

HULMEVILLE MUNICIPAL WATER AUTHORITY
Meeting Minutes
June 27, 2022

The regular monthly meeting of the Hulmeville Municipal Water Authority was held on the above date at the Borough Hall, 321 Main Street.

Authority Member's Present

Kurt Ludwig, President
Patricia Taggart
Mike Wasson
Joe Nocito

Staff in Attendance

Pat Slater, Water & Sewer Clerk
Dorothy Omietanski, Borough Secretary
Bill Wheeler, Borough Manager
Sheri Wheeler, Water Meter Reader

Authority Members Absent: Bert Wolfe

Staff Absent: Bob DeBias, Solicitor, and Mike Whittaker, Licensed Water Operator

Authority Members Late to Arrive: none

Guests in Attendance: none

Call to Order: Mr. Ludwig called the meeting to order; all those present joined in the Pledge of Allegiance.

Public Comment: none

Minutes:

Motion made by Mr. Wasson seconded by Ms. Taggart to approve the minutes of May 23, 2022; Motion passed with all in favor 4-0-0.

Water and Sewer Clerk:

- Property Sales – Ms. Slater told the Authority there are several houses changing ownership in the Borough. Some of the homes being sold were ones with liens for money due the Authority. 4 Green Street's account is paid in full.
- Property Change of Ownership – Ms. Slater talked to Ms. Myers regarding Ms. Myers forwarding her reports sent to the tax collector when properties change hands. The county sends reports to the tax collector; however, Ms. Slater receives no notification. Ms. Myers is going to forward the reports to her going forward.
- Bills – The next set of bills are due by the end of July. Kurt informed the Authority that notices of water shut off will be posted the beginning of August.

Water Meter Reader:

- 6 Michelle Court – The owner of 6 Michelle Court contacted Ms. Slater because they have not received a water and sewer bill since moving in. The property is a new construction and Ms. Slater was never notified that the meter was installed.

Motion made by Mr. Wasson and seconded by Mr. Nocito to charge 6 Michelle Court the water usage and sewer bill from time of water connection; motion passed 3-1-0. (Ms. Taggart voted no)

- Notification of Meter Install – Ms. Slater needs to be notified when a meter is installed. Currently Ms. Wheeler is the person who distributes the meters for install. Ms. Wheeler explained that for some reason Mr. Whittaker sometimes provides the homeowner with the meter. The Authority agreed that Ms. Wheeler should be the only person authorized to distribute meters. When she gives a meter to a homeowner, she needs to tell them from time of issue they will be billed for water and sewer. She then needs to contact Ms. Slater to notify her of the meter issuance. Mr. Ludwig will talk to Mr. Whittaker and make sure he understands he is not to distribute meters to anyone in the Borough.
- Meter Replacement Program – Ms. Wheeler has not heard anything from Rio Supply regarding the meter replacement project. Ms. Wheeler confirmed that she did provide Rio Supply the addresses they needed to get started. Ms. Wheeler will follow up with Sean Rodgers regarding the matter.
- Meter Readings – Ms. Wheeler injured her knee and is have difficulty getting around to read some of the meters. She completed some of the readings yesterday with the help of her husband. Ms. Taggart offered to assist Ms. Wheeler tomorrow morning 9am – 11 am.

Water Operator Report: no report

Bills: no bills

Correspondence: none

New Business: none

Old Business:

- Lining Project – The lining project is scheduled to start the week of August 8th and should be completed in one weeks' time.
- Sewer Vent Cap Project – Mr. Whittaker recommended completing the sewer vent cap inspections in the fall. Mr. Ludwig will create a flyer to be inserted into the third quarter bills announcing that the Authority will be inspecting all resident's sewer caps. Mr. Ludwig believes he will need to round up more volunteers to assist with the project.
- 856 Birch Ave – This residence is a sewer only customer who has just transitioned ownership to through an estate sale. Mr. Ludwig sent the new owner a letter outlining the situation regarding their sewer bill. Mr. Ludwig also told the owner if the matter is not

resolved then the Authority would have to shut off the water to the residence. The owner did respond regarding the letter but the conversation was very confrontational and the resident hung up on Mr. Ludwig twice. Mr. DeBias and council recommended putting an official lien on the property. The property will be posted with a water shut off with all the other accounts in the beginning of August. The Authority decided to proceed with the water shut off posting and to not do the lien.

- Woodruff – The properties owned by the Woodruff's are also on the list for water shut off. Due to the fact that they are rental properties the renters will need to be contacted after the Woodruffs before the water can be shut off.
- Banks – The Banks have the largest debt of all accounts that are overdue. They are also one of two customers who refused to sign a payment plan agreement. Once a water shut off posting is made the resident will need to pay the account in full before the water can be turned back on again.
- IRS Letter – Ms. Omietanski will need to contact the IRS again. She never received the letter they said they were going to send.

The meeting was adjourned at 8:51 pm; motion made by Mr. Wasson, seconded by Ms. Taggart; carried 4-0-0.

Respectfully Submitted

Dorothy Omietanski
Hulmeville Borough Secretary