

HULMEVILLE MUNICIPAL WATER AUTHORITY
Meeting Minutes
February 26, 2024

The regular monthly meeting of the Hulmeville Municipal Water Authority was held on the above date at the Borough Hall, 321 Main Street.

Authority Member's Present

Mike Wasson
Joe Nocito
Bert Wolfe
Patricia Taggart
Doug Harris

Staff in Attendance

William Wheeler, Borough Manager
Dorothy Omietanski, Borough Secretary
Sheri Wheeler, Water Meter Reader
Mike Whittaker, Licensed Water Operator
Pat Slater, Water & Sewer Clerk

Authority Members Absent: none

Staff Absent: none

Authority Members Late to Arrive: none

Guests in Attendance: none

Call to Order: Ms. Taggart called the meeting to order at 7:03 pm; all those present joined the Pledge of Allegiance.

Public Comment: none

Minutes:

Motion made by Mr. Wasson seconded by Mr. Nocito to approve the minutes of November 27, 2023; Motion passed with all in favor 4-0-1.

Motion made by Mr. Wolfe seconded by Mr. Nocito to approve the minutes of December 18, 2023; Motion passed with all in favor 4-0-1.

Motion made by Mr. Wolfe seconded by Mr. Nocito to approve the minutes of January 22, 2024; Motion passed with all in favor 4-0-1.

Water and Sewer Clerk:

- Delinquent Accounts – Ms. Slater submitted 18 accounts with notes as to why they are considered delinquent accounts. There are two accounts in addition to these that have already been sent certified letters from Bill Wheeler requesting payment be made. These two accounts have been notified and now the 10-day process to shut the water off can take place. Bill Wheeler will now send letters out to the 18 accounts Ms. Slater submitted asking them to please respond to the letter or their water will be shut off.

Motion made by Ms. Taggart and seconded by Mr. Harris to start the process to shut off the water to two delinquent accounts; motion passed with all in favor 5-0-0.

Water Meter Reader:

- Meter Replacement Program – The installer has completed a good number of the installations. They sent an updated list however it is too small to read. Bill Wheeler will provide Ms. Wheeler a more legible list tomorrow. Everyone who has provided feedback has been very happy with the installer. There were some negative statements made on social media. Ms. Wheeler just wanted to state for the record that the Authority did try to hire local installers, however they did not work out. Finally, the Authority purchased the meters from RIO who provided their own installer. Ms. Wheeler will ask the installer for a list of what they have left to complete. Ms. Slater is asking that they pause until the next bills are sent out. Ms. Slater suggested the installer could come back in April to finish the work. Ms. Wheeler also stated that after the billing cycle is completed, she could provide them with a list of accounts that still need the new meters. Ms. Taggart asked if there is a way for the homeowner to read the meter. Ms. Wheeler explained that you need to shine a bright light on the meter and numbers will appear. The first number is the usage number, but it is a total number. The homeowner will need to do some math to calculate the current usage. Ms. Wheeler is also concerned that the RIO software is close to becoming obsolete.

Water Operator Report:

- DEP Paperwork – Mr. Whittaker is working on paperwork for the DEP.

Bills: Ms. Taggart presented thirteen bills to be paid in December, nineteen bills to be paid in January, twenty-seven bills to be paid in February.

Motion made by Mr. Wolfe and seconded by Mr. Wasson to ratify the action taken to pay the bills dated 12/14/23; motion passed with all in favor 4-0-1.

Motion made by Mr. Wolfe and seconded by Mr. Wasson to ratify the action taken to pay the bills dated 1/18/23; motion passed with all in favor 4-0-1.

Motion made by Mr. Nocito and seconded by Mr. Wolfe to pay the bills dated 2/23/24; motion passed with all in favor 4-0-1.

Correspondence: none

Unresolved Business:

- ID Badges – Bill Wheeler will provide some sample ID badges at the next meeting. Ms. Taggart would like the id to have the Borough logo on it.

- Online Payment – The online payment system is working fine now according to Ms. Slater.
- Lead Paperwork – Mr. Whittaker is still working on the lead paperwork.
- Rental Property Heat – Ms. Taggart did confirm that the rental property on Main Street does have heat.
- Clogged Storm Drain Main St – Ms. Wheeler did confirm that the storm drain was cleaned out.

New Business:

- Election of Officers for the Authority

Motion made by Mr. Wasson seconded by Mr. Nocito to nominate Doug Harris for President of the Authority; motion passed with all in favor 5-0-0.

Motion made by Mr. Wasson and seconded by Mr. Wolfe to nominate Patricia Taggart for Vice President of the Authority; motion passed with all in favor 5-0-0.

Motion made by Ms. Taggart and seconded by Mr. Wolfe to reappoint Dorothy Omietanski to secretary of the Authority; motion passed with all in favor 5-0-0.

Motion made by Ms. Taggart and seconded by Mr. Wolfe to reappoint Diane McKairnes to treasurer of the Authority; motion passed with all in favor 5-0-0.

The meeting was adjourned at 7:52 pm; motion made by Mr. Wolfe, seconded by Mr. Nocito; carried 5-0-0.

Respectfully Submitted

Dorothy Omietanski
Hulmeville Borough Secretary