

**HULMEVILLE BOROUGH COUNCIL**  
**Meeting Minutes**  
**March 1, 2021**

The regular monthly meeting of the Hulmeville Borough Council was held on the above date via Zoom. This meeting was advertised in the Courier Times, notice was posted at the Borough Hall and on the Borough website.

Roll call was taken by Mr. Wheeler

**Councilmembers Present**

Thomas Wheeler, President  
Dan Mandolesi, Vice President  
Nick Lodise  
Doug Harris  
Nicholas Toth

**Staff in Attendance**

Robert DeBias, Solicitor  
John Baran, Chief  
Mayor Debbie Mahon  
Secretary Dorothy Omietanski  
Diane McKairnes, Treasurer  
William Wheeler, Fire Marshall  
Kurt Ludwig, Water & Sewer President

**Councilmembers Absent:** Doug Edge

**Councilmembers Late to Arrive:** Judy Coleman 7:35pm

**Staff Absent:**

**Guests in Attendance:** Marce Heald, Kim Carroll, Sandy Carroll, Shana Carroll, Jackie Carroll, Tricia Boyle, Mike Wasson, Scott Nems, Pat Slater, Sheri Wheeler, Patricia Taggart, Shana Carroll and Joscelyne,

**Call to Order:** Mr. Wheeler called the meeting to order at 7:30 pm; all those present joined in the Pledge of Allegiance.

**Mr. Wheeler Stated:**

We are holding this meeting pursuant to Act 15 of 2020, and as a result of the Emergency Declaration issued by Governor Wolf. This meeting was duly advertised in the Courier Times, and by a notice posted at the Borough Hall. A recording of this meeting and a preliminary draft of the minutes will be placed on the Borough Website.

**Minutes:**

**Motion made by Mr. Mandolesi seconded by Mr. Harris to approve the minutes of February 1 and 16, 2021; Motion passed with all in favor 7-0-0.**

### **Mayors Statement:**

Governor Tom Wolf's administration announced "revised and lifted mitigation restrictions that are effective statewide today". I encourage everyone to view the governor's website for the details. It was announced that COVID-19 cases are reducing in the state of Pennsylvania. However, I still strongly encourage everyone to continue to respect social distancing, wearing masks, and washing hands.

I thank everyone for their safety efforts with February's snowstorms. It was a delight to see neighbors helping neighbors. Also, it was fun to see all of the snowmen.

Spring is just 19 days away! Let's celebrate with an Easter Bunny drive-thru event on Saturday, April 3 at the William Penn Fire Company parking lot. Hope to see you there.

### **Public Comment:**

- Storm Drain Cleaning – Sandy Carroll inquired about the clogged storm drain at Ford and Lincoln. Mr. Wheeler explained council is aware and working on the issue. The engineers have been out to examine the drain and are still trying to determine where the drain exits.
- Black Property – Shana, Jackie and Kim Carroll came to inquire about the Black property. Mr. Wheeler explained there are two separately owned properties one is the Black property with 34 acres the other is owned by Langhorne Wood. The sketch plan submitted to council for the development of the Black property currently consists of 18 apartments, 27 town homes and 15 single homes. Council is making suggestions to the developer on what they would like to see different for the development of the property. The plans for development must include proper water controls dictated by FEMA. The developer is currently planning to keep most of the wooded areas intact.

**Planning Commission Meeting:** The Planning Commission held a meeting on 2/23/21 with the Borough engineer regarding two subdivision proposals

- 111 Green St – The property 111 Green Street requested 9 waivers. The Planning Commission made the recommendation to approve their requests, which included items like no curbs, no sidewalks, no street lights, no widening the road, no improvements to Green St, construction of community facilities, and no encroachment map. The owner offered to pay a fee of \$5,000 to the Borough in lieu of the curbs, sidewalks and street light.
- 307 Main St – The property at 307 Main Street only had one waiver, which the Planning Commission decided to leave it to council to decide. The owner is requesting one waiver to in order to remove 2 large trees on the property with the agreement to plant new trees in a different location as required by council.
- Address Correction – Mr. Wheeler pointed out that the Green Street addresses on the proposed subdivision plan are stated as being in Nazareth. That error needs to be corrected to state the addresses are in Hulmeville.

- Next Step – Council will vote on the two subdivisions at the April 5<sup>th</sup> meeting. The meeting will need to be advertised in the Courier. The neighbors of the two properties will also need to be notified by mail of the meeting.

**Police Report:**

- Police Report - Mayor Mahon read the report for the month of February 2021: 17 Incidents, 0 Accidents, 4 Assists, 3 EMS, 14 Court, 1 Summary Citations, 29 Traffic Citations, 2 Criminal Arrests, 2 Parking and 0 Court for a total hour worked: 212, Total Salary \$5,492.75.
- Emergencies – Mayor Mohan stressed to anyone living in the Borough if you are experiencing a true emergency, please call 911 and not the Hulmeville Police Chief.
- Thank You – Chief Baran thanked the residents for moving their vehicles during the snow emergencies.
- Drug Take Back Event – The next drug take back event will be held on 4/24/21 from 10am to 2pm. The event is posted on the police department Facebook page and it lists the acceptable items to drop off.
- Easter Bunny Drive Thru – The Easter Bunny event will be held on 4/3/21 at 12 noon rain or shine. Everyone will be encouraged to stay in their vehicles as the Easter Bunny and Chief Baran hand out goodies. The Mayor recommends council approve the Police Department spending no more than \$400 on giveaway items for the children who stop by.

