

**HULMEVILLE MUNICIPAL WATER AUTHORITY**  
**Meeting Minutes**  
**January 25, 2021**

The regular monthly meeting of the Hulmeville Municipal Water Authority meeting was held on the above date via Zoom. This meeting was advertised in the Courier Times, and notice was posted at Borough Hall.

Roll call was taken by Dorothy Omietanski

**Authority Member's Present**

Kurt Ludwig, President  
Bert Wolfe  
Mike Wasson  
Patricia Taggart  
Joe Nocito

**Staff in Attendance**

Dorothy Omietanski, Borough Secretary  
Bob DeBias, Solicitor  
Sheri Wheeler, Water Reader Meter  
Pat Slater, Water and Sewer

**Authority Members Absent:** none

**Staff Absent:** Mike Whittaker, Licensed Water Operator, Clerk

**Authority Members Late to Arrive:** Joe Nocito

**Guests in Attendance:** none

**Call to Order:** Mr. Ludwig called the meeting to order at 7:03 pm; all those present joined in the Pledge of Allegiance.

**Public Comment:** none

**Minutes:**

**Motion made by Ms. Taggart seconded by Mr. Wolfe to approve the minutes of November 23, 2020; Motion passed with all in favor 4-0-0.**

**February Meeting:** February 22, 2020 meeting will be held by Zoom. Ms. Omietanski will advertise the meeting in the Courier Times and post at Borough Hall.

**Water and Sewer Clerk:**

- January Billing – The bills were postmarked January 4<sup>th</sup> but most residents didn't receive their bills until today. The Authority received several calls regarding the late bill. There will be no late charges this cycle due to the delay in mail.
- Non-Payment – Jehovah Witness's on Green Street have not been paying their water bill. They are no longer using the building; however, they still own the property so they are receiving a quarterly bill.

### **Water Meter Reader:**

- Cell Phone Conversion – Ms. Wheeler still has not received a price on converting to cell phone usage for meter reading. Ms. Wheeler has left 4 messages and will continue to try.
- Meter Replacement – BCWSA has a list of replacements, however Ms. Wheeler does not believe any have been completed.

Note – Joe Nocito arrived at 7:36 pm

**Bills:** Mr. Ludwig presented the following bill to be paid: PA Municipal Association \$419.66 and Carroll Engineering \$271.25 and \$33.75.

**Motion made by Mr. Wolfe and seconded by Ms. Taggart to pay the bill; motion passed with all in favor 5-0-0.**

### **Correspondence:**

- Statement of Financial Interest – Ms. Omietanski reminded everyone to complete the statement of financial interest she forwarded to everyone's email. She reminded them that the form applies to 2020.

### **New Business:**

- National Water Specialty – National Water Specialty contacted Mr. Ludwig regarding scheduling a time to present their products to the Authority. Mr. Ludwig forwarded their information to Mr. Whittaker and they will be scheduling a zoom call with the company to determine if it would be in the interest to have them attend a meeting.
- Carroll Engineer Staff Change – Steve Hartman has a conflict with the Authority meetings so he is going to assign someone else from the firm to attend the monthly meetings moving forward.

**Motion made by Ms. Taggart and seconded by Mr. Nocito to hold the next Authority meeting on February 22, 2021 via zoom; motion passed with all in favor 5-0-0.**

**Motion made by Mr. Ludwig and seconded by Mr. Wolfe to buy another one month Zoom for February meeting not to exceed \$20; motion passed with all in favor 5-0-0.**

- Subdivisions – Mr. DeBias informed the Authority that there are two subdivisions pending approval one for 111 Green Street and the other for 307 Main Street.
- Black Property – Mr. Ludwig saw a concept plan for the Black property that requested 94 EDU's.

### **Old Business:**

- High Priority Repairs – Some of the sewer pipes are in need of repairs. The repairs can be accomplished by two methods – spot repair or manhole to manhole. Spot repair would be cheaper, however do not last as long as manhole to manhole. The Authority can have Carroll Engineer put the work out for three bids, use BCWSA or Sewer Specialty. If they use BCWSA or Sewer Specialty they would not be required to receive any bids. If BCWSA is utilized the Authority could piggyback onto their already established lining contract and they are set up to handle traffic control. Both BCWSA and Sewer Specialty are licensed to complete the repairs. The two main areas of concern are Main and Trenton and Bellevue and Trenton. Ms. Taggart recommended reaching out to Carroll Engineer and ask them to obtain a proposal from both companies and the Authority could make the decision next month who to use. All members agreed to go with manhole to manhole for repairs because the repairs would last 40-50 years.
- COVID -19 Relief – Ms. Wheeler inquired to whether any though has been given to extending the no late fees on the bills going out in March due to COVID 19. Ms. Slater explained that the decision to have no late fees is made on a monthly basis. February will already have no late fees due to the late arrival of the bills. The Authority would need to decide how they are going to proceed by March. Mr. Ludwig will investigate what the state is recommending, and will report back at the February meeting.

**The meeting was adjourned at 7:57 pm; motion made by Ms. Taggart seconded by Mr. Wolfe; carried 5-0-0.**

Respectfully Submitted

Dorothy Omietanski,  
Hulmeville Borough Secretary