

**Work Session Meeting Minutes
January 18, 2022**

A work session of the Hulmeville Borough Council was held on the above date via Zoom. A notice was posted at the Borough Hall and on the Borough website.

Roll call was taken by Thomas Wheeler

Councilmembers Present: Thomas Wheeler, President, Dan Mandolesi, Vice President, Nicholas Toth, Doug Harris, Nick Lodise and Judy Coleman

Councilmembers Absent: Jim Pio

Councilmembers Late: none

Others in Attendance: Solicitor, Robert DeBias, Secretary, Dorothy Omietanski, Fire Marshal/Borough Manager, Bill Wheeler, Authority President Kurt Ludwig, Mayor Mahon, Sheri Wheeler, Francesia Protest Girl Scouts 2065, Sierra Jurgens Girl Scout 2065 and Marce Heald.

Absent: none

Call to Order: Mr. Wheeler called the meeting to order at 7:34 pm; all those present joined in the Pledge of Allegiance.

Mr. Wheeler Stated: Due to the rapidly spreading COVID 19 virus and for the health and safety of all Hulmeville Borough council, employees and residents, I feel it is in everybody's best interest to suspend in house meetings. Therefore the meeting scheduled for Tuesday January 18, 2022 at the Borough Hall has been moved to the Zoom platform.

Girl Scout Presentation:

- Recycle Receptacle – Francesea presented her girl scout project proposal. She would like to build a 3-compartment receptacle for bottles, trash and cans. She would like to complete the project in the summer of 2022 with adult supervision. The receptacle will be secured to the ground. Bill Wheeler will be the liaison for the project. The receptacle will include trash cans and all materials will be donated. Council feels the best placement for the receptacle will be at the soccer fields at Borough Hall.

Motion made by Mr. Harris and seconded by Mr. Lodise to allow Francesea to proceed with the recycle receptacle project; motion passed with all in favor 6-0-0.

- Bench – Sierra Jurgens presented her girl scout project proposal. She would like to construct a pressure treated 6 by 2 wood bench for the playground. The bench will be built to be movable. The bench will have building plans that she will provide to council in case they want to build more. All materials will be donated and she will have adult supervision.

Motion made by Mr. Lodise and seconded by Mr. Mandolesi to allow Sierra to proceed with the bench project; motion passed with all in favor 6-0-0.

Public Comment: none

MS4/Stormwater:

- MS4 Permit Renewal – Mayor Mahon recommended holding off on paying the \$2,500 bill for the MS4 permit renewal. The permit is good for 5 years and she does not believe the Borough is up for renewal. She will investigate the matter further.
- PEMA/FEMA Grant – The Borough needs to pay a fee to Gilmore and Assoc. estimated at \$5,000 for the grant application for the PEMA/FEMA grant. There is money already set aside in the budget for this expenditure. Mayor Mahon will contact Gilmore and request an estimated breakdown of all the costs to the Borough with regards to the grant project.

150th Committee:

- Google Docs – Mayor Mahon thanked Ms. Coleman for creating the Google docs for volunteering for the 2022 events
- March 8th – March 8th is the actual anniversary date and to celebrate Pat from Johnson’s Hall Coffee House will give out cupcakes from 8-2 and at 7:30 pm there will be a toast and cake at Borough Hall.

Solicitor:

- Peace Valley – Mr. DeBias drafted a resolution requesting payment for Peace Valley for the 2021 RDA grant.

Motion made by Mr. Harris and seconded by Mr. Lodise to approve the resolution and request for payment of \$15,000 for Peace Valley for their 2021 RDA Grant; motion passed with all in favor 6-0-0.

- 2022 RDA Contracts – Mr. DeBias has drafted a resolution and signature card for the 2022 RDA Grants. He is suggesting council table until the next meeting in February.
- Digital Sign WPFC – The WPFC has requested a digital sign two years running from the RDA and both times were denied. Tom Wheeler is proposing that council approve either splitting the cost or paying for the total cost of installing the digital sign. If the Borough buys the sign, they could lease the property the sign is on and take full responsibility for it. The last price WPFC received for the sign was \$26,000. Both groups would have access to the sign and no ads or political information would be allowed to be posted on the sign. The sign is double sided and would be placed into the current structure. The current structure is also in need of some repairs before the sign would be installed. Mr. Mandolesi is recommending the Borough splits the cost and the firehouse retains ownership with a long-term contract stating the Borough can use the sign anytime. Mr. Harris inquired if the COVID relief money could be used to pay for the sign. Tom Wheeler reminded council that first he would need to talk to HARB and the Zoning Hearing Board for their approvals. Tom Wheeler will approach the fire department and find out how they feel about the idea and also ask them to gather an updated estimate on the cost of a digital sign.

Borough Properties:

- Snow Plowing – The Borough had their first snowfall and everything went well with the new snow removal company. Seifert charged \$1,965.
- Windows – Mr. Mandolesi received a second estimate on window replacement at Borough Hall.
- Lawn Care Bids – The lawn care contract is up for renewal. Mayor Mahon reminded everyone that council had discussed moving away from just lawn cutting service and moving more toward a property

maintenance company. There is need for weed control and tree trimming. Mr. Mandolesi will gather bids if council can draw up the requirements. Mayor Mahon believes she has specs and will forward them to Mr. Mandolesi.