**Motion made by Ms. Coleman and seconded by Mr. Mandolesi to approve the spending of no more than \$400 on the Easter Bunny Drive Thru Event giveaway; motion passed with all in favor 6-0-0.**

**Fire Marshal:** no report

**Emergency Management Coordinator:**

- Emergency Declaration – Fire Marshal Wheeler announced that the governor extended the emergency declaration until 5/23/21.

**Motion made by Mr. Mandolesi and seconded by Mr. Toth to continue to have the April 5<sup>th</sup> and May 3<sup>rd</sup> regular council meetings and April 20<sup>th</sup> and May 18<sup>th</sup> work sessions via zoom; motion passed with all in favor 6-0-0.**

**Water and Sewer:**

- High Priority Repairs – The Authority is continuing to work on completing the high priority repairs.
- Sewer Flow – Mr. Ludwig informed council that the sewer flow is high again. It has been a very wet fall and winter and the water usage to sewer flow is not balanced. He is confident that the issues are not coming from the system proper. The issues must be caused by residential laterals, sump pumps and vent caps. If not corrected the water and sewer bills will have to increase to cover the added costs. Mr. Ludwig is recommending

that a group of volunteers go door to door to inspect the residents' vent caps and inform residents if they are in need of replacement.

- Water and Sewer Maintenance Program – BCWSA sent a mailing out to all customers supporting a new maintenance program through Home Serve. They are offering all BCWSA customers a discount if they sign up through the mailing. Mr. Ludwig will follow up with BCWSA and see if he can get more information and brochures to have on hand for any residents who may need the information.
- National Water Specialty Company –Mr. Ludwig scheduled to have a representative from NWSC attend the March meeting of the Authority to make a presentation to the members. He will also have Mr. Whittaker and a representative from Carroll Engineering attend to assist with questions that may arise. NWSC will focus on back flow prevention measures which are required by law by the state but have not been enforced. Mr. Ludwig explained that if the Borough experiences a system failure and does not have these measures in place it could lead to liability on the Authority's part.

### **Borough Property:**

- Automatic Feeder Valve – Mr. Mandolesi is in the process of having the automatic feeder valve replaced at Borough Hall.
- Grant – Tina Davis's office contacted Mr. Mandolesi regarding grant money that is available to the Borough. Mr. Mandolesi is going to submit the stucco work that needs to be completed at Borough Hall which will cost roughly \$53,000 to complete.
- RDA Grant – The committee working on the security camera and access lock bids are almost ready to start receiving bids. They are asking for two separate bids, one for the cameras and the other for the locks.

**Trash:** no report

**Lights:** no report

### **Streets:**

- Pothole Repairs – Mr. Lodise is working on a proposal for the pothole repairs in the Borough.
- Main Street – The two potholes on Main St have been patched.
- Neshaminy St – Mr. Lodise will call PennDOT regarding a large pothole on Neshaminy St.

### **Personnel:**

**Motion made by Mr. Harris and seconded by Ms. Coleman to advertise the ordinance for Borough Manager; motion passed with all in favor 6-0-0.**

- Code Enforcement Office – Mr. Wheeler will be meeting with the new Code Enforcement Officer to review her first order of business.

**Zoning:** no report

**Finance:** no report

**MS4:** The spring newsletter is in the assembly stage. If anyone has any information to be included or updates, please forward it to Mayor Mahon as soon as possible.

**TMDL / BMP's:** Permit years 2018-2022 – DEP will be doing their permit inspections. Samantha Brinker from Gilmore and Associates will keep us informed of that inspection. Due to Covid-19, this has been postponed.

- TMDL No1: encouraged riparian forest buffers for all residents along the creek
- TMDL No 2: conduct site inspections to encourage storm water control measures
- TMDL No 3: installation of 2 deciduous trees in open space or within the borough proper
- TMDL No 4: reduce infiltration
- TMDL No 5: modify basins for increased infiltration reduction
- TMDL No 7: encouraged home owners to install rain barrels
- TMDL No 8: additional provisions:
  - Continued with the 4 leaf pick-ups through the fall/winter season
  - Sump Pump inspection enforcement
  - Decide on sediment reduction project
  - Lawn and garden pick up 4/1-12/1 weekly

**Floodplain:** no report

**Storm Water:**

- Updated Data Base – Mayor Mahon appreciates any updates and contact information for new residents that have moved into our town in that storm water affects all residents and not just those who live in floodplain.

