

**Work Session Meeting Minutes
January 19, 2021**

A work session of the Hulmeville Borough Council was held on the above date via Zoom. This meeting was advertised in the Courier Times, notice was posted at the Borough Hall and on the Borough website.

Roll call was taken by Thomas Wheeler

Councilmembers Present: Thomas Wheeler, President, Dan Mandolesi Vice President, Mayor Mahon, Judy Coleman, Doug Harris, Nick Lodise and Doug Edge

Councilmembers Absent: none

Councilmembers Late: Nicholas Toth

Others in Attendance: Solicitor, Robert DeBias, Secretary, Dorothy Omietanski, Fire Marshal, Bill Wheeler, Sheri Wheeler and Ed Preston.

Absent: none

Call to Order: Mr. Wheeler called the meeting to order at 7:31 pm; all those present joined in the Pledge of Allegiance.

Mr. Wheeler Stated: We are holding this meeting by zoom pursuant to Senate Bill SB814, passed as Act 15 of 2020 as in place orders that have been issued by Governor Wolf. This meeting was advertised in the Courier Times and notice was posted at the Borough Hall and on the Borough Website. This meeting is being recorded and will be placed on the Borough Website. A draft of the minutes will promptly be placed on the website as well.

Public Comment:

- Police Bike – Mr. Preston informed council that the police bicycle has arrived. Mr. Preston stated that he is still waiting on a few accessories. He plans to build the bike in a few weeks and will deliver it to the Police Department before spring. When the accessories arrive, he will install them.

Motion made by Mr. Lodise and seconded by Mr. Mandolesi to pay for the Hulmeville Police Department bike at a cost of \$1,148.00; motion passed with all in favor 6-0-0.

Motion made by Mr. Mandolesi and seconded by Mr. Lodise to authorize the request for payment to the RDA for the police bicycle for \$1,148.00; motion passed with all in favor 6-0-0.

- Penndel Hulmeville Parade – Mr. Preston is planning on having the Penndel Hulmeville parade if at all possible this year. Since the parade was cancelled last year and the Borough gave a donation already, he is not asking the Borough for a donation this year.

Solicitor:

- Deed Dedication – A mistake was made on the tax parcel number when the deed for Michelle Court was recorded. In order to correct the mistake a deed of correction needs to be recorded. The cost to record the deed is \$86.

Motion made by Mr. Lodise and seconded by Mr. Harris to authorize Mr. Wheeler to sign the deed of correction on behalf of the Borough and to pay the cost of \$86 to record the deed; motion passed 5-0-1 (Mr. Mandolesi abstained from voting due to the fact that he resides on Michelle Court)

- Authority Meeting – Next scheduled meeting is 1/25/21.
- Subdivisions – There are two subdivision requests pending in the Borough 111 Green Street and 307 Main Street. Both accounts need to establish Professional Service Agreements establishing an escrow account where all fees will be taken from.

Motion made by Mr. Mandolesi and seconded by Mr. Lodise to authorize Mr. Wheeler to sign Professional Service Agreements for 111 Green St and 307 Main St; motion passed with all in favor 6-0-0.

- RDA Contracts -

Motion made by Mr. Lodise seconded by Mr. Mandolesi to sign three contracts with Bucks County Redevelopment Authority for Municipal Grants for Hulmeville Borough Hall Improvements and Police Department Equipment \$55,128.72, LED lights for William Penn Fire Company \$11,259.00 and Peace Valley Holistic Center Café Project \$15,000.00; Motion passed with all in favor 6-0-0.

Motion made by Mr. Harris seconded by Mr. Lodise to appoint Mr. Wheeler and Mr. Mandolesi as authorized signers for all documentation for RDA grants for the Hulmeville Borough Hall Improvements and Police Department Equipment, LED lights for William Penn Fire Company and the Peace Valley Holistic Center Café Project; Motion passed with all in favor 6-0-0.

Motion made by Mr. Lodise seconded by Mr. Mandolesi to sign a Subgrantee Agreements between Hulmeville Borough and Peace Valley Holistic Center for the Peace Valley Municipal Grant; Motion passed with all in favor 6-0-0.

- Verizon Franchise Agreement – Mr. DeBias received and reviewed the Verizon Franchise Renewal Agreement. There are no real changes to the agreement with the exception of not continuing free cable service for the Borough and fire department.

Council authorized Mr. DeBias to request that the free service be added back into the agreement.

- Borough Manager – A list of powers and duties of a borough manager were distributed to council. Council agreed that the personnel committee should meet to establish what duties should be listed as part of the ordinance and report back. Mr. DeBias will forward to the committee samples of enacted ordinances used by other municipalities for this position. Council agreed that the goal should be to establish this position and hire a person within the next 6 months.
- Civil Service Training – The Borough will need to establish a Civil Service Commission, which will require 9 persons. The board will consist of three board members and 3 alternates, and an Appeals Board of 3 members. The Commission will be established to protect the Hulmeville Police officers during hiring, firing, discipline and promotion process.
- Office Manager Training – Mr. Wheeler would like to attend a 5-day webinar on Borough managers.

Motion made by Mr. Lodise and seconded by Mr. Mandolesi to approve Mr. Wheeler attending a Webinar on Borough managers at a cost of \$150; motion passed with all in favor 6-0-0.

Storm Water:

- Storm Drain Cleaning – The storm drain cleaning has been completed. The Mayor will receive a full report of their findings and will review it with council.

New Business:

- Fee Schedule – The fee schedule will be updated by council at the February work session.
- Trash at Pallet Company – Mr. Harris distributed pictures to council regarding a trash issue he is having at his resident. The trash is coming from the pallet company. Mr. Harris will contact Rosie to ask her to send a letter regarding the matter.

Old Business:

- 150th Committee Meeting – The 150th Anniversary meetings are scheduled for the first Wednesday of each month at 7:30pm.
- Political Signs – Mr. Wheeler spoke to the resident who still had a political sign in his yard. He also forwarded the resident a copy of the ordinance that applies to the removal of the sign.
- Snow Removal Cost – Mr. Mandolesi stated how much Penndel and Langhorne paid for the snow removal from the December snow storm. Penndel was charged \$6,000 which they believed was high, and Langhorne was charged \$3,500. Mr. Mandolesi strongly believes the borough was over charged, especially the 43 hours of shoveling. Mr. Mandolesi will summarize his findings to be forwarded to the snow removal company. The borough needs to express how strongly they believe that the charges were too high for the snow removal.

- Burn Ordinance – Ms. Coleman pointed out that council needs to establish the costs for the burn permit and if the permit will expire in one year from issue date or every calendar year. Council agreed to charge \$25 for a permit and have it expire each calendar year.

Nick Toth arrived at 9:10pm

- Email Accounts – Fire Marshal Wheeler asked that all council members delete unwanted emails from their accounts.

Correspondence:

There being no further official business the meeting was adjourned at 9:26 pm; motion made by Mr. Lodise and seconded by Mr. Edge; carried 7-0-0.

Respectfully Submitted

Dorothy Omietanski
Secretary Hulmeville Borough