Water and Sewer:

- Next Scheduled Meeting – Mr. Ludwig asked if he should hold his meeting via Zoom. Tom Wheeler stated that it was up to him and his committee to decide. Mr. Ludwig will email the group to see what everyone wants to do. He should have the agenda ready to post by tomorrow or Thursday at the latest.

Manager's Report:

- Gilmore and Assoc – Gilmore has increased their fees. Bill Wheeler determined that the increase averages to a 5% increase over the past three years. Each position varies, however the people the Borough relies on the most increased around the 5% rate.
- Leck – The Borough received a letter from Leck and their fees are increasing. The rate for the dumpster in the back will go from \$80 to \$88 a 10% increase.

EMC:

- Hazard Mitigation Plan – Bill Wheeler recommended council sign a resolution to authorize participation in Bucks Co Hazard Mitigation Plan.

Motion made by Mr. Lodise and seconded by Mr. Mandolesi to adopt the 2021 Bucks County Hazard Mitigation Plan for Hulmeville Borough; motion passed with all in favor 6-0-0.

Treasurer Report:

- Bills – Ms. McKairnes presented twenty-three bills to council to authorize payment; A copy of the bills are attached. Two corrections were made to the list of bills; the check made payable to Taiser for \$450 needs to be made payable to Traisr and the check to the Commonwealth of PA for \$2,500 needs to be voided and pulled out until Mayor Mahon confirms payment.

A motion made by Mr. Lodise seconded by Mr. Edge and carried unanimously to approve the bills presented by Ms. McKairnes with the noted corrections; Motion carries 6-0-0.

Correspondence:

- Contact List – Ms. Omietanski confirmed with council that everyone's contact information is correct.

Old Business:

- ATT Billing – Mr. Toth asked if anyone has a contact for ATT. Since the migration the billing is all messed up. They no longer have the police department separate from the Borough. He is trying to find someone who can help straighten out the billing. Mayor Mahon will forward him the contacts she has on file.
- Email Account – Mr. Harris would like to find a system that allows him to store more information on the email system. He is running out of space but does not want to delete information he has on his account.

Bill Wheeler asked everyone to email him what they would like to have in an email system and he will try to match one to fit our needs.

- Walnut and Fairview – The street sign has been missing for some time and Mr. Toth requested a new sign be installed.
- Traffic Light – The traffic light has malfunctioned three times and Armor Electric cannot determine the cause.

New Business:

- Parks and Recreation – Parks and Recreation has requested \$300 for screening for under benches at Memorial Park and a sidewalk to the pavilion. Mayor Mahon suggested a cement path at the pavilion instead of screening.

Motion made by Mr. Mandolesi and seconded by Mr. Lodise to approve the request from Parks and Recreation for \$300 to buy screening for under the benches at Memorial Park; motion passed with all in favor 6-0-0.

- Training Session – Mr. Lodise and Mr. Mandolesi will be signing up for a training session being held by the Borough Assoc at a cost of \$25.
- Projector – Mr. Toth recommended that the Borough consider purchasing their own projector. He will gather some costs and report back to council. Mayor Mahon explained that the cost could come out of the MS4 budget since the projector is utilized for public relations regarding MS4.
- Soccer Fields – Tom Wheeler recommended council consider ending their rental of the soccer fields to Hulmeville Soccer Club, possibly at the end of 2023. At that time the Borough could convert the soccer fields to be of more benefit to Hulmeville residents. Possibly to include a dog park, volleyball court and walking paths, including a path that could lead up to the new development. Tom Wheeler asked council to think about the idea and that they would vote on it at the next meeting.
- Council Committee Assignments are as follows: Mayor Mahon recommended adding a committee Parks and Recreation.

1. Police Committee – Chairman Tom Wheeler Members Nick Toth and Nick Lodise
2. Borough Property – Chairman Tom Wheeler Members Nick Toth and Dan Mandolesi
3. Health and Trash – Chairman Nick Lodise Members Jim Pio and Judy Coleman
4. Streets and Sidewalks – Chairman Nick Lodise Members Tom Wheeler and Jim Pio
5. Lights – Chairman Nick Lodise Members Jim Pio and Nick Toth
6. Personnel – Chairman Doug Harris Members Dan Mandolesi and Judy Coleman
7. Finance – Chairman Doug Harris Members Tom Wheeler and Judy Coleman
8. Water & Sewer – Chairman Nick Toth Members Judy Coleman and Jim Pio
9. Building Code – Chairman Dan Mandolesi Members Doug Harris and Jim Pio
10. Planning/Zoning – Chairman Dan Mandolesi Members Nick Lodise
11. Storm/Floodplain – Chairman Nick Toth Members Doug Harris and Judy Coleman

- Zoom Meeting – Tom Wheeler called the Governors Office, Tina Davis office and Josh Shapiro's office regarding having a council meeting on Zoom. No one answered his question or provided any guidance regarding the matter. Every other municipality in the area is holding in person meetings, however some have limited the number of people from the public allowed to attend.

There being no further official business the meeting was adjourned at 9:50pm; motion made by Mr. Harris and seconded by Mr. Lodise; carried 6-0-0.

Respectfully Submitted

Dorothy Omietanski
Secretary Hulmeville Borough