**Mayor:**

- Playground Cleanup – The playground cleanups are scheduled for April 24<sup>th</sup> at 10am and June 19<sup>th</sup> at 12 noon.
- Hazard Mitigation Planning – Mayor Mahon will be attending a meeting this Thursday evening on Bucks County Planning Commission’s Hazard Mitigation Planning process.
- 150<sup>th</sup> Committee – Next committee meeting will be March 3<sup>rd</sup> at 7:30pm via Zoom.
- Petitions – Mayor Mahon reminded council members that are running for re-election to complete their petitions and have them to the Board of Elections by 3/9/21.

**Solicitor Report:**

- Minor Subdivisions – Council will be reviewing the subdivisions for 111 Green St and 307 Main St at the April 5<sup>th</sup> council meeting. These hearings will need to be advertised in the courier and the neighbors of the two properties need to be notified by mail.
- Peace Valley – Peace Valley has submitted a request for payment for \$2,317.52.

**Motion made by Mr. Harris and seconded by Mr. Mandolesi to submit a request for payment for Peace Valley Holistic Center for \$2,317.52 to the RDA; motion passed with all in favor 6-0-0.**

**Motion made by Mr. Mandolesi and seconded by Mr. Harris to ratify actions taken at the February 16<sup>th</sup> work session; motion passed with all in favor 6-0-0.**

**Treasurer's Report:** Treasurer's Report for March 1, 2021 was made available for inspection:

- |  |                      |
|--|----------------------|
| <b>General Fund Checking</b> Balance as of February 1, 2021: | \$ 169,972.77        |
| Expenses Totaled:  | \$ -45,976.37        |
| Income Totaled:  | <u>\$ 52,490.45</u>  |
| General Fund Checking Balance as February 28, 2021:          | <b>\$ 176,486.85</b> |
  
- |   |                     |
|---|---------------------|
| <b>Sewer Fund Checking</b> Balance as of February 1, 2021:            | \$ 25,664.90        |
| <ul style="list-style-type: none"> <li>• Expenses Totaled:</li> </ul> | \$ -22,669.49       |
| Income Toted:   | <u>\$ 43,273.43</u> |
| Sewer Fund Checking Balance as of February 28, 2021:                  | <b>\$ 46,268.84</b> |
  
- |  |                      |
|--|----------------------|
| <b>Sewer Fund PLGIT</b> Balance as of January 1, 2021: | \$ 227,752.60        |
| Interest   | <u>\$ 2.61</u>       |
| Sewer Fund PLGIT Balance as of January 31, 2021:       | <b>\$ 227,755.21</b> |
  
- |  |                     |
|--|---------------------|
| <b>Highway Aid PLGIT</b> Balance as of January 20, 2021: | \$ 67,582.77        |
| Interest   | \$ .57              |
| Deposit  | \$ 0                |
| Expenses   | <u>\$ 0</u>         |
| Highway Aid PLGIT Balance as of January 31, 2021:        | <b>\$ 67,583.34</b> |
  
- |   |                      |
|---|----------------------|
| <b>General Fund PLGIT</b> Balance as of January 20, 2021: | \$ 492,726.40        |
| Interest  | \$ 5.89              |
| Deposits  | \$ 21,879.00         |
| Expenses Total:   | <u>\$ 0</u>          |
| General Fund PLGIT Balance as of January 31, 2021:        | <b>\$ 514,611.29</b> |

**Bills:** A copy of the bill list dated March 1, 2021 was provided to Council and offered for review by the public. Seven bills were added: Hutchinson \$18,941.50, Middletown Township \$334.25, PECO \$15.29, Lamb Automotive \$258.38, Selective \$27.00, BCWSA \$11,025 and Tom Wheeler \$90.

- |  |               |
|--|---------------|
| <b>General Fund</b> beginning balance as of February 26, 2021: | \$ 177,562.82 |
| ending balance as of March 7, 2021:                            | \$ 158,385.12 |
  
- |   |              |
|---|--------------|
| <b>Sewer &amp; Water</b> beginning balance as of February 26, 2021: | \$ 48,133.86 |
| ending balance as of March 12, 2021:                                | \$ 20,154.72 |

- **Highway Aid PLGIT** Balance as of March 1, 2021: \$ 67,216.61  
Ending balance as of March 1, 2021 \$ 47,591.32

**A motion made by Mr. Mandolesi seconded by Ms. Coleman and carried unanimously to approve the bill list dated March 1, 2021; Motion carries 6-0-0.**

**Correspondence:** none

**New Business:**

- Dumpster Borough – Ms. McKairnes informed council that Waste Management is increasing the cost of their dumpster by \$10 per month. Currently the Borough is under contract, which will not be up until 2024. However, if the Borough pays 6 months upfront it can cancel the contract with Waste Management.
- Flagpole – Someone stole the state flag and replaced it with a thin blue line flag and a very worn American flag. Mr. Mandolesi will contact Tina Davis office to get a new flag.

**Old Business:**

- 2018 Property Maintenance Building Code – Council will review the Code at the March work session.
- Catherine Street – Ms. Boyle asked if the police were still patrolling Catherine St. There is still drug activity taking place on the street. Chief Baran confirmed that they are patrolling the area.

The meeting was adjourned at 9:13 pm; motion made by Mr. Harris seconded by Mr. Lodise.

Respectfully Submitted

Dorothy Omietanski,  
Hulmeville Borough Secretary