

HULMEVILLE MUNICIPAL WATER AUTHORITY
Meeting Minutes
June 26, 2023

The regular monthly meeting of the Hulmeville Municipal Water Authority was held on the above date at the Borough Hall, 321 Main Street.

Authority Member's Present

Patricia Taggart
Joe Nocito
Bert Wolfe

Staff in Attendance

William Wheeler, Borough Manager
Dorothy Omietanski, Borough Secretary
Sheri Wheeler, Water Meter Reader
Pat Slater, Water & Sewer Clerk
Mike Whittaker, Licensed Water Operator

Authority Members Absent: Kurt Ludwig, President and Mike Wasson

Staff Absent: none

Authority Members Late to Arrive: none

Guests in Attendance: none

Call to Order: Ms. Taggart called the meeting to order at 7:00 pm; all those present joined in the Pledge of Allegiance.

Public Comment: none

Minutes:

Motion made by Mr. Wolfe seconded by Mr. Nocito to approve the minutes of April 24, 2023 and May 22, 2023; Motion passed with all in favor 3-0-0.

Water and Sewer Clerk:

- Bills – The bills will be mailed out Friday. Ms. Taggart asked Ms. Slater if she could stuff an announcement of the sewer rate increase into the bills. The increase will go into effect 7/1/23 and the customers will see the increase in the September billing cycle. Ms. Taggart will create the flyer and email it to Ms. Omietanski to make 300 copies and drop them off to Ms. Slater by Friday.
- Over Due Notices – Ms. Slater confirmed that she has only received payment from one of the accounts that are overdue. Ms. Taggart has not worked on sending out the letters to the accounts yet.

Water Meter Reader:

- Meter Replacement Project – Ms. Wheeler received an email on 4/24/23 from the company coordinating the meter replacement requesting the serial numbers from the old meters. Ms. Wheeler confirmed with Ms. Slater that the Authority does not have that information on file. Ms. Wheeler contacted the company and told them and they responded that the installer is requesting the customers name, address, phone number, email address and serial numbers of the old meters. Today Ms. Wheeler received an email stating they will work with the information the Authority has and they are ready to set up a date to meet. Ms. Taggart told Ms. Wheeler to email them back providing them a few dates to meet and to copy Bill Wheeler, Mr. Ludwig and herself on the email. The installing company is located in Ocean City NJ.

Water Operator Report:

- Consumer Confidence Report – Mr. Whittaker completed the CCR for 2022. A copy of the report is at Borough Hall and was given to Bill Wheeler to post on the Borough website.

Bills: Ms. Taggart presented fourteen bills to be paid.

Motion made by Mr. Wolfe and seconded by Mr. Nocito to pay the bills dated 6/22/23; motion passed with all in favor 3-0-0.

Motion made by Mr. Wolfe and seconded by Mr. Nocito to ratify the action on May 22, 2023 to pay the bills dated 5/18/23; motion passed with all in favor 3-0-0.

Correspondence: none

Unfinished Business:

- Vent Cap Replacement Project – Ms. Taggart recommended holding off on the vent cap replacement project until all the meters have been replaced. The Authorities focus needs to be on completing the meter replacement. Ms. Omietanski suggested Ms. Taggart get the names of the companies Mr. Ludwig had in mind to assist with the project so when the Authority is ready to start, they have the information at their fingertips.

New Business:

- Budget 2023-2024 – The budget is due 9/1/23. Bill Wheeler did forward a proposed budget to Mr. Ludwig and Ms. Taggart. He also sent a few questions to Ms. McKairnes regarding the budget numbers. Bill Wheeler suggested Ms. Taggart set up a meeting with him and Mr. Ludwig to discuss the numbers.

The meeting was adjourned at 7:28 pm; motion made by Mr. Wolfe, seconded by Mr. Nocito; carried 3-0-0.

Respectfully Submitted

Dorothy Omietanski
Hulmeville Borough Secretary