 17 and 24 at Borough Hall. Each session is two hours. The sessions will be recorded and able to be viewed for up to one year.

Fire Marshal: no report

Emergency Management Coordinator: no report

Zoning/ Code Enforcement:

- Court Case – Tom Wheeler and Mr. Pio will be attending a court case against Mr. Schmid the homeowner of 337 Main St and Mr. & Mrs. Woodruff homeowners of several homes on Bellevue Ave. regarding code enforcement violations on their properties. Several residents have requested that The Mill be turned over to the code enforcement officer.

Water and Sewer:

- Meter Replacement Program – The Authority voted to proceed with the meter replacement at a cost of \$71,000. The invoices for the work will go straight to the Borough.
- Lining Project – The Authority decided to use Mr. Rehab for the lining project. Before they can proceed the Authority needed a few questions answered. They are waiting for more information regarding the work on Trenton Ave. The work can run manhole to manhole or just cover one section of the pipe. The cost for all the work will be around \$30,000.
- Low Income Housing Assistance Program – The Authority is currently completing the application to participate in the LIHAP. A resident applied for assistance and in order to receive it the Authority needs to be a participating member.
- Letters – Mr. Ludwig sent out 22 letters regarding payment plans either to get back on track with payments or to start a payment plan. So far Mr. Ludwig has only received one response.
- BCWSA Sale – Several organizations are now looking into the sale rumors of BCWSA. BCWSA is being very quiet about the whole matter.

Borough Property:

- Lawn Care – Mayor Mahon stated the lawn care looks great. The only issue she is concerned with is the new company is still mowing around fallen branches. Mayor Mahon suggested telling the company to move the branches to one location so they can mow and the Borough will remove the fallen branches for them.
- Gas Line Repair – Bill Wheeler is asking for authorization to spend up to \$2,000 on a gas leak repair at Borough Hall. Bill Wheeler explained that the piping was not done correctly and given time if repaired the same way the same issue will reoccur. If council agrees to spend a little more and have it correctly fixed it should last longer. To fix the issue they will need to move the pipe 18 inches above ground level running it parallel to the ground and then drop down once inside the structure.

Motion made by Mr. Lodise and seconded by Mr. Toth to approve the spending of up to \$2,000 to correct and repair the gas leak at Borough Hall; motion passed with all in favor 7-0-0.

Trash:

- Trash Collection on Holidays – Council wanted to remind the residents that on the major holidays Leck will be pushing trash collection back by one day regardless as to what day the holiday falls on. The first holiday this will occur will be Memorial Day weekend. The week after Memorial Day the trash will be collected a day later than normal.

Lights: no report

Streets:

- Signs – Mr. Lodise is going to fix the watch children sign in front of the church, needs a T sign for Walnut and Fairview and Main St sign at Trenton and Main.

Personnel: no report

Finance: no report

Solicitor Report:

- Consideration of Bucks County Tax Collection Committee Appointments – BCTCC is in need of a primary appointment and an alternate primary appointment to attend four meeting a year to discuss the tax collection by Keystone. Mr. Pio offered to be the primary contact and Mr. Harris the alternate.

Motion made by Mr. Lodise and seconded by Tom Wheeler to appoint Jim Pio the voting delegate and Doug Harris as the first alternative voting delegate for the Bucks County Tax Collection Committee; motion passed with all in favor 7-0-0.

- Ratify Actions Taken at Work Session – Mr. DeBias asked council to adopt and ratify all actions taken at the April 19, 2022 work session.

Motion made by Mr. Mandolesi and seconded by Mr. Lodise to ratify all actions taken at the April 19, 2022 work session; motion passed with all in favor 7-0-0.

Note Dan Mandolesi left meeting at 8:39pm

Note Mayor Mahon left meeting 8:43 pm

Treasurer's Report: Treasurer's Report for May 2, 2022 was made available for inspection:

• General Fund Checking Balance as of April 1, 2022:	\$ 166,298.73
Expenses Totaled:	\$ -40,046.81
Income Totaled:	\$ 69,120.18
General Fund Checking Balance as April 30, 2022:	\$ 195,372.10
• Sewer Fund Checking Balance as of April 1, 2022:	\$ 33,244.35
Expenses Totaled:	\$ -18,016.69
Income Toted:	\$ 49,398.46
Sewer Fund Checking Balance as of April 30, 2022:	\$ 64,626.12
• Sewer Fund PLGIT Balance as of April 1, 2022:	\$ 220,789.95
Interest Totaled:	\$ 22.25
Deposit Totaled:	\$ 0
Expense Totaled:	\$ 0
Sewer Fund PLGIT Balances as of April 30, 2022:	\$ 220,812.20
• Highway Aid PLGIT Balance as of April 1, 2022:	\$ 86,812.29
Interest Totaled:	\$ 8.74
Deposit Totaled:	\$ 0
Expense Totaled:	\$ 212.67
Highway Aid PLGIT Balances as of April 30, 2022:	\$ 86,608.36
• General Fund PLGIT Balance as of April 1 2022:	\$ 864,587.81
Interest Totaled:	\$ 88.09
Deposit Totaled:	\$ 15,000.00
Expense Totaled:	\$ 0
Sewer Fund PLGIT Balances as of April 30, 2022:	\$ 879,675.90

Bills: A copy of the bill list dated April 29, 2022 was provided to Council and offered for review by the public.

• General Fund beginning balance as of May 1, 2022:	\$ 179,754.26
ending balance as of May 5, 2022:	\$ 167,661.64
• Sewer & Water beginning balance as of April 29, 2022:	\$ 48,038.28
ending balance as of May 13, 2022:	\$ 29,784.59

A motion made by Mr. Pio seconded by Mr. Harris and carried unanimously to approve the bill list dated April 29, 2022; Motion carries 5-0-0.

Correspondence: none

Old Business:

- Update on Superior Holding LLC project – Tom Wheeler has received no updates regarding the development of the land owned by Superior Holdings LLC. Mr. Harris did confirm that he has observed surveyor work being done on the land. Since there have been so many questions regarding the process of land development Tom Wheeler has put together a packet of information including what groups the owner of land must comply with and all the agencies that may be involved with the approvals. He pulled out all applicable zoning information that addresses land development. He distributed a copy to each council member as well as anyone attending the meeting. The packet will also be posted on line for anyone to view.

- Penndel Hulmeville Parade – Ms. Coleman would like to collect monetary donations on the day of the parade at Borough Hall to be given to World Kitchen for assistance with the Ukrainian people. Council supports Ms. Colemans idea.

New Business:

- LED Sign Firehouse – HARB approved the addition of an LED sign at William Penn Fire Company. The fire department now needs to have a meeting with the Zoning Hearing Board. Tom Wheeler proposed council waive the \$750 fee that covers advertising, stenographer and lawyer fees. The sign will fill the exact spot of the current sign. Council would like it written in the variance that the fire department agrees to any public request the Borough makes with regards to the electronic sign. Mr. DeBias will make the recommendation to the Zoning Hearing Board before the meeting.

Motion made by Mr. Pio and seconded by Mr. Lodise to waive the \$750 application fee for William Penn Fire Company; motion passed with all in favor 5-0-0.

- Insurance Renewal – Bill Wheeler told council that the insurance with Johnson Kindle and Johnson is up for renew. Council agreed to renew it and if Bill Wheeler wants to shop around the information would need to be presented in January.

The meeting was adjourned at 9:25 pm; motion made by Mr. Lodise seconded by Ms. Coleman.

Